

PURPOSE

The City of Wodonga (Council) recognises and embraces its commitment to all of its employees and other stakeholders to proactively identify and to manage its risks in regard to the health, safety and well-being of all employees, contractors and visitors to its various workplaces.

Council strives for excellence through its ongoing commitment to continuous improvement aimed at the elimination of work-related injuries and illnesses.

OBJECTIVE

The objectives of this Directive are:-

A workplace culture that inspires awareness and personal responsibility for occupational health and safety;

A workplace where occupational health and safety risk management is integrated into the core business processes; and,

An occupational health and safety management system that meets SafetyMAP standard, complies with all of the statutory obligations and expectations, and strives for best practice.

SCOPE

This Directive applies to all Council employees, contractors and visitors.

DIRECTIVE

Council strives to maintain excellence in all aspects of its business. With the personal commitment and active participation of all employees, it will achieve excellence in its standard of OHS performance.

To achieve the objectives, Council will:

- Promote the health, safety and well-being of all employees;
- Dedicate resources to effectively and efficiently support this directive;
- Proactively identify and manage health and safety hazards and risks;
- Establish, measure and review objectives, targets and systems and use these results to drive continuous improvement processes;
- Consult, communicate with, and provide education opportunities for all employees, contractors and other stakeholders in OHS issues; and,
- Uphold the right of employees, contractors and other stakeholders to work for an organisation that effectively manages its OHS risks.

ATTACHMENTS

nil

RELATED POLICIES / DIRECTIVES

- Fit for Work Directive
- Smoke Free Workplaces Directive
- Return To Work Directive

RELATED LEGISLATION

- *Occupational Health & Safety Act (2004)*
- *Occupational Health & Safety Regulations (2007)*

REFERENCES

- AS/NZS 4804:2001 Occupational Health and Safety Management Systems – General guidelines on principles, systems and supporting techniques.
- AS 4801:2001 Occupational Health and Safety Management Systems – Specification with guidance for use.
- SafetyMAP Initial Level User Guide – 4th Edition

REVIEW

The directive should be reviewed at least every four years from date of adoption. The responsible officer should consult with other staff as appropriate to ensure that the directive is achieving its purpose.

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| Title: | Occupational Health & Safety (OHS) Directive |
| Reference No: | POL/COW/00052 |
| Business Unit: | Corporate Governance Unit – OH&S |
| Category: | Directives |
| Version: | Five |
| Approved By: | CEO (at Exec on May 1, 2012) |
| Next Review: | May 27, 2020 |