



About Streatrader

A registration and notification website for temporary and mobile businesses

If you would like to receive this publication in an accessible format, please phone **13 22 15** using the National Relay Service 13 36 77 if required, or email: **streatrader@health.vic.gov.au**

This document is available as a PDF on the internet at: <https://streatrader.health.vic.gov.au/>

© Copyright, State of Victoria, 2012

This publication is copyright, no part may be reproduced by any process except in accordance with the provisions of the *Copyright Act 1968*.

Authorised and published by Victorian Government, 50 Lonsdale Street, Melbourne.

October 2012

Contents

About Streatrader	4
What is Streatrader?	4
Who is it for?	4
Why is it important?	4
How can Streatrader help your food business?	4
About this guide	5
Is Streatrader for you?	5
Table 1: Food handling activities – is Streatrader for you?	6
Do you sell food?	7
Lodging a Statement of Trade (SOT)	8
Using Streatrader	9
Getting started	9
Need help?	9

About Streatrader

What is Streatrader?

Streatrader is an online system for traders to register and notify temporary and mobile food premises and water transport vehicles in Victoria.

Who is it for?

Streatrader is for:

- food businesses and community groups that sell food from a temporary site, such as a stall, van, trailer, community hall or vending machine
- private water carters that transport and sell water for drinking.

Why is it important?

Making and selling food brings certain responsibilities. Food-borne illness can cause illness and even death in vulnerable people. To protect Victorians, all food businesses or community groups that sell food must comply with food laws, including the *Food Act 1984* (Vic).

All food business owners (and community groups who sell food) are legally responsible to ensure that food sold or prepared for sale is safe to eat and free from any contamination.

The requirements that affect your business or group will depend on the type of food you sell.

How can Streatrader help your food business?

Streatrader can help you meet your legal responsibilities under the *Food Act 1984*.

To legally operate a temporary or mobile food premises in Victoria, you must:

1. **register** or **notify** your temporary and mobile food premises with one council in order to operate anywhere in Victoria
2. **lodge a statement of trade** (SOT) to let all relevant councils know where and when you will be trading in their districts.

You can use Streatrader to:

- find out whether you need to register or notify your van, stall, vending machines or water transport vehicle and what you need to pay (if anything)
- work out your food premises class and find out what you need to do (there are four classes of food premises: class 1 deals with the highest risk food and class 4 the lowest)
- find out which council is your principal council (and your main Food Act contact)
- register with or notify one council to operate anywhere in Victoria
- submit your statement of trade to each council in whose district you will be trading and give a copy to your principal council
- renew your food premises registration online and get reminder notices via email.

When you apply through Streatrader, your **principal council** will receive your statewide application and will contact you directly.

About this guide

This guide introduces you to Streatrader. You can use this guide to see if your business or activity needs to be registered or notified to local council or to another agency.



Is Streatrader for you?

In Victoria, to protect public health the law generally requires a business that sells food, or handles food for sale, to have an approval to operate from an independent statutory regulator. We all rely on this so that we can have confidence that the food we purchase is safe to eat.

But running a fruit and vegetable stall is a very different thing to running a café or restaurant, or operating a dairy, or processing seafood, or being a butcher.

Different laws apply to ensure that the type of regulation is suitable for the operations in question. This means that the type of approval required for the sale of food or handling of food intended for sale depends upon two things:

- the nature of the food handling activity; and
- the type of facility or location from which it is conducted.

If your food business operates from a permanent location (such as a shop or factory) (a “fixed premises”) then you need to get approval for that site.

If your food business operates from a portable site, such as a van or stall, or from a hall which you use occasionally, you need to get approval to use that stall or van, or a similar hall anywhere in Victoria.

Some food handling activities are approved by local councils, while others are licensed by other agencies under other Acts.

Read the table below and see whether Streatrader is for you. If you are unsure, Streatrader itself will provide information to guide you so you can work out whether you should be applying in Streatrader.

Table 1: Food handling activities – is Streatrader for you?

Food handling activities	Licensing agency	Apply under Food Act?	Is Streatrader for you?
Main activity is selling uncooked meat, chicken or fish at a fixed premises (for example, butcher's shop, fishmonger)	Primesafe	x	x
Selling packaged meat at a market from a Primesafe licensed meat transport vehicle	Council	✓	Go to DH to get your notification & SOT forms
Selling packaged meat at a market from any other vehicle or stall	Council	✓	✓
Main activity is selling raw fish or seafood from a van or stall	Primesafe	x	x
Manufacturing dairy foods or handling them for wholesale	Dairy Food Safety Victoria (DFSV)	x	x
Manufacturing ice cream and/or frozen yoghurt and selling it from a van or stall	Council	✓	Find out more in Streatrader
Selling dairy foods (including ice cream &/or frozen yoghurt) from a stall or other temporary premises, a van or other vehicle at any location	Council	✓	✓ Find out more in Streatrader
Catering for a function, or the serving of food by a community group at activities for members or guests where: <ul style="list-style-type: none"> • food is prepared or stored at a permanent premises (eg restaurant, canteen, kiosk) AND • the food is served at a stall, a hall used occasionally, or a van AND • if from a van, that van is hired for the specific event or group activity only AND • the food is NOT sold direct to the general public from the stall, hall or van 	Council	✓ Contact your council where your permanent premises is located	x
Selling all other food from a stall, van, hall you use occasionally, vending machine	Council	✓	✓
Selling water for human consumption from a water transport vehicle	Council	✓	✓

Do you sell food?

Streatrader is for businesses and groups that sell food or water for people to eat and drink.

'Food' includes:

- anything that people eat or drink
- live, raw, prepared or partly prepared food
- live animals and plants
- ingredients of a food, including additives to a food
- drinks, including water, alcohol, milk, tea, coffee, fruit juice and soft drinks
- chewing gum, including ingredients and additives.

'Sale' has a very broad meaning. The most common situations it covers include:

- being paid to provide food to people or businesses, or receiving other valuable consideration, such as from a retail or wholesale premises or at a market or from a stall or van or as a caterer
- selling food whether for a profit or as a fundraiser for charity
- offering or displaying food for sale, even if you don't sell any
- selling food to someone who is going to re-sell it
- receiving food or storing food in order to sell it
- providing food to someone as part of a inclusive contract for accommodation or service (such as providing breakfast at a hotel or bed and breakfast; providing meals to residents in nursing homes; providing meals to children in day-care centres)
- providing food to an employee at the workplace as part of the employee's award or contract
- giving away food 'in furtherance of trade' or as an advertisement (such as to promote your business)
- supplying food to patients in hospitals or prisoners in prisons.

Can you use Streatrader?

Q. Do you **sell** food from a portable stall, a van, a community hall or other similar site that you only use occasionally, or from a vending machine?

Q. Do you **handle** food at one of these places to sell it somewhere else (this includes making, manufacturing, storing, cooking or serving food that you intend to sell)?

Q. Are you a private **water carter** who transports for sale water for human consumption (includes using the water to prepare food or make ice for human consumption or to preserve unpackaged food)?

Yes

If the answer to any of the questions is **yes**, you can apply in Streatrader for permission to conduct these activities.

No

If you are not dealing with or selling food or drink as defined above, then you do not need to use Streatrader. The Food Act does not apply to you.

*When you donate food to a fete or stall where it is sold by a community group or business, **your donation is NOT a sale**, but the sale by the community group or business is a sale.*

Unsure?

If you are unsure whether your activity involves the sale of food, contact the [council in which your business or community group is based](#) for advice.

Lodging a Statement of Trade (SOT)

A statement of trade (SOT) is a statement that lets all relevant councils know when you will be operating your temporary and mobile food premises and food vending machines or water transport vehicle in their district, and where.

First your temporary or mobile food premises or food vending machines or water transport vehicle must be registered or notified under the statewide single registration system. Then you must lodge a SOT with the councils in whose areas you are planning to trade. You can do this in Streatrader.

When can I lodge a SOT ?

• When I register / notify

You can lodge an SOT at the same time as you register or notify your temporary or mobile food premises or food vending machines in Streatrader if you know the dates you plan to trade.

You should allow 21 days for the registration/notification to be processed.

You cannot trade until your premises has been registered/notified.

• Lodge at least 5 days before trading

Use Streatrader to lodge a SOT with each council in whose district you plan to operate at least 5 working days before the commencement of trading.

Streatrader automatically sends a copy of each SOT to your principal council, to make sure it knows when and where you are trading.

You can go back into Streatrader at any time to lodge new SOTs as new trading activities are planned.

• Private drinking water carters

You can operate in any council district if you have advised it in the previous 12 months that you may do so.

As water carters may be called at short notice by customers wanting water urgently, you can complete an SOT for all districts where you anticipate delivering water in the coming 12 months. All districts can be included in the one SOT in Streatrader.

Streatrader automatically sends a copy of the SOT to your principal council, to make sure it knows when and where you are trading.

Your first SOT for a council district should be lodged at least 5 working before you commence trading in that district.

SOT not required

You **do not need** to lodge a SOT if you are operating:

- a temporary or mobile premises and are catering at a function or location that is not open to members of the public (such as catering for a wedding reception, work function or members dinner)
- class 4 food vending machines.

Other laws

Lodging an SOT ensures that you have complied with the Food Act.

However, other laws may also apply to your trading. For example, you may need:

- permission from a council to operate on council land
- planning approval from the council if you will be trading in a street
- permission from the land owner if you intend to operate on private land
- other required licences – such as a liquor licence (if applicable).

Using Streatrader

Getting started

To get started, go to Streatrader, press 'log in' and then sign on for a free Business Victoria Account. Once you have got your account, use this username and password to access Streatrader.

Once in Streatrader, follow the instructions and answer the questions.

Streatrader will work out which is your principal council, what class your food premises is and advise you whether you need to register with, or notify, that council.

If you need to register, you can do this and pay any fee in Streatrader.

Streatrader will ask you if you want to lodge a statement of trade (SOT). You can do that then, or come back at a later time and lodge a SOT.

You can also come back and update your contact details, or food handling details for your premises, at any time.

Need help?

If you need help using Streatrader, you can save your application at any time and contact your principal council's environmental health unit or Streatrader for assistance.

Find your council

www.dpcd.vic.gov.au/localgovernment/find-your-local-council

Department of Health

The Department of Health's food safety website will help you find out more about the single statewide registration system for temporary and mobile food premises and food safety training courses for food handlers and food safety supervisors.

www.health.vic.gov.au/foodsafety

Streatrader

email: streatrader@health.vic.gov.au

Tel: 1300 085 767