



# 137B INSPECTION REQUEST

Report on domestic building works under section 137B of the *Building Act 1993*  
(Owner-builder construction)

APPLICATION NO.

Receipt no:

Date:

I hereby apply for a 137B inspection

## WORKS TO BE INSPECTED:

## APPLICANT:

Name/s:

Contact address:

Suburb/town:

Postcode:

Phone numbers: Home:

Work:

## OWNER:

Name/s:

Contact address:

Suburb/town:

Postcode:

Phone numbers: Home:

Work:

## ADDRESS TO BE INSPECTED:

Street number:

Lot No:

Street:

Suburb/town:

Postcode:

Invoice to be sent to:

Signed:

Date:

## Fees

Please see council's customer service staff for a fee enquiry.

\*\*\*For 'Out of shire' inspections, please refer directly to the building department.

### Please supply:

Location map

Copy of finals/Certificate of Occupancy

Copies of building permits and plans

**NOTE: These must be provided for 'Out of shire' Inspections.**

*Personal and/or Health Information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The Personal and or Health Information will be used solely by Council for these purposes and or directly related purposes. Council may disclose this information to other organisations if required by legislation. The applicant understands that the Personal and or Health Information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and or correction should be made to Council's Privacy Officer".*



## 137B DISCLAIMER

As per the owner/builder's declaration documentation, the council provides this report as one of the 'prescribed building practitioners' recognised under the scheme.

This is a service provided to ratepayers and ordinarily the council can issue the report within one week from the inspection date, however, it IS NOT a priority and while every effort will be made, we cannot guarantee that a report will be available within the required timeframe.

You are reminded that as per your owner/builder's declaration, you will need to arrange this inspection and any appropriate insurance well prior to the sale of your owner-built dwelling or structure. Note that the report is valid for six months from the date of issue.

It is your solicitor's/conveyancer's responsibility to obtain the necessary paperwork to expedite your sale in an effective and timely manner.

Please also note that this is NOT a pre-purchase inspection and should not be considered as one. It is simply a statement of existing conditions required to enable appropriate insurance to be obtained and attached to the contract of sale as specified in part 137B of the *Building Act 1993*.