



BUILDING SERVICES



Retaining of site cut or fill



Information sheet
and checklist

Retaining of site cut and or fill

You require a permit when:

On the boundary

- The intended cut/fill is greater than 600mm in height/depth;
- It is closer to the boundary than it's intended highest/deepest point over 600mm; and,
- If it is associated with a protection work of an adjoining property.

Elsewhere on the block

- Greater than a meter in height/depth;
- If it is associated with other building work (part of any other structure); and,
- It is closer to an existing building than it's intended highest/deepest point over 600mm.

Please note:

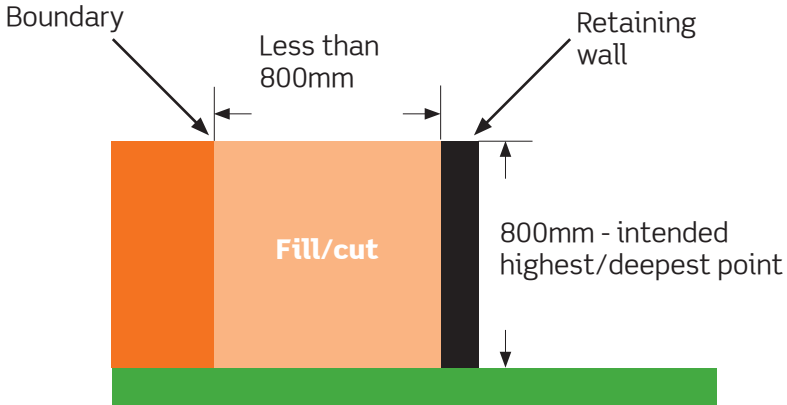
Building over an easement will require approval from the relevant authorising body:

- *Storm water easement* - Council's Infrastructure department
- *Sewer easement* - North East Water

It is recommended that an engineer's construction design be sought for all retaining walls.

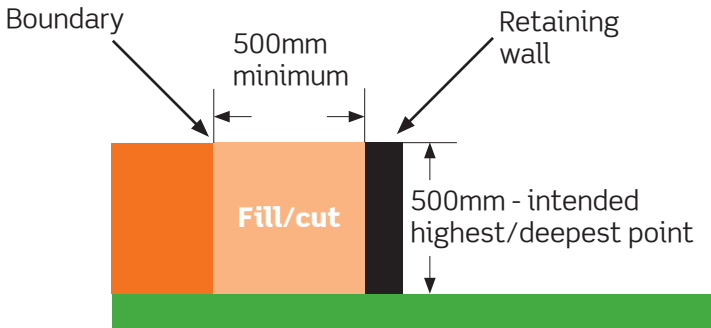
Example for **REQUIRING** a permit:

- It is closer to the boundary than its intended highest point/ deepest point over 600mm



Example for **NOT REQUIRING** a permit:

- It is closer to the boundary than it's intended highest/deepest point over 600mm



Requirements for a building permit

- Site Plan showing the location of the wall (where it will be situated on the block of land) and the distance to the boundary fence and house;
- Plans to show the height of the wall, whether it is retaining fill or a cut; and,
- Plans showing the construction materials, type and size of the footings.

Where a retaining wall is proposed to be constructed more than one metre high and is within one metre of the property boundary (with the angle of repose), a design from a suitably qualified and experienced person will be required.

In some cases, an adjoining land owner is required to be contacted and their comments sought on the proposed works prior to any works commencing. This is done via a protection works notice and response. These forms are available upon request from Wodonga Building Services.

Drainage should be provided at the base of the retaining wall and connected to the stormwater system via a silt pit. The finished soil levels should not direct any surface stormwater to run off into an adjoining property.