

Sports grounds booking conditions of use

Please refer to attached Wodonga Little Athletics Centre booking conditions of use and school hire options



83 Victoria Cross Parade, Wodonga Vic 3690

P.O. BOX 431 Wodonga Vic 3689

FB: <https://www.facebook.com/WodongaLittleAthletics/>

Team App: <https://wodongalittleathletics.teamapp.com>

WWW: <http://wodongalac.com.au>

E: wodonga@lavic.com.au

ABN: 73 876 167 395

Wodonga Little Athletics Centre (WLAC) booking conditions of use:-

Please note in addition to the conditions of use set out in City of Wodonga's Sports Group Booking the following conditions of use must also be adhered to:-

Please note that you will be agreeing to the Conditions of Hire for all members of your group and we would suggest that you make all members aware of the said Conditions.

BOOKINGS

You will receive an invoice from both Council and WLAC (Wodonga Little Athletics Centre). WLAC invoices are payable on receipt. Payment will be refunded should your event be unable to proceed due to weather. Events cancelled on the day of the event may incur a small fee to reimburse the volunteers who have already arrived at the facility to help with the running of the event.

LIMIT OF HIRING

The Hirer shall only be entitled to the use of the particular part/s of the building hired. Store rooms, locked cupboards equipment will only be made available if requested on the Hall Hire form and discussed in advance with the bookings officer. **Fridges and Freezers** will not be unlocked under any circumstances unless hired in advance. **NO** equipment (steamers, warmers, fridges freezers etc) from the canteen will be available for use. Hirers are to supply their own.

DAMAGE TO PROPERTY

The fittings and fixtures (including the PA system and microphones) of the Club Rooms must not be broken, pierced by nails or screws or in any other way damaged. The Hirer will be liable for any costs incurred by the WLAC in repairing, making good any damage and any non-routine cleaning of the Club Rooms, its fixtures, fittings and any equipment contained therein.

The Hirer must replace any WLAC property, which is deemed by committee to be damaged beyond reasonable repair.

SPORT SAFETY

The user is responsible for inspecting grounds prior to activities and managing the safety of participants. At times WLAC will close lanes or move hirers to their back up date to preserve the track for competition of both WLAC and Wodonga Athletic Club as well as to ensure the safety of your athletes. Should rain persist in the week prior to your event it is recommended that you keep in contact with the bookings manager.

CLEANING

The Hirer shall leave the Club Rooms in a clean and tidy condition. All bins within the Hall are to be emptied into the Otto bins near the entry gate. Additional cleaning charges may also be incurred by the Hirer should this be deemed appropriate by the Management. Floors that have been soiled must be swept and mopped as necessary at the conclusion of sessions. If the canteen has been utilised all benchtops and sinks must be cleaned with hospital grade disinfectant in addition to the floor (including under any non slip mats) being mopped. Cleaning equipment is available for you to use. Cleaning responsibilities apply to spaces hired and common areas used.

PROTECTION OF FLOORS

Running Spikes are not to be worn on the concrete path surrounding the clubhouse or in the clubhouse itself. We recommend that all athletes are asked to apply and remove their spikes on the grass in the foreground of the 100m starting area.

FURNITURE

Hirers are required to set-up and stack away furniture as needed and where directed. Any "borrowed" furnishings or equipment must be returned to their rightful place following each use. If furniture is not stacked how and where directed, then the Hirer will be liable to a standard rate for additional time worked by Management to re-stack furniture or return furniture to its rightful place.

ANIMALS

No animals shall be allowed in the Club Rooms or on the track without the written consent of WLAC, who may impose conditions as they see fit. This Condition does not apply to assistance animals with an identification disc.

VARIATIONS IN CHARGES

The WLAC reserves the right to vary the fees and charges as set out in Venue Hire Rates attached to these conditions at any time without notice.

DISPUTES

In the event of any dispute or differences arising as to the interpretation of these conditions or of any matter or thing contained therein, the decision of Management shall thereon be final and conclusive.

Should you wish to proceed with the hire of WLAC Equipment and accept our Terms & Conditions, please sign and authorise the following.

I hereby accept the terms and conditions of Wodonga Little Athletics on behalf of the organisation named below.

Hirer:	
Venue Hire Date:	
Name:	
Signature:	
Date:	



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School Hire Options 2017-2018

Wodonga Little Athletics Centre (WLAC) is committed to helping local schools run their athletics carnivals. WLAC is willing to support local schools with what they need to ensure their sports carnivals run smoothly and students can perform to their full potential. This may include coaching, technical support, use of up to date equipment, event support, canteen and a well-maintained grass track.

WLAC is able to support a vast range of athletic events including:

Track Events – Sprints, Hurdles & Distance (Electronic timing system available)

Field Events – Discus, Shotput, Javelin, Long Jump, Triple Jump, High Jump

Equipment

This package provides the equipment required to run the above listed field events. It does NOT include the race timing system. A WLAC representative will assist the school to set up the events and help pack the equipment away at the end of the carnival.

Timing System

The timing system allows the electronic timing of 8 lane races up to 400m in length. It provides a printout of the times recorded for each of the lanes.

Technical Support

WLAC can provide personnel to assist in the running of events as required as per the fees below.

Canteen

WLAC can provide a fully catered canteen for your sports carnival. The canteen will be stocked with a variety of food and run WLAC representatives. A canteen price list is available prior to the event to allow the school to advertise costs in their newsletter and to advise if there is anything you would not want served.

The canteen can also be hired **without** WLAC providing any food or equipment. i.e. just the room, no fridges, freezers or equipment.

Cost Structure

Equipment Hire	\$ 150.00
Timing System (N.B. A starter will be required as a cap gun is used for starting the timing system)	\$ 75.00
Finish Line Operator	\$ 75.00
Starter	\$ 150.00
Canteen (WLAC Run)	Free
Canteen (No food or equipment)	\$ 100.00
Technical support (One event)	\$ 150.00
Packages	
Basic Package – Equipment Hire with start and finish line markings	\$ 150.00
Timing Package – Basic Package + Timing + Finish Line Operator	\$ 450.00
Ultimate Package - Basic Package + Timing + Canteen + Starter + 3 Event Organisers	\$1,000.00