Wodonga Council minutes for the Ordinary meeting of the council held in the The Cube Wodonga – 118 Hovell St, Wodonga on June 24, 2019.

Present

Cr A Speedie (Mayor)
Cr K Bennett (Deputy Mayor)
Cr L Hall
Cr D Lowe
Cr R Mildren
Cr B Mitchell

In attendance

Mr M Dixon  Chief Executive Officer
Ms N Klein  Director Business Services
Ms D Mudra  Director Community Development
Mr L Schultz  Director Planning and Infrastructure
1. **Calling to order**

   The meeting was called to order at 6pm by the Mayor.

2. **Statement of acknowledgement**

   The Mayor read the following:
   
   *We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to Elders from other communities who may be here today.*

3. **Apologies and requests for leave of absence**

   Cr John Watson was on leave of absence.

4. **Declaration under Acts, Regulations, Codes or Local Laws**

   **Late confidential item**

   The CEO advised that with the agreement of the Council it was proposed to introduce a late item of urgent confidential business, *Proposed development within Logic*, to be numbered in the agenda as item 16.3.

   Consideration of the item should be closed to members of the public as it contains matters listed under section 89 (2) (d) and (e) of the *Local Government Act 1989* relating to contractual matters and proposed developments.

   **Motion**

   Crs Danny Lowe / Kat Bennett

   That the recommendation be adopted. **Carried**

5. **Declaration by councillors of any conflict of interest**

   Cr Hall disclosed a conflict of interest, being an indirect interest due to impact on residential amenity (section 78E of the *Local Government Act, 1989*), for item 8.11 Golf Cart access to the Wodonga Golf Course. The nature of the interest is that Cr Hall owns properties that backs on to the golf course.

   Cr Lowe disclosed a conflict of interest, being an indirect interest by close association (section 78 of the *Local Government Act, 1989*), for item 8.11 Golf Cart access to the Wodonga Golf Course. The nature of the interest is that Cr Lowe’s father assisted with the wording of the petition / letter of complaint.

   Cr Mildren disclosed a conflict of interest, being an indirect interest because of conflicting duty (section 78B of the *Local Government Act, 1989*), for item 8.7 Waste Management Strategy. The nature of the interest is that Cr Mildren’s business has been engaged by a client to progress a waste management project.
6. Confirmation of minutes of previous meeting

**Recommendation**

That the minutes of the ordinary meeting of council held on May 13, 2019, as circulated, be confirmed.

**Motion**

Crs Kat Bennett / Danny Lowe

That the recommendation be adopted.  

*Carried unanimously*

**Recommendation**

That the minutes of the special meeting of council held on June 17, 2019, as circulated, be confirmed.

**Motion**

Crs Libby Hall / Kat Bennett

That the recommendation be adopted.  

*Carried unanimously*

7. Delegates reports

Nil

8. Officers reports for determination

8.1 Section 223 submissions on the 2019-2020 Budget and Council Plan

8.2 Council Plan

8.3 2019-2020 Budget and declaration of rates and charges

8.4 Appointment of acting Chief Executive Officer

8.5 Guidelines for question time at Council meetings

8.6 Procurement Policy

8.7 Waste Management Strategy

8.8 CityLife 12-month Review

8.9 Wodonga's Youth Strategy

8.10 Master Plan Update - Birallee Park and Kelly Park

8
8.11 Golf Cart access to the Wodonga Golf Course 86
8.12 Planning for the Wodonga Hills - Wodonga Hills Advisory Group Interim Report May 2019 91

9. Officers reports for noting

Nil 99

10. Officers reports for information

10.1 Finance Report for May 2019 100
10.2 Planning Report for May 2019 112
10.3 Building Report for April 2019 115
10.4 Building Report for May 2019 118
10.5 Competitive Services Report for May 2019 122
10.6 Decisions register 125
10.7 Assemblies of councillors 132
10.8 Waste Management Levy Internal Audit 138

11. Notices of motion

Nil 140

12. Petitions

Nil 141

13. Council seal

Nil 142

14. Urgent business

15. Question time

16. Confidential business

16.1 Confirmation of confidential minutes of May 13, 2019 147
16.2 Strategic land acquisition - update 148
16.3 Proposed Development within LOGIC 149
17. Confidential urgent business

18. Close of meeting
Live streaming and video recording of meeting

The council meeting will be live streamed on the internet and video recorded.

The video recording of the meeting will be uploaded online within 48 hours of the conclusion of the meeting, and be capable of repeated viewing.

The voices and images of those participating in the meeting, and in the gallery, may be captured as part of this recording.

Every care is taken to maintain the privacy of persons in the public gallery with the camera focussed on the Mayor, Councillors and Executive Officers.

However, persons in attendance at a public council meeting are advised that incidental capture of an image or sound of persons in the public gallery may occur. By remaining at the meeting persons give their consent to being filmed and the possible use of images and sound recordings in a live streaming or published video of the public council meeting.
<table>
<thead>
<tr>
<th>Environment</th>
<th>Minor (4)</th>
<th>Moderate (3)</th>
<th>Major (2)</th>
<th>Catastrophic (1)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Brief non-hazardous, or contained temporary</td>
<td>Residual pollution requiring cleanup</td>
<td>Significant harm to the environment requiring</td>
<td>Inversible damage to the environment</td>
</tr>
<tr>
<td></td>
<td>pollution</td>
<td></td>
<td>restoration work</td>
<td></td>
</tr>
<tr>
<td>Financial</td>
<td>Little to no impact on revenue or expenditure</td>
<td>Moderate impact on revenue or expenditure</td>
<td>Major impact on revenue or expenditure that</td>
<td>Total impact on revenue or expenditure</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>will result in a council budget revision</td>
<td>that may lead to the organisation being</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>placed into administration</td>
</tr>
<tr>
<td>Service Delivery</td>
<td>Disruption to program, project or service with</td>
<td>Require management initiated review and have</td>
<td>Would threaten the continuation of a business</td>
<td>Would threaten the organisation's viability</td>
</tr>
<tr>
<td></td>
<td>no downtime. May be dealt with by routine</td>
<td>some impact on the business unit’s program,</td>
<td>unit’s program, project or a critical service,</td>
<td>or would not allow the organisation to</td>
</tr>
<tr>
<td></td>
<td>operations or management action and have</td>
<td>project, project or service, or on the</td>
<td>impact adversely on the Business Units strategic objectives. Unrecoverable loss of key data.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>limited impact on objectives</td>
<td>strategic objectives. Temporary loss of key</td>
<td>Results in significant political community</td>
<td>Results in extreme political/community</td>
</tr>
<tr>
<td></td>
<td></td>
<td>data</td>
<td>sensitivity and media scrutiny and/or</td>
<td>sensitivity and media scrutiny or may</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>parliamentary questions.</td>
<td>result in a commission of inquiry or</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>inquest</td>
</tr>
<tr>
<td>Safety</td>
<td>Limited political/community sensitivity</td>
<td>Some political/community sensitivity and local</td>
<td>Result in injury or health impacts that are</td>
<td>Results in life-threatening or serious</td>
</tr>
<tr>
<td></td>
<td>No reputational damage. Resolved in normal</td>
<td>media scrutiny and/or requires external audit</td>
<td>reversible, but may require medical attention</td>
<td>injury which is irreversible requiring</td>
</tr>
<tr>
<td></td>
<td>operational management</td>
<td></td>
<td>but limited ongoing treatment</td>
<td>medical attention and on-going treatment</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legislative Compliance</td>
<td>Minor technical breach but no damages</td>
<td>Minor technical non-compliance and breaches of</td>
<td>Major compliance breach with potential</td>
<td>Sancious compliance breach with potential</td>
</tr>
<tr>
<td></td>
<td></td>
<td>regulations or laws with potential for minor</td>
<td>exposure to large damages or awards.</td>
<td>prosecution with maximum penalty imposed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>damages or monetary penalty.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Almost Certain (A)</th>
<th>Likely (B)</th>
<th>Possible (C)</th>
<th>Unlikely (D)</th>
<th>Rare (E)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Can be expected to occur in most circumstances (i.e. weekly)</td>
<td>Will probably occur in most circumstances in the future (i.e. monthly)</td>
<td>May occur in some circumstances in the future (i.e. yearly)</td>
<td>Could occur at some time in the future, but doubtful (i.e. every 2-10 years)</td>
<td>Expected to occur in exceptional circumstances (i.e. 10 years)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Consequence</th>
<th>Almost Certain (A)</th>
<th>Likely (B)</th>
<th>Possible (C)</th>
<th>Unlikely (D)</th>
<th>Rare (E)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Significant</td>
<td>High</td>
<td>Medium</td>
<td>Significant</td>
<td>Low</td>
<td>Low</td>
</tr>
<tr>
<td>Extreme</td>
<td>Extreme</td>
<td>High</td>
<td>Extreme</td>
<td>High</td>
<td>High</td>
</tr>
</tbody>
</table>

Response based on risk score:
- Extreme - Council/CEO's attention immediately required. Possibly avoid undertaking the activity OR implement new controls.
- High - Director's attention required. Consider suspending or ending activity OR implement additional controls.
- Significant - Manager's attention required. Ensure that controls are in place and operating and management responsibility is spread.
- Medium - Manage through usual procedures and accountabilities.
- Low - Add treatments where appropriate.
There were no delegate reports received for this meeting.
Purpose of report

The purpose of this report is to provide the council with a report on the public consultation process for the draft 2019-2020 Budget, including a report from the Special Council meeting held to hear from persons who requested to be heard.

Background

At its meeting of May 13, 2019 the council resolved to place the draft 2019-2020 Budget on public exhibition for a 28 day period as provided for by s.223 of Local Government Act 1989 (the Act).

The draft Budget was advertised in the Border Mail on Wednesday, May 15 and was available for inspection at Council’s High Street office, Wodonga library, community centres, and on the Wodonga Council web site.

Thirty eight section 223 written submissions were received, as tabled, and in addition, significant community feedback via community forums, social media, etc, as tabled.

Three section 223 submitters requested to be heard and a Special Meeting of the council was held at 9 am on Monday, June 17 for that purpose:

1. Wodonga Hockey Club
2. Charles Mitchell
3. Wodonga Football and Sports Club Incorporated

Separately councillors have received a full copy of all submissions.

The following table summarises the submissions received, as well as the action recommended by officers:

<table>
<thead>
<tr>
<th>Section 223 submitter one</th>
<th>Officer recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Complimented council for living within its means, noting 7 years without borrowings.</td>
<td>• There were no specific changes requested for the draft budget, therefore officers recommend no change to proposed 2019-2020 budget.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section 223 submitter two</th>
<th>Officer recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Requested Council to consider more dog parks.</td>
<td>• The 2019-2020 draft budget includes $50,000 in operational projects for the provision of a new dog park.</td>
</tr>
<tr>
<td></td>
<td>• Recommend no change to proposed 2019-2020 budget.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section 223 submitter three</th>
<th>Officer recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Written and verbal submission by Wodonga Hockey Club regarding the construction of the Wodonga Hockey</td>
<td>• Council does support a $300,000 contribution to the proposed construction of the Wodonga Hockey Club pavilion on the condition that the</td>
</tr>
</tbody>
</table>
Club Pavilion.
- A $500,000 grant commitment for this project has been received from the federal government which requires an equivalent co-contribution. The Wodonga Hockey Club will contribute $200,000 and is requesting Wodonga Council to include $300,000 in the 2019-2020 capital budget. Support from Council officers is also requested to assist with completion of Victorian State Government grant submissions towards the same project.

$500,000 is received from the Federal Government, as outlined during the Federal election. In May 2019, the Wodonga Hockey Club makes a $200,000 cash contribution to Council and Council will manage and deliver the project.
- Council officers will continue to work with the Wodonga Hockey Club to assist with future funding opportunities.
- **Recommend including a $300,000 net financial contribution, made up of $1 million in the capital budget for the Wodonga Hockey Club pavilion, offset by $500,000 grant revenue and $200,000 cash contribution revenue in the proposed 2019-2020 budget.**

### Section 223 submitter four

 subsection by Wodonga District Turf Club.
- Acknowledged the $20,000 operational budget allocation for the Exhibition Centre lighting upgrade.
- Requested they continue to work with Council to address roof isolation and the floor surface of the Exhibition Centre.
- Provided feedback on the Council Plan initiatives in the 2019-2020 draft budget and requested the following actions be considered for inclusion:
  - Under strategic objective 2 – ‘Support the Wodonga Gold Cup allowing the community to connect and engage’.
  - Under strategic objective 3 – ‘Support the actions and infrastructure of the Wodonga Racecourse Master Plan’.
  - Under strategic objective 4 – ‘Support and grow the events at the Wodonga Racecourse, Recreation and Showground Reserve’ and ‘Support and grow the Wodonga Gold Cup that profiles the City of Wodonga to an international audience’.

### Officer recommendations

- No specific changes requested for the budget. Council staff will continue to work with Wodonga Turf Club to address operational repairs and maintenance requests.
- **Recommend no change to proposed 2019-2020 budget.**
- Council plan initiatives summarised in the budget document relate to specific actions required to be completed and reported on by Council and which are outlined in the Council Plan and annual action plan. In response to the submission, the following changes are proposed:
  - The sentiment of point one and three is captured in 18.5 of the Year 3 Action Plan and the council proposes a change to the action to say ‘Host or support a range of community, cultural and sporting events that profile and showcase the city to diverse audiences that drive visitation and encourage social connection’.
  - Point two is captured in action 10.1 of the Year 3 Action Plan with a proposed change to include developed master plans ‘Deliver a strategic program to renew, upgrade and build community assets that is informed by data analysis, good service planning and facility master plans to meet the current and future needs of the community’.
  - **Recommend the Council Plan year 3 action plan initiatives 18.5 and 10.1 be**
8.1 - Section 223 submissions on the 2019-2020 Budget and Council Plan (cont’d)

Section 223 submitter five

- Submission by the Plasticwise Wodonga Team
- Requested Council include a $10,000 sponsorship contribution towards their ‘Dish Pig’ prospectus.
- The ‘Dish Pig’ is a mobile wash station and public sculpture designed to enable the Wodonga community to run low-waste events by offering hygienic cutlery and crockery washing capability, enabling a move away from single-use disposable items
- Believes that the financial support will support council’s objective to promote the social, economic and environmental viability and sustainability of the municipality.

Officer recommendations

- Council does not self-cater for events, therefore there will be no direct benefit to Council for the sponsorship contribution.
- A project like the Dish Pig would be more in line with projects supported through Council’s Community Impact Grants program under the environmental category.
- **Recommend no change to proposed 2019-2020 budget and suggest to Plasticwise Wodonga to consider applying for a Community Impact Grant.**

Section 223 submitters six to thirty

- Submissions from a number of Wodonga residents containing commentary, likely taken from a letterbox drop.
- In general most submissions referred to some or all of the following claims:
  - excessively high general rates
  - demanding Council pay back the $18 million waste levy overcharge
  - recommended a general rate freeze for 5 years or a 15% general rate reduction
  - councillors should do video conferencing instead of using council rates to pay for overseas trips
  - no increase in wages for a few years so budgeting within their means and council should do the same
  - Wodonga Council rates are excessively high in comparison to other councils, as shown on the knowyourcouncil website
  - Wodonga is the fourth highest

Officer recommendations

- The rates and charges in the proposed 2019-2020 budget include a $112 reduction in the Waste Management Levy. This translates to a reduction of 2.58 per cent in the average rates and charges in comparison to the 2018-2019 year, on top of a 0.4 per cent reduction in rates and charges from 2017-2018. Following receipt of the Victorian Valuer General’s final revaluation certification on June 12, there will be an additional reduction in the rate in the dollar resulting in a decrease in rates and charges for the average residential ratepayer of 3 per cent compared to the 2018-2019 year.
- In past years, the waste levy formed part of Council’s budgeted revenue that was used to fund the provision of services to the Wodonga community.
- An additional 12 per cent drop in rates and charges for the 2019-2020 year (on top of the 3 per cent reduction in the proposed budget) would result in a reduction in revenue of $5.8 million which is a material change to the proposed budget. The Local Government Act 1989 would require Council to consult again with the community prior to making such a substantial change. If Council does not adopt the 2019-2020 budget by...
### 8.1 - Section 223 submissions on the 2019-2020 Budget and Council Plan (cont’d)

<table>
<thead>
<tr>
<th>Rating council in Victoria</th>
<th>June 30, 2019 it will be in breach of the Local Government Act 1989. Accommodating a change in revenue of this magnitude, over the life of Council’s 10 year long term financial plan will result in a reduction of approximately $87 million in revenue. The impact would include substantial reductions in projected service levels, the cessation of several council services and a substantial reduction in the 10 year capital budget. Council recommends that submitters should participate in community consultations for the next council plan, which would enable any proposals to be properly costed and community impacts assessed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>o young infrastructure with very low maintenance costs and small council area therefore low freight and transport costs</td>
<td>• Council has established video conference facilities to ensure travel is kept to a minimum.</td>
</tr>
<tr>
<td></td>
<td>• The reduction in the waste management levy has been achieved without the need to apply for a rate cap submission or borrowings.</td>
</tr>
<tr>
<td></td>
<td>• Each council area is unique and has its own priorities and challenges, making them difficult to compare. The Wodonga community has determined the level of services they expect through community consultations for Wodonga’s Council Plan. The data on the knowyourcouncil website is 2017-2018, which is now almost two years out of date.</td>
</tr>
<tr>
<td></td>
<td>• On a comparison of total rates and charges by total rateable properties for the draft 2019-2020 budget, Wodonga Council is the 18th highest rating council in Victoria.</td>
</tr>
<tr>
<td></td>
<td>• Council’s budget funds the delivery of services which are much broader than maintaining infrastructure. These services and the levels of service have been determined through community consultation undertaken in the development of the Council Plan. Residents will have an opportunity to participate in consultation that will be used to inform the next council plan.</td>
</tr>
<tr>
<td></td>
<td>• In summary, we do not recommend any change to the proposed 2019-20 budget off the back of this submission, but we do acknowledge the need to undertake regular consultation with our community to explore the opportunities and risks, associated with a reduction in our services or the level of those services.</td>
</tr>
</tbody>
</table>
8.1 - Section 223 submissions on the 2019-2020 Budget and Council Plan (cont’d)

<table>
<thead>
<tr>
<th>Section 223 submitter thirty one</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Written and verbal submission calling on Council to address the waste overcharging and high general rates.</td>
<td></td>
</tr>
<tr>
<td>• Suggested an average residential rates reduction in general rates of 15%, approximately $300.</td>
<td></td>
</tr>
<tr>
<td>• Suggested the Wodonga community overpaid their rates by approximately $1,000 per ratepayer due to the waste levy and this needs to be redressed by compensating ratepayers for their overpayment.</td>
<td></td>
</tr>
<tr>
<td>• Advises the knowyourcouncil.vic.gov.au website indicates excessive general rates charges compared to other regional councils of approximately $200 to $400.</td>
<td></td>
</tr>
<tr>
<td>• Advises Wodonga has significant economic advantages so general rates should be at the lower end of the moderate general rate range, i.e.:</td>
<td></td>
</tr>
<tr>
<td>o a small council footprint are low freight / transport costs</td>
<td></td>
</tr>
<tr>
<td>o Young and small infrastructure, hence low maintenance and renewal</td>
<td></td>
</tr>
<tr>
<td>o Competitive market, therefore low goods and service costs.</td>
<td></td>
</tr>
<tr>
<td>• Council needs to investigate being more efficient and effective with its resources.</td>
<td></td>
</tr>
<tr>
<td>• The rates and charges in the proposed 2019-2020 budget include a $112 reduction in the Waste Management Levy. This translates to a reduction of 2.58 per cent in the average rates and charges in comparison to the 2018-2019 year, on top of a 0.4 per cent reduction in rates and charges from 2017-2018. Following receipt of the Victorian Valuer General’s final revaluation certification on June 12, there will be an additional reduction in the rate in the dollar resulting in a decrease in rates and charges for the average residential ratepayer of 3 per cent compared to the 2018-2019 year.</td>
<td></td>
</tr>
<tr>
<td>• An additional 12 per cent drop in rates and charges for the 2019-2020 year (on top of the 3 per cent reduction in the proposed budget) would result in a reduction in revenue of $5.8 million which is a material change to the proposed budget. The Local Government Act 1989 would require Council to consult again with the community prior to making such a substantial change. If Council does not adopt the 2019-2020 budget by June 30, 2019 it will be in breach of the Local Government Act 1989. Accommodating a change in revenue of this magnitude, over the life of Council’s 10 year long term financial plan will result in a reduction of approximately $87 million in revenue. The impact would include substantial reductions in projected service levels, the cessation of several council services and a substantial reduction in the 10 year capital budget. When Council undertakes community consultations for the next council plan, any proposals can be properly costed and community impacts assessed.</td>
<td></td>
</tr>
<tr>
<td>• In past years, the waste levy formed part of Council’s budgeted revenue that was used to services. This will ensure any future decisions are broadly representative of our entire community and that any subsequent changes are made based upon a fully informed basis, leading to agreed changes to our Council Plan and subsequent budget preparations.</td>
<td></td>
</tr>
<tr>
<td>• <strong>Recommend no change to proposed 2019-2020 budget.</strong></td>
<td></td>
</tr>
</tbody>
</table>
8.1 - Section 223 submissions on the 2019-2020 Budget and Council Plan (cont’d)

<table>
<thead>
<tr>
<th>Officers reports for determination</th>
<th>Business Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>fund the provision of services to the Wodonga Community.</td>
<td></td>
</tr>
<tr>
<td>The knowyourcouncil.vic.gov.au website is currently showing data relating to the 2017-2018 financial year. This draft budget relates to the 2019-2020 year and therefore the knowyourcouncil data is 2 years out of date. Based on draft budget data available for the 2019-2020 year published on all Victorian council’s websites, Wodonga Council will have the 3rd highest residential rates and charges out of the nine regional councils. However, on a comparison of total rates and charges by total rateable properties, Wodonga Council is the 18th highest rating council in Victoria.</td>
<td></td>
</tr>
<tr>
<td>Each council area is unique and has its own priorities and challenges, making them difficult to compare. The Wodonga community has determined the level of services they expect from Wodonga Council through community consultations for Wodonga’s Council Plan. The operating costs for Council are dependent upon the service deliverables included in the Council Plan.</td>
<td></td>
</tr>
<tr>
<td>Council has undertaken service planning and a rolling 5 year service review regime to ensure that Council services remain relevant, are delivered at appropriate levels of service and in the most efficient way. Recent productivity measures show Councils total expenditure efficiency ratio being 27 per cent more efficient in 2017-2018 as compared to 10 years earlier.</td>
<td></td>
</tr>
<tr>
<td>In summary, we do not recommend any change to the proposed 2019-20 budget off the back of this submission, but we do acknowledge the need to undertake regular consultation with our community to explore the opportunities and risks, associated with a reduction in our services or the level of those services. This will ensure any future decisions are broadly representative of our entire community and that any subsequent changes are made based upon a fully informed basis, leading to agreed changes to our Council Plan and subsequent budget preparations.</td>
<td></td>
</tr>
<tr>
<td><strong>Recommend no change to proposed 2019-2020 budget.</strong></td>
<td></td>
</tr>
</tbody>
</table>
### 8.1 - Section 223 submissions on the 2019-2020 Budget and Council Plan (cont’d)

<table>
<thead>
<tr>
<th>Section 223 submitter thirty two</th>
<th>Officer recommendations</th>
</tr>
</thead>
</table>
| • Written and verbal submission by Wodonga Football and Sports Club Incorporated  
• Requests financial support to bring forward netball court surface renewal at Martin Park Wodonga due to concerns over the safety of users.  
• The club has obtained quotes indicating a cost of between $36,000 and $76,000 and is willing to contribute cash and in-kind support towards renewal works, with the majority of this as cash, noting that in-kind work can impact upon the quality of the works undertaken. They have requested Council contribute 50 per cent of the project up to $25,000 towards the project. | • Council supports the redevelopment of the courts, noting the possible future safety concerns mentioned in the submission and also through Council’s own asset condition assessments. This will be on the condition that Council officers will manage the project in consultation with the club.  
• Council officers will work with the club to determine the most suitable quote and the actual Council contribution required, up to a maximum of $25,000.  
• **Recommend including $25,000 net financial contribution, made up of $50,000 in the capital budget for the netball court surface at Martin Park, offset by $25,000 cash and in-kind contribution revenue in the proposed 2019-2020 capital budget.** |

<table>
<thead>
<tr>
<th>Section 223 submitter thirty three</th>
<th>Officer recommendations</th>
</tr>
</thead>
</table>
| • Submission by Albury Wodonga Mountain Bikers Incorporated  
• Requested that funds allocated to the hilltop strategy in the 2019-2020 budget be earmarked for the completion of the rock and roller mountain bike loop at Klings Hill.  
• They feel it is appropriate that the rock and roller loop be completed to help provide a complete network for trail users.  
• The club understands that Council is awaiting a report from the Hills strategy advisory group and that the implementation of any individual and specific projects would be subject to the relevant regulatory planning, environmental and cultural controls. | • Once Council has received the report from the Wodonga Hills Advisory Group, the prioritised list of projects, including the rock and roller mountain bike loop, will be reviewed, costed and community consulted prior to commencement of any works from the 2019-2020 capital budget Hills activation allocation. Your feedback has been noted and will be taken into account in that process.  
• **Recommend no change to proposed 2019-2020 budget.** |

<table>
<thead>
<tr>
<th>Section 223 submitter thirty four</th>
<th>Officer recommendations</th>
</tr>
</thead>
</table>
| • Advised they fail to understand why ratepayers are subjected to rate rises every year  
• Stated Council has logged up millions in debt over Logic and has spent more than $1 million on the council office renovation  
• Noted the Federal Government  
• Costs incurred by Council continue to increase each year, often at a higher rate that CPI. The draft 2019-2020 budget has a 2.58% decrease in rates and charges. Following receipt of the Victorian Valuer General’s final revaluation certification on June 12, there will be an additional reduction in the rate in the |
funding received for the reconstruction of High Street but asked if the result warranted the level of spending as in their opinion it had not.

- Noted a number of Council facilities that had been lost or were losing their funding, including the pound, Tourist Information Centre, Bookmobile, home help. Not for profit organisations have lost or are losing their funding.

- dollar resulting in a decrease in rates and charges for the average residential ratepayer of 3 per cent compared to the 2018-2019 year.

- Most of Council’s current debt relates to the construction of The Cube and WAVES, with very little relating back to the development of Logic. The Logic development is a key strategic objective to build the industrial rate base, which is over the short-medium term reducing the current substantial reliance on residential rates. The renovation at the Council offices are a combination of well overdue asset renewals, including rectification of a number of building defects and creating a more accessible public area for the community. Previous disability access to the Council offices did not comply with legislative requirements.

- The High Street reconstruction works have rectified major drainage issues for property owners in that street and has delivered a substantially improved streetscape that will also provide community members with limited mobility with increased levels of accessibility, without the ratepayers of Wodonga having to pay for the full cost of those works.

- Council continually reviews the manner in which services are provided or the level of demand for services to ensure ratepayer funds are spent in the most efficient and effective manner:
  - The outsourcing of the pound resulted in substantial savings for ratepayers
  - Demand / usage statistics for the Tourist Information Centre did not support the continuation of this service using a VIC model. A visitor service counter will be included in the new gallery library, at a much reduced cost to ratepayers
  - The previous provider of the bookmobile ceased operation. An outreach service to Baranduda is still operational from the Wodonga Library
  - Home help was transitioned out of Council to Westmont as a result of a service review that highlighted these services could be better provided and more cost effectively by a not for profit provider. This has been a very successful transition and model that is saving Wodonga ratepayers in excess of
### Section 223 submissions on the 2019-2020 Budget and Council Plan (cont’d)

<table>
<thead>
<tr>
<th>Section 223 submitter thirty five</th>
<th>Officer recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Commented that there is a lack of specific detail on where funds are to be spent, particularly in relation to a number of initiatives listed in the budget.</td>
<td>- Additional details are included in the Operating Budget by Business Unit document that forms part of the suite of budget documents. Council needs to balance providing a level of detail to the community with the cost involved.</td>
</tr>
<tr>
<td>- Questioned the nearly 15% increase in garbage and recycling charges, particularly in light of the recent revelations regarding waste overcharging and was disappointed that Council does not expect to reduce the 65 per cent of waste going to landfill.</td>
<td>- The 14.07 per cent increase in the kerbside garbage and recycling charges result from an increase in the number of ratepayers accessing that service. There is a 3.27 per cent increase per kerbside collection service, which is based on increased contractor costs. In contrast, there has been a 55.45 per cent reduction in the waste management levy. Council’s percentage diversion rate from landfill of 71.43 percent is the highest in the state.</td>
</tr>
<tr>
<td>- Would like to see a more ambitious target for the number of Aboriginal enrolments in Maternal and Child Health Services.</td>
<td>- Council has been working with the local indigenous community to improve working relationships and access to services and will continually seek to improve results and targets.</td>
</tr>
<tr>
<td>- Would have liked to see sustained but not increased funding toward economic development and the Arts, and a stronger commitment toward housing affordability and diversity, social inclusion, community safety and support for emergency relief providers.</td>
<td>- Increases in the economic development budgets have resulted from an internal reallocation and do not represent additional funding. The increase in funding for Arts Development represent funds for Wodonga Council’s share of a joint Arts festival with AlburyCity. The 2018-2019 forecast for Arts Development will not be spent in full, with unspent funds to be carried over to the 2019-2020 year to help fund the event. Council has completed the Wodonga Housing Strategy, which incorporates the requirement for affordable and diverse housing, however Council is not a housing developer so will continue to try to influence future housing developments. Council undertakes a range of activities surrounding social inclusion, community safety and support for emergency relief providers.</td>
</tr>
</tbody>
</table>

$1 million dollars each year.
- State and Federal governments are the appropriate bodies to fund not for profit organisations. Where services provided to Wodonga residents are impacted by funding cuts, Wodonga Council has an advocacy role on behalf of the community.
- **Recommend no change to proposed 2019-2020 budget.**
### 8.1 - Section 223 submissions on the 2019-2020 Budget and Council Plan (cont’d)

<table>
<thead>
<tr>
<th>Section 223 submitter thirty six</th>
<th>Officer recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pleased the project to reconstruct the bridge over House Creek in Lawrence Street will include an underpass for pedestrians and cyclists, improving the safety for users.</td>
<td><strong>There were no specific changes requested for the draft budget, therefore officers recommend no change to proposed 2019-2020 budget.</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section 223 submitter thirty seven</th>
<th>Officer recommendations</th>
</tr>
</thead>
</table>
| Concerned about the rising level of Council Rates in Wodonga. Previous increases in rates and debt were the result of the creation of Logic. Logic land sales will have paid down debt but Council has not reduced rates.  
Wodonga Council rates are higher when compared to Councils of a similar size and population.  
Rate capping was introduced four years ago to stop councils from continually raising rates to increase revenue. | **The draft 2019-2020 budget had a 2.58% decrease in rates and charges. Following receipt of the Victorian Valuer General’s final revaluation certification on June 12, there will be an additional reduction in the rate in the dollar resulting in a decrease in rates and charges for the average residential ratepayer of 3 per cent compared to the 2018-2019 year. The Logic development is a long term project, with $40 million of land reserves that will create an alternative revenue stream as it is progressively released for sale over the next 20-40 years.**  
Each council area is unique and has its own priorities and challenges, making them difficult to compare. The Wodonga community has determined the level of services they expect from Wodonga Council through community consultations for Wodonga’s Council Plan.  
Wodonga Council has kept rate rises at or below the rate cap since its introduction.  
**Recommend no change to proposed 2019-2020 budget.** |

<table>
<thead>
<tr>
<th>Section 223 submitter thirty eight</th>
<th>Officer recommendations</th>
</tr>
</thead>
</table>
| States the budget document is not a genuine consultation and lacks transparency as the funding allocated for activation of the Wodonga Hills is not clearly linked to specific projects.  
States that rates have been increased and allocated to capital costs that potentially would not have been expended in that particular financial year, which is an unreasonable impost on ratepayers or an opportunity foregone to have | **Due to the timing of the receipt of the Wodonga Hills Advisory Group report, the list of projects to be supported by Council is not complete at this point in time and has therefore not formed part of the 2019-2020 budget consultation. Once Council has received the report, the prioritised list of projects will be reviewed, costed and community consulted prior to commencement of works.**  
The 2018-2019 budget was prepared in early 2018 with the best available information we had at that time. Over the last year, Council...**
revenue on other capital projects. has had many meetings with relevant key personnel in government and the gas industry to initiate the Logic Gasgate project. Through those meetings, Council now has a specific timeline for the development of the required Gasgate and more detailed design and costing information. The 2018-2019 budget was revised to remove the project funding due to the time lag necessary to receive the required Ministerial exemption and also for the Gasgate construction and shipping. The funds will be expended during the 2019-2020 and 2020-2021 financial years. Council’s long term financial plan projects rate rises in line with a conservative estimate of the rate cap over the 10 year plan. This is in line with the Australian Local Government Association’s definition of Council financial sustainability, being ‘A council’s long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.’. To accommodate the larger capital projects in our long term capital plan, Council’s projected closing cash balance fluctuates from year to year, whilst future projected rate rises are kept at 2 per cent to provide certainty for ratepayers.

- **Recommend no change to proposed 2019-2020 budget.**

Items of feedback received informally through the consultation sessions and online in regard to the draft Budget have also been considered with the feedback also being used to inform future action plans. A separate engagement report will be tabled at the meeting.

**Council Plan**

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy</th>
<th>Key priority activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>We are innovative, responsive and responsible in the way we conduct business.</td>
<td>Responsible financial management.</td>
<td>Provide council services and projects with a strong financial planning framework</td>
</tr>
</tbody>
</table>

**Council policy / strategy implications**

The CEO has issued guidelines for section 223 processes, and the draft Budget processes followed these guidelines.
Risk and opportunity management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>That council fails to comply with the Act by considering any section 223 submissions prior to a decision on the budget.</td>
<td>D</td>
<td>4</td>
<td>S</td>
<td>The council to fully consider each section 223 submission prior to a determination on the matter.</td>
</tr>
</tbody>
</table>

Financial implications

If the officers’ recommendations are accepted there will be a $325,000 increase in capital expenditure in the 2019-2020 budget as a result of the section 223 process. This additional amount is unfunded, therefore cash reserves closing balance as at 30 June 2020 will be diminished by this amount.

Both these projects are on Council owned infrastructure that will be scheduled for renewal based on a condition assessment in a future period. Future building and sporting oval renewal funding can therefore be reviewed with a view to using a future renewal allocation from the 2020-2021 year to fund Council’s share of these two projects.

Environmental implications

There are no environmental implications.

Social / cultural implications

There are no social / cultural implications.

Legislative implications

This report is about the legislative requirements of ss.125-130 and s.223 of the Act.

Community engagement and internal consultation

- Advertisement in the Border Mail on May 15 and May 18 advertising that the budget was out for community consultation and the various forums and channels from which it could be accessed.
- Winter edition of the printed CityLife advertised that the budget was out for community consultation and the various ways in which it could be accessed.
- The ‘Make Wodonga Yours’ website with information on the consultation process and online tools for making comments.
- A live Q&A session was held for the first time on Facebook on Monday May 27, 2019
- A Public open forum session was held at The Cube Wodonga on Monday, June 3, 2019. A total of nine community members took part in this consultation.
- Various social media posts and inclusion in email newsletters.
8.1 - Section 223 submissions on the 2019-2020 Budget and Council Plan (cont’d)

Options for consideration

As a result of the section 223 process:

Option 1:  Do nothing – not recommended.

Option 2:  Amend the draft budget with the provision of $300,000 net financial contribution for the hockey pavilion project, $25,000 net financial contribution for the Martin Park netball court surface renewal and make no other changes, and advise the submitters of the reasons for council’s decision – recommended.

Option 3:  Amend the draft budget and council plan in such ways as determined, and advise the submitters of the reasons for the Council’s decision – not recommended for the reasons outlined in this report.

Conclusion

The council sought community input and feedback on the draft 2019-2020 Budget. Thirty eight section 223 written submissions were received. A Special Meeting of the council heard from three of the submitters. This process has been valuable in highlighting community concerns and provides the Council with an opportunity to further assess the development of its Budget for 2019-2020.

Attachments

Nil

Tabled papers

The following documents will be tabled at the meeting:

- Document A: Section 223 submissions on the draft 2019-2020 budget
- Document B: Draft Budget and adjusted Council Plan feedback summary

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Manager Finance - Stephen Byrns
In providing this advice as the report author, I have no interests to disclose in this report.
**Recommendation**

That:

1. The draft Budget be adjusted to include:
   a. $300,000 net financial contribution, made up of $1 million in the capital budget for the Wodonga Hockey Club pavilion, offset by $500,000 grant revenue and $200,000 cash contribution from Wodonga Hockey Club, for the hockey pavilion project, and
   b. $25,000 net financial contribution, made up of $50,000 in the capital budget for the netball court at Martin Park, offset by $25,000 cash and in-kind contribution from the Wodonga Football and Sports Club Incorporated for the Martin Park netball court surface renewal project;

2. Having considered all submissions received under section 223 of the *Local Government Act 1989*:
   a. apart from the resolution adopted above, no other adjustments be made to the budget and council plan as a result of the section 223 process; and
   b. submitters be advised of the decisions and the reasons for them, as detailed in this report.

**Motion**

Crs Ron Mildren / Danny Lowe

That the recommendation be adopted.

*Carried unanimously*
8.2 - Council Plan

Purpose of report

In accordance with the legislative requirements this report recommends that the Council adopt its 2017-2021 Council Plan, adjusted 2019, and a copy be forwarded to the Minister.

Background

Sections 125 (7) (8) and (9) of the Local Government Act 1989 ("the Act") sets out that a council must:

- at least once in each financial year consider whether the Council Plan requires any adjustment;
- make such adjustment as it considers necessary; and
- allow for persons to make a submission under section 223 of the Act on the adjusted Council Plan.

The report to the Ordinary Meeting of May 13 proposed the following adjustments to the Council Plan:

- One change to the strategy areas with an additional area – Regional partnerships and collaboration – added to the fifth key focus area, Strong, Responsible and Sound Organisation.

- Organisational changes.

The SRP, which is a component of the plan was updated, along with the draft Year 3 Action Plan.

Following its May meeting the Council gave public notice of the draft Council Plan, adjusted 2019. There were two section 223 submissions on the adjusted Council Plan, and these have been included in the report at item 8.1.

Having complied with the legislative requirements it is recommended that the 2017-2018 to 2020-2021 Council Plan (including the Strategic Resource Plan), adjusted 2019, as placed on public exhibition, along with such changes as the Council may approve from the section 223 process at item 8.1, be adopted.

Council Plan

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide strong leadership and governance, demonstrating excellence in the way we do business by being innovative, responsive and transparent. We will be accountable and steward the organisation with the highest regard.</td>
<td>Good governance and customer experience</td>
</tr>
</tbody>
</table>
8.2 - Council Plan (cont’d)

Council policy / strategy implications

The Council Plan details the strategic direction and priorities of the Council for the next four years. It describes the Council’s mission, vision, objectives and strategies.

Risk management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Failure to review the Council Plan.</td>
<td>2</td>
<td>D</td>
<td>S</td>
<td>Adopt the Council Plan as adjusted and submit a copy to the Minister within 30 days.</td>
</tr>
</tbody>
</table>

Financial implications

The financial implications for the various objective and strategies in the Council Plan are included in the draft 2019-2020 Budget.

The cost of producing the Council Plan is included in the current Budget.

Environmental implications

The various strategies in the Council Plan may have environmental implications.

Social / cultural implications

The various strategies in the Council Plan may have social / cultural implications.

Legislative implications

The Act requires that the Council must review its Council Plan at least once in each financial year.


Community engagement and internal consultation

The community engagement on the Council Plan is addressed in the separate report on the section 223 process at item 8.1.

Options for consideration

1. Do nothing. This is not an option as the Council gave public notice of its review and invited public submissions on the adjusted plan. The review and the public submissions have identified several changes.

2. Adopt the Council Plan.
Conclusion

The Council Plan outlines the Council’s strategic direction and priorities for its four year term.

It is recommended that the 2017-2018 to 2020-2021 Council Plan (including the Strategic Resource Plan), adjusted 2019, as placed on public exhibition, along with such changes as the Council may approve from the section 223 process at item 8.1, be adopted.

Attachments

Nil

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Governance Officer - Kevin Scully
In providing this advice as the report author, I have no interests to disclose in this report.

Recommendation

That the 2017-2018 to 2020-2021 Council Plan (including the Strategic Resource Plan), adjusted 2019, as placed on public exhibition, along with such changes as the Council may approve from the section 223 process at item 8.1, be adopted, and a copy forwarded to the Minister in accordance with Section 125(10) of the Local Government Act, 1989.

Motion

Crs Danny Lowe / Kat Bennett
That the recommendation be adopted.

Carried unanimously
8.3 - 2019-2020 Budget and declaration of rates and charges

Purpose of report
Pursuant to Section 130 (1) of the Local Government Act 1989 (the Act), to consider the 2019-2020 Budget and if appropriate adopt the budget including changes proposed since the draft 2019-2020 Budget was considered at the council’s meeting of May 13, 2019; and, to declare rates and charges pursuant to Section 158 of the Act.

Background
A separate report has been included in this agenda on the section 223 process for the budget.

Since the meeting of May 13, 2019 the council has become aware of items that need to be amended in the proposed adopted budget.

Proposed adjustments to draft 2019-2020 Budget

<table>
<thead>
<tr>
<th>Project / Program Name</th>
<th>Comments</th>
<th>Category</th>
<th>Amount - net cost (saving) to Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rating revenue adjustment</td>
<td>Rates revenue decrease due to a change to one rating property classification and one successful land valuation objection</td>
<td>Operating revenue</td>
<td>$2,193</td>
</tr>
<tr>
<td>Federal Government Financial Assistance Grants</td>
<td>The Federal Government has announced allocations for the 2019-2020 financial year and this is lower than the amount initially budgeted by the council.</td>
<td>Operating revenue</td>
<td>$41,814</td>
</tr>
<tr>
<td>Federal Government Financial Assistance Grants</td>
<td>The Federal Government has prepaid 50% of the 2019-2020 Financial Assistance Grant in June 2019. The 2018-2019 Forecase has been updated to include the additional revenue, which is also reflected in the cash balance which has increased by this amount. Please note this is a timing difference only.</td>
<td>Operating revenue</td>
<td>$2,603,810</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Opening Cash Balance</td>
<td>($2,603,810)</td>
</tr>
<tr>
<td>Hockey Wodonga Pavilion Construction</td>
<td>Government Grant from the Federal Government</td>
<td>Operating revenue</td>
<td>($500,000)</td>
</tr>
<tr>
<td></td>
<td>Contribution from Hockey Wodonga</td>
<td></td>
<td>($200,000)</td>
</tr>
<tr>
<td>Wodonga Football and Netball Club – Netball Court Renewal</td>
<td>Contribution from Wodonga Football and Netball Club</td>
<td>Operating revenue</td>
<td>($25,000)</td>
</tr>
<tr>
<td>Hockey Wodonga Pavilion Construction</td>
<td>Construction of a new Pavilion at Hockey Wodonga.</td>
<td>Capital expenditure</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Wodonga Football and Netball Club – Netball Court Renewal</td>
<td>Renewal of the netball court at Martin Park, Wodonga</td>
<td>Capital expenditure</td>
<td>$50,000</td>
</tr>
</tbody>
</table>
The council’s long term financial strategy is included in the draft Strategic Resource Plan. It articulates the setting of rate rises in line with the estimated rate cap in future years, together with no planned future borrowings.

**Change in Rate Revenue**

There has been a reduction in rate revenue from the draft budget in the amount of $2,193. This is the result of one March supplementary land valuation objection being approved, resulting in a decrease to the value of the rateable value of the property, and one reclassification of a rateable property to a lower differential, ie Rural – non farming (differential of 1) to Rural – farming (differential of 0.75). This has resulted in a reduction of the annualised supplementary rates from the 2018-2019 year that is used to calculate the 2019-2020 general rates.

The above objection and reclassification were finalised after the draft budget was released for public consultation.

**Change in Rateable Land Values**

This is the first year the Victorian Valuer General has been responsible for undertaking the revaluation for all councils across the state. The receipt of Valuation stage 3 and stage 4 information, which is usually used to prepare the draft budget was received after the draft budget had been finalised for public release. The final certification was received on June 12, 2019.

The receipt of the certified land values has resulted in a $333 million, or 5.15%, increase to the capital improved value of rateable land in the municipality. Accordingly, to avoid raising rates in excess of the rate cap, and to reflect the variation in property value increases across the different property classes, the rates in the dollar have been decreased.

The following tables highlight the change from the draft budget to the proposed budget as a result of the revaluation stage 4 certified information received from the Victorian Valuer General Victoria which has resulted in the lower rate in the dollar.
8.3 - 2019-2020 Budget and declaration of rates and charges (cont’d)

**Capital Improved Value (CIV)**

<table>
<thead>
<tr>
<th>Type or class of land</th>
<th>Draft budget</th>
<th>Proposed budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$’000</td>
<td>$’000</td>
</tr>
<tr>
<td>Residential vacant</td>
<td>88,199</td>
<td>103,617</td>
</tr>
<tr>
<td>Residential occupied</td>
<td>4,984,016</td>
<td>5,216,015</td>
</tr>
<tr>
<td>Commercial occupied</td>
<td>537,674</td>
<td>581,986</td>
</tr>
<tr>
<td>Commercial vacant</td>
<td>4,867</td>
<td>5,270</td>
</tr>
<tr>
<td>Industrial occupied</td>
<td>468,577</td>
<td>511,164</td>
</tr>
<tr>
<td>Industrial vacant</td>
<td>23,810</td>
<td>24,405</td>
</tr>
<tr>
<td>Rural – farming</td>
<td>226,884</td>
<td>237,916</td>
</tr>
<tr>
<td>Rural – non farming</td>
<td>73,825</td>
<td>77,147</td>
</tr>
<tr>
<td>Social clubs/society</td>
<td>1,174</td>
<td>1,202</td>
</tr>
<tr>
<td>Development use land</td>
<td>59,822</td>
<td>63,520</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>6,468,847</strong></td>
<td><strong>6,802,241</strong></td>
</tr>
</tbody>
</table>

**Rate in the dollar**

<table>
<thead>
<tr>
<th>Type or class of land</th>
<th>Draft budget</th>
<th>Proposed budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>cents/$CIV</td>
<td>cents/$CIV</td>
</tr>
<tr>
<td>Residential vacant</td>
<td>0.011355</td>
<td>0.010773</td>
</tr>
<tr>
<td>Residential occupied</td>
<td>0.005678</td>
<td>0.005387</td>
</tr>
<tr>
<td>Commercial occupied</td>
<td>0.007949</td>
<td>0.007541</td>
</tr>
<tr>
<td>Commercial vacant</td>
<td>0.011355</td>
<td>0.010773</td>
</tr>
<tr>
<td>Industrial occupied</td>
<td>0.007949</td>
<td>0.007541</td>
</tr>
<tr>
<td>Industrial vacant</td>
<td>0.011355</td>
<td>0.010773</td>
</tr>
<tr>
<td>Rural – farming</td>
<td>0.004258</td>
<td>0.004040</td>
</tr>
<tr>
<td>Rural – non farming</td>
<td>0.005678</td>
<td>0.005387</td>
</tr>
<tr>
<td>Social clubs/society</td>
<td>0.005280</td>
<td>0.005010</td>
</tr>
<tr>
<td>Development use land</td>
<td>0.008517</td>
<td>0.008080</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>39,524,598</strong></td>
<td><strong>39,522,405</strong></td>
</tr>
</tbody>
</table>

**Number of Assessments**

<table>
<thead>
<tr>
<th>Type or class of land</th>
<th>Draft budget</th>
<th>Proposed budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number</td>
<td>Number</td>
</tr>
<tr>
<td>Residential vacant</td>
<td>744</td>
<td>744</td>
</tr>
<tr>
<td>Residential occupied</td>
<td>17,067</td>
<td>17,068</td>
</tr>
<tr>
<td>Commercial occupied</td>
<td>718</td>
<td>718</td>
</tr>
<tr>
<td>Commercial vacant</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>Industrial occupied</td>
<td>605</td>
<td>605</td>
</tr>
<tr>
<td>Industrial vacant</td>
<td>69</td>
<td>69</td>
</tr>
<tr>
<td>Rural – farming</td>
<td>284</td>
<td>285</td>
</tr>
<tr>
<td>Rural – non farming</td>
<td>122</td>
<td>120</td>
</tr>
<tr>
<td>Social clubs/society</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Development use land</td>
<td>45</td>
<td>45</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>19,669</strong></td>
<td><strong>19,669</strong></td>
</tr>
</tbody>
</table>

**Estimated amount to be raised by general rates**

<table>
<thead>
<tr>
<th>Type or class of land</th>
<th>Draft budget</th>
<th>Proposed budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Residential vacant</td>
<td>1,001,538</td>
<td>1,116,315</td>
</tr>
<tr>
<td>Residential occupied</td>
<td>28,297,925</td>
<td>28,097,279</td>
</tr>
<tr>
<td>Commercial occupied</td>
<td>4,273,882</td>
<td>4,238,174</td>
</tr>
<tr>
<td>Commercial vacant</td>
<td>55,267</td>
<td>56,776</td>
</tr>
<tr>
<td>Industrial occupied</td>
<td>3,724,635</td>
<td>3,854,903</td>
</tr>
<tr>
<td>Industrial vacant</td>
<td>270,374</td>
<td>262,926</td>
</tr>
<tr>
<td>Rural – farming</td>
<td>966,141</td>
<td>961,192</td>
</tr>
<tr>
<td>Rural – non farming</td>
<td>419,158</td>
<td>415,569</td>
</tr>
<tr>
<td>Social clubs/society</td>
<td>6,199</td>
<td>6,022</td>
</tr>
<tr>
<td>Development use land</td>
<td>509,480</td>
<td>513,248</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>39,524,598</strong></td>
<td><strong>39,522,405</strong></td>
</tr>
</tbody>
</table>

Note that total estimated amount to be raised by general rates also reflects the $2,193 reduction in rate revenue previously detailed in this report.

**Change to the Waste Management Levy**

In her review of Wodonga Council’s waste management levy, one of the Ombudsman’s recommendations was for Wodonga Council to reduce its waste management service charge to only recover the reasonable costs of the collection and disposal of refuse and to effect the changes within three years from the finalisation of the investigation. Further to this, at the May 2018 Council Meeting the Council accepted the Ombudsman’s recommendations and also, amongst other things, resolved to implement this recommendation within two years to ensure this issue was resolved during this council term.

The 2019-2020 budget represents the second year since the council resolution of May 2018, with Council achieving its aim to reduce its waste management service charge to only recover the reasonable costs of the collection and disposal of refuse...
within a two year period. The 2019-2020 budgeted position for waste management services is a break even result.

**Council Plan**

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy</th>
<th>Key priority activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide strong leadership and governance, demonstrating excellence in the way we do business by being innovative, responsive and transparent. We will be accountable and steward the organisation with the highest regard.</td>
<td>Financial management</td>
<td>Provide council services and projects with a strong financial planning framework</td>
</tr>
</tbody>
</table>

**Council policy / strategy implications**

N/A

**Risk and opportunity management implications**

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimates for supplementary rates (growth from new assessments) not achieved.</td>
<td>4</td>
<td>C</td>
<td>M</td>
<td>Closely monitor and if necessary adjust budgets.</td>
</tr>
<tr>
<td>Rate increases cause financial difficulties for some.</td>
<td>3</td>
<td>C</td>
<td>S</td>
<td>Flexible payment options. Provide assistance through agreed payment plans. Hardship Policy available.</td>
</tr>
<tr>
<td>External financial factors impacting the council’s ability to deliver its budget (eg global financial crisis).</td>
<td>2</td>
<td>C</td>
<td>H</td>
<td>No reliance on unrealised land sales. Council borrowings at fixed interest rates.</td>
</tr>
</tbody>
</table>

**Financial implications**

The Council’s rates and charges revenue for 2019-2020 is $46.1 million. This is based on a 2.50 per cent increase in rates in accordance with the Ministers nominated rate cap and a reduction in the waste management levy of $112.00 per occupied property.

The expected operating result indicated in the draft 2019-2020 Budget circulated for public consultation was a surplus of $5.9 million. The underlying result when contributions, capital grants and sale of asset items were excluded was a $2.1 million surplus.

The annual capital works program included in the draft 2019-2020 Budget circulated for public consultation was $19.0 million. A number of 2018-2019 capital
projects amounting to $2.3 million, which will not be complete by June 30 are estimated to be re-budgeted to 2019-2020. All projects that are re-budgeted will be funded from surpluses achieved in the 2018-2019 year.

A high level Strategic Resource Plan has been developed for the years 2019-2020 to 2028-2029. This will assist council in adopting budgets that provide for prudent expenditure and income generation to assist in the council’s goals relating to financial sustainability. The Council is projecting underlying surpluses in the future years.

The annual budget is designed to enable council to achieve its key strategic activities as contained in its 2017-2018 to 2020-2021 Council Plan.

Assuming all amendments proposed in this report are adopted, the council’s financial position for 2019-2020 would be adjusted as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Assistance Grant (FAG) Prepayment*</td>
<td>$2,603,810</td>
<td></td>
</tr>
<tr>
<td>Rating Revenue Adjustment</td>
<td>$2,193</td>
<td></td>
</tr>
<tr>
<td>Reduced Financial Assistance Grant indexation</td>
<td>$41,814</td>
<td></td>
</tr>
<tr>
<td>Hockey Wodonga Pavilion – Government Grant</td>
<td>($500,000)</td>
<td></td>
</tr>
<tr>
<td>Hockey Wodonga Pavilion – Club Contribution</td>
<td>($200,000)</td>
<td></td>
</tr>
<tr>
<td>Wodonga Football and Netball Club Court Renewal – Club Contribution</td>
<td>($25,000)</td>
<td></td>
</tr>
<tr>
<td>Operating Revenue – net overall decrease</td>
<td>$1,922,817</td>
<td></td>
</tr>
<tr>
<td>Operating expenditure</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Hockey Wodonga Pavilion Construction</td>
<td>$1,000,000</td>
<td></td>
</tr>
<tr>
<td>Wodonga Football and Netball Club Court Renewal</td>
<td>$50,000</td>
<td></td>
</tr>
<tr>
<td>Capital expenditure – net increase</td>
<td>$1,050,000</td>
<td></td>
</tr>
<tr>
<td>Cash on hand June 30, 2020 - net decrease*</td>
<td>$369,007</td>
<td></td>
</tr>
</tbody>
</table>

*note: the timing of the FAG prepayment does not have an impact on the cash balance at June 30, 2020. Refer below.

The $1.92 million decrease in operating revenue, is principally the result of $2.6 million prepayment of the 2019-2020 Financial Assistance Grant that was received by Council on June 18, 2019, with the 2019-2020 opening cash balance being increased by the same amount. There is also a $41,814 reduction in the Financial Assistance Grant indexation and a reduction in rate revenue of $2,193 that has been notified to Council subsequent to the draft budget being put out to consultation. The $0.725 million increase in grants and contributions for the hockey pavilion and works to the Martin Park netball court will partially offset the increase in capital expenditure of $1.05 million for these projects.

In net terms the Council’s cash position as at June 30, 2020 will decrease by $369,007 compared with the draft Budget, the result of lower than expected Financial Assistance Grant payments, the reduction of rating revenue and the net effect of the additional capital projects noted above.
As a result of these changes, the updated capital budget will now be $20.1 million, the operating result for the 2019-2020 year will now be a $3.963 million surplus and the 2018-2019 forecast operating result and closing cash balance have also been increased by $2.604 million to reflect the receipt of the prepaid grant.

Environmental implications

N/A

Social / cultural implications

Many outcomes of the budget will have wide ranging social and cultural implications. These have been carefully considered by both staff and councillors in the development of this budget.

Legislative implications

The council is required to comply with the Local Government (Finance and Reporting) Regulations 2004 (the Regulations) which lists a number of requirements (these and other requirements are included in the budget document):

- financial statements in the form and containing the information required by the Regulations;
- a description of the services and initiatives to be funded in the budget;
- a statement as to how the services and initiatives described will contribute to achieving the strategic objectives specified in the Council Plan;
- major initiatives, being initiatives identified by the council as priorities, to be undertaken during the financial year;
- for services to be funded in the budget, the prescribed indicators of service performance that are required to be reported against in the performance statement under section 131; and,
- the prescribed measures relating to those indicators.

Community engagement and internal consultation

The consultation on the budget was a section 223 process and is the subject of a separate report in this agenda.

Internal consultations have occurred over a period of 8 months with Council business unit managers and executive and all Councillors have participated in a number of planning days and budget workshops since February 2019.
Options for consideration

Option 1 – Do nothing – not recommended – the council has a statutory obligation to develop an annual budget.

Option 2 - Accept the draft 2019-2020 Budget, with amendments as proposed in this report – recommended.

Option 3 - Accept the draft 2019-2020 Budget, with further amendments.

Conclusion

The Council has sought community input and feedback on the proposed 2019-2020 budget. Thirty eight submissions were received. Three submitters requested to be heard, for which a meeting was convened at 9am on Monday, June 17, 2019.

It is recommended that the council, following consideration of the submissions received, adopt the 2019-2020 budget with amendments proposed in this report.

Attachments

Nil

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Manager Finance - Stephen Byrns
In providing this advice as the report author, I have no interests to disclose in this report.
8.3 - 2019-2020 Budget and declaration of rates and charges (cont’d)

**Recommendation**

a) That Council amend the 2019-2020 Budget to incorporate the Financial Assistance Grant lower indexation amount of $41,814 as a decrease to operating revenue;

b) That Council amend the 2019-2020 Budget to remove 50% of the Financial Assistance Grant of $2,603,810 that was prepaid on June 18, 2019, from operating revenue and increase the opening cash balance by the same amount;

c) That Council amend the 2019-2020 Budget to incorporate the reduction in the Rate revenue due to assessment changes in the amount of $2,193 as a decrease to operating revenue;

d) That Council amend the 2019-2020 Budget to include a $25,000 contribution from the Wodonga Football and Netball Club, toward the renewal of its netball court.

e) That Council amend the 2019-2020 Budget to incorporate $50,000 for the Martin Park Netball Court renewal project in Council’s 2019-2020 capital works program;

f) That Council amend the 2019-2020 Budget to include a $500,000 capital grant from the Federal Government and a $200,000 contribution from Hockey Wodonga, toward the construction of a new hockey pavilion.

g) That Council amend the 2019-2020 Budget to incorporate $1 million for the construction of a hockey pavilion at Birallee Park in Council’s 2019-2020 capital works program;

h) That:

1. The 2019-2020 budget be adopted in accordance with Section 130(1) of the *Local Government Act 1989*, after having been advertised in accordance with Section 129 of that Act and considering the submissions received, with the amendments adopted previously under this agenda item and under item 8.2 (Council Plan).

2. The Chief Executive Officer be authorised to give public notice of this decision to adopt the budget in accordance with Section 130(2) of the *Local Government Act 1989*.

3. An amount of $46,108,207 be declared as the amount which the Council intends to raise for the year 1 July 2019 - 30 June 2020 by general rates, annual service (garbage) charge and annual service (waste management) charge, (all later advised in the resolution), and environmental levy (wastewater), calculated as follows:
8.3 - 2019-2020 Budget and declaration of rates and charges
(cont’d)

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Rates</td>
<td>$39,522,405</td>
</tr>
<tr>
<td>Annual service charge – garbage and recycling</td>
<td>$4,257,412</td>
</tr>
<tr>
<td>Waste management levy</td>
<td>$1,690,650</td>
</tr>
<tr>
<td>Environmental levy (wastewater)</td>
<td>$37,740</td>
</tr>
<tr>
<td>Provision made for supplementary rates</td>
<td>$600,000</td>
</tr>
</tbody>
</table>

4. General Rates

A general rate be declared for the period commencing on 1 July 2019 and concluding on 30 June 2020;

It further be declared that the general rate be raised by the application of differential rates;

It be recorded that Council considers that a differential rate will contribute to the equitable and efficient carrying out of Council functions; and

A differential rate be declared for that rateable land having the characteristics specified below which characteristics will form the criteria for the differential rate so declared:

**Residential occupied land**

Any land that is used primarily for residential purposes; or on which there exists a building obviously adapted for use for residential purposes as defined under the provisions of the Wodonga Planning Scheme.

**Commercial occupied land**

Any land that is used primarily for commercial purposes; or on which there exists a building obviously adapted for use for commercial purposes as defined under the provisions of the Wodonga Planning Scheme.

**Industrial occupied land**

Any land that is used primarily for industrial purposes; or on which there exists a building obviously adapted for use for industrial purposes as defined under the provisions of the Wodonga Planning Scheme (including but not limited to a factory or workshop).

**Rural – farming**

Land that is “farm land” within the meaning of section 2(1) of the *Valuation of Land Act 1960* paragraphs (a) and (b) and other criteria as defined by Council (c) hereunder:
(a) not less than 2 hectares in area; and
(b) that is used primarily for grazing, dairying, pig-farming, poultry farming, fish farming, tree farming, bee-keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or for any combination of those activities, and
(c) being a primary producer as evidenced by a current ATO assessment;

**Rural – non farming**

Land which is:-

(a) greater than 8 hectares in size; or
(b) less than 8 hectares in size and due to reasons of inappropriate subdivision is generally vacant, low valued land that has little utility to owners because the land is restricted to no development in its current form; and
(c) not rural – farming land, nor development use land.

**Development use land**

Development use land - The valuer responsible for the returning of the general revaluation or any supplementary valuation may classify any land (or a portion of that land) that is in the process of being developed into the category of development use land (DUL).

Classification to development use land will be at the valuer’s discretion and based principally on the basis of applications and/or approvals for rezoning and/or development.

**Vacant land**

Any land on which there does not exist any building obviously adapted for human habitation, and which does not have the characteristics of development use land.

**Society/social club land**

Any land which is not subject to the *Cultural and Recreational Lands Act 1963*; and used primarily for the activities of a club or society which are carried on for the benefit of its members or their guests.

5 The differential rate be determined by multiplying the capital improved value (CIV) of the rateable land categorised in paragraph 4 by the percentages indicated on the following table:
8.3 - 2019-2020 Budget and declaration of rates and charges (cont’d)

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Residential occupied land</td>
<td>0.5387% (or 0.5387 cents in the dollar of CIV)</td>
</tr>
<tr>
<td>2. Commercial occupied land</td>
<td>0.7541% (or 0.7541 cents in the dollar of CIV)</td>
</tr>
<tr>
<td>3. Industrial occupied land</td>
<td>0.7541% (or 0.7541 cents in the dollar of CIV)</td>
</tr>
<tr>
<td>4. Rural farming land</td>
<td>0.4040% (or 0.4040 cents in the dollar of CIV)</td>
</tr>
<tr>
<td>5. Rural non-farming land</td>
<td>0.5387% (or 0.5387 cents in the dollar of CIV)</td>
</tr>
<tr>
<td>6. Development use land</td>
<td>0.8080% (or 0.8080 cents in the dollar of CIV)</td>
</tr>
<tr>
<td>7. Vacant land</td>
<td>1.0773% (or 1.0773 cents in the dollar of CIV)</td>
</tr>
<tr>
<td>8. Society/social club land</td>
<td>0.5010% (or 0.5010 cents in the dollar of CIV)</td>
</tr>
</tbody>
</table>

6. It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that:
   a. the respective objectives of each differential rate be those specified in the schedule to this resolution; and
   b. the respective types of classes of land which are subject to each differential rate be those defined in the schedule to this resolution; and
   c. the respective uses and levels of each differential rate in relation to those respective types of classes of land be those described in the schedule to this resolution; and
   d. the relevant
      i. uses of;
      ii. geographical locations of; and
      iii. planning scheme zonings of; and
      iv. types of buildings on the respective types or classes of land be those identified in the schedule to this resolution.

7. Municipal charge

   It be confirmed that no municipal charge be declared for the period commencing on 1 July 2019 and concluding on 30 June 2020.

8. Service charge (garbage)

   An annual kerbside service charge be declared for the period commencing 1 July 2019 and concluding on 30 June 2020.

   The annual kerbside service charge be declared for the collection, removal and disposal of refuse and rubbish.

   For the period 1 July 2019 to 30 June 2020 the annual service charge be in the sum of $239.70 for each rateable and non-rateable land (or part) in respect of which an annual service charge may be levied;

   a) Notwithstanding the above sub paragraph the charge for each additional service and/or collection over one per week will be $239.70. This charge of $239.70 is GST exempt.
b) Notwithstanding sub paragraph (a) the annual service charge for commercial/industrial properties who request a refuse collection service will be an additional $239.70 annual equivalent for the period 1 July 2019 to 30 June 2020 for each additional service and/or collection per week; this charge of $239.70 is GST exempt. The criteria specified below be the criteria, which form the basis of the annual service charge, so declared;

c) The charge for an alternative service shall be:

<table>
<thead>
<tr>
<th>Service</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Upsize a 140 litre to a 240 litre refuse red lidded bin</td>
<td>$49.35</td>
</tr>
<tr>
<td>2. Weekly red lidded refuse bin collection</td>
<td>$138.20</td>
</tr>
<tr>
<td>3. Weekly red lidded refuse bin collection – medical reasons</td>
<td>$69.10</td>
</tr>
<tr>
<td>4. Additional 140 litre red lidded refuse bin</td>
<td>$69.10</td>
</tr>
<tr>
<td>5. Additional 240 litre red lidded refuse bin</td>
<td>$118.45</td>
</tr>
<tr>
<td>6. Additional 240 litre recycling bin</td>
<td>$42.00</td>
</tr>
<tr>
<td>7. Upsize to a 360 litre recycling bin</td>
<td>$20.00</td>
</tr>
<tr>
<td>8. Additional 240 litre organics bin</td>
<td>$128.60</td>
</tr>
<tr>
<td>9. Opt out of Organics bin for a qualifying rural household</td>
<td>($64.30)</td>
</tr>
</tbody>
</table>

These charges are above the annual service charge and GST exempt.

The criteria specified below be the criteria, which form the basis of the annual Kerbside Service Charge, so declared:

a) All residential land (whether rateable or non-rateable) on which a building is erected is entitled to the refuse collection service and will be liable for the annual service charge whether or not the service is utilised; and

b) Where during the year a building is erected on residential vacant land the service charge will be such sum as will proportionally represent the period between occupation of the building and the end of the year.

9 Service charge (waste management)

An annual service charge be declared for the period commencing 1 July 2019 and concluding on 30 June 2020;

The annual service charge be declared for waste management contribution.

a) For the period 1 July 2019 to 30 June 2020 the annual equivalent service charge be in the sum of $90.00 for each rateable and non-rateable land (or part) in respect of which an annual service charge may be levied. This charge of $90.00 is GST exempt.
b) All residential, commercial and industrial land (whether rateable or non-rateable) on which a building is erected is entitled to a waste management service and will be liable for the annual service charge whether or not the service is utilised; and

c) Where during the year a building is erected on vacant land the service charge will be such sum as will proportionally represent the period between occupation of the building and the end of the year.

10 Environmental levy (wastewater)

An annual levy be declared for the period commencing 1 July 2019 and concluding on 30 June 2020.

The levy be declared for environmental waste water.

The annual levy be set at the sum of $52.50 for each premises serviced by a septic tank system. This charge is GST exempt.

11 Rebates and concessions

It be confirmed that Council grants each of the owners of the rateable lands described below a concession.

In relation to the rate and/or charge set out opposite the description of each rateable land; and

In an amount set out opposite the description of each rateable land and the rate and/or charge in relation to which the concession is granted.

12 Rateable property - rate/charge concession

- Department of Health and Human Services
  Elderly rebate/Concession – 50% of general rate in respect to 66 units as per existing agreement, $23,294.93 in total.

- Blanalko Pty Ltd $34,841.38.

- XLam Pty Ltd $35,407.00

13 Consequential Matters

Payment dates for rates and charges for 2019-2020 shall be as follows:-

- By instalments payable on or before 30 September 2019, 30 November 2019, 28 February 2020 and 31 May 2020.

The revenue administrator of the Council be authorised to levy and recover the general rates (and the annual service charges described earlier in this resolution) in accordance with the Local Government Act 1989.
The revenue administrator be authorised to institute legal proceedings for the recovery of any amounts not paid by the due date in accordance with the *Local Government Act 1989*.

That the 2019-2020 fees and charges as proposed in the draft budget be adopted by Council.

**SCHEDULE**

**RESIDENTIAL OCCUPIED LAND**

**Objective:**
To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including -

1. To recognise the rating impact upon developed land used for residential purposes.
2. To ensure an equitable share of the rate assessment for residential properties the values of which have been affected by their development.
3. To encourage the development of appropriately zoned land for residential purposes.

**Types and classes:**
Rateable land having the relevant characteristics described in the Resolution of Council.

**Use and level of differential rate:**
The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Geographic location:**
Wherever located within the municipal district.

**Use of Land:**
Any use permitted under the relevant planning scheme.

**Planning scheme zoning:**
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.
### Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-2020 financial year.

**COMMERCIAL OCCUPIED LAND**

**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including –

1. To recognise the rating impact upon developed land used for commercial purposes.

2. To ensure an equitable share of the rate assessment for commercial properties the values of which have been affected by their development.

3. To encourage the development of appropriately zoned land for commercial purposes.

**Types and classes:**

Rateable land having the relevant characteristics described in the Resolution of Council.

**Use and level of differential rate:**

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Geographic location:**

Wherever located within the municipal district.

**Use of land:**

Any use permitted under the relevant planning scheme.

**Planning scheme zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

**Types of buildings:**

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-2020 financial year.
INDUSTRIAL OCCUPIED LAND

Objective:
To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including –

1. To recognise the rating impact upon developed land used for industrial purposes.

2. To ensure an equitable share of the rate assessment for industrial properties the values of which have been affected by their development.

3. To encourage the development of appropriately zoned land for industrial purposes.

Types and classes:
Rateable land having the relevant characteristics described in the Resolution of Council.

Use and level of differential rate:
The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic location:
Wherever located within the municipal district.

Use of land:
Any use permitted under the relevant planning scheme.

Planning Scheme Zoning:
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

Types of buildings:
All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-2020 financial year.
### RURAL FARMING LAND

**Objective:**

To encourage the development of land for farming purposes and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including:

1. To ensure an equitable share of the rate assessment for properties, the value of which has been effected by reason of its abnormally large area, and the use to which it is put in comparison to the general land size of the majority of rateable properties within the municipal district.

2. To encourage the use of appropriately zoned land for farming purposes.

**Types and classes:**

Rateable land having the relevant characteristics described in the Resolution of Council.

**Use and level of differential rate:**

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Geographic location:**

Wherever located within the municipal district.

**Use of land:**

Any use permitted under the relevant planning scheme.

**Planning scheme zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

**Types of buildings:**

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-2020 financial year.
## RURAL NON FARMING LAND

### Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including:

1. To ensure an equitable share of the rate assessment for properties the value of which has been effected by reason of its area, and the use to which it has been put in comparison to the general land size of the majority of the rateable properties within the municipal district.

### Types and classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

### Use and level of differential rate:

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

### Geographic location:

Wherever located within the municipal district.

### Use of land:

Any use permitted under the relevant planning scheme.

### Planning scheme zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

### Types of buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-2020 financial year.

## DEVELOPMENT USE LAND

### Objective:

To encourage the development of land and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including –
1. To ensure an equitable share of the rate assessment for development use land commensurate with land identified for urban development within the Municipal Strategic Statement for Wodonga.

2. To encourage the use of appropriately zoned land for development purposes.

3. Any parcel of land that has been declared by the valuer appointed by Council to make the general or supplementary valuations for council that by reason of its zoning or proximity to land which has been or is being developed for residential, commercial, industrial or other urban purposes or by reason of its proximity to land which has been or is being subdivided into allotments used or intended to be used for residential, commercial, industrial or other urban purposes and does not have the characteristics of rural – farming or rural – non farming land.

**Types and classes:**

Rateable land having the relevant characteristics described in the Resolution of Council.

**Use and level of differential rate:**

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Geographic location:**

Wherever located within the municipal district.

**Use of land:**

Any use permitted under the relevant planning scheme.

**Planning scheme zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

**Types of buildings:**

Nil

**VACANT LAND**

**Objective:**

To encourage the development of land and ensure that all rateable land makes an
equitable financial contribution to the cost of carrying out the functions of Council, including –

1. To recognise the rating impact on vacant land.

2. To ensure an equitable share of the rate assessment for vacant and other land.

3. To encourage the development of land.

**Types and classes:**

Rateable land having the relevant characteristics described in the Resolution of Council.

**Use and level of differential rate:**

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Geographic location:**

Wherever located within the municipal district.

**Use of land:**

Any use permitted under the relevant planning scheme.

**Planning scheme zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

**Types of buildings:**

Nil.

**SOCIAL CLUBS/SOCIETY LAND**

**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including –

1. To ensure an equitable share of the rate assessment for properties the value of which have been affected by the development of land for the use by
members and guests of a society or club.

2. To recognize the rating impact on properties used by a society or club.

**Types and classes:**

Rateable land having the relevant characteristics described in the Resolution of Council.

**Use and level of differential rate:**

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Geographic location:**

Wherever located within the municipal district.

**Use of land:**

Any use permitted under the relevant planning scheme.

**Planning scheme zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

**Types of buildings:**

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-2020 financial year.

**Motion**

Crs Kat Bennett / Danny Lowe

That the recommendation be adopted. **Carried unanimously**
8.4 - Appointment of acting Chief Executive Officer

Purpose of report

The purpose of this report is for Wodonga Council (the council) to appoint a director as acting Chief Executive Officer (CEO) while the CEO is on leave from the council.

Background

The CEO, Mark Dixon will be on leave from the council for the period from Friday, August 2 to Tuesday, August 13, 2019, both dates inclusive.

It is proposed that the Director Community Development, Debra Mudra, be appointed for the period of the CEO’s absence.

The CEO has various powers and authorities reposed by virtue of the position. These powers and authorities arise from legislative provisions as well as authorities delegated by council. For these powers and authorities to be exercised by an acting CEO, an officer needs to be formally appointed to the position by the council.

Council Plan

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide strong leadership and governance, demonstrating excellence in the way we do business by being innovative, responsive and transparent. We will be accountable and steward the organisation with the highest regard.</td>
<td>Good governance and customer experience.</td>
</tr>
</tbody>
</table>

Council policy / strategy implications

The appointment will ensure continuity of decision making during the absence of the CEO.

Risk and opportunity management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>An acting CEO is not appointed.</td>
<td>4</td>
<td>C</td>
<td>M</td>
<td>Appoint an acting CEO which is consistent with the requirements of the Act.</td>
</tr>
</tbody>
</table>

Financial implications

Remuneration for the acting CEO will be in accordance with the Higher Duties procedural guidelines. The guidelines provide that a Director acting as CEO will receive 50 per cent of the difference between the salary of the Director’s position and the salary of the CEO.
8.4 - Appointment of acting Chief Executive Officer (cont’d)

Environmental implications

No environmental implications are associated with the content or recommendation in this report.

Social / cultural implications

No social / cultural implications are associated with the content or recommendation in this report.

Legislative implications

The *Local Government Act 1989* (the Act) requires council to appoint a person as CEO.

It is normal practice to appoint an acting CEO during periods of prolonged absence of the CEO from the Hovell Street office.

The process outlined in this report is consistent with the Act.

Community engagement and internal consultation

This matter has been discussed amongst the executive staff, and the proposed appointment is consistent with the approach of developing the leadership qualities of the executive team.

Options for consideration

1. Do nothing. This is not recommended as the council is required to have a CEO in position at all times.

2. Appoint Debra Mudra for the period recommended in this report.

Conclusion

The appointment of an acting CEO ensures continuity of decision making and senior management oversight of the organisation.

Attachments

Nil
8.4 - Appointment of acting Chief Executive Officer (cont’d)

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Chief Executive Officer - Mark Dixon
In providing this advice, I have no interests to disclose in this report.

Chief Executive Officer - Mark Dixon
In providing this advice as the report author, I have no interests to disclose in this report.

Governance Officer - Kevin Scully
In providing this advice as the report author, I have no interests to disclose in this report.

Recommendation

That:

1. Debra Mudra, Director Community Development, be appointed as acting Chief Executive Officer for the period from Friday, August 2 to Tuesday, August 13, 2019, both dates inclusive; and

2. Debra Mudra be authorised to exercise all powers and authorities reposed in the position of Chief Executive Officer for the period of the appointment as acting Chief Executive Officer.

Motion

Crs Kat Bennett / Danny Lowe

That the recommendation be adopted.

Carried unanimously
8.5 - Guidelines for question time at Council meetings

Purpose of report

The purpose of this report is to update the guidelines for the conduct of question time at Council meetings.

Background

Following the making of the Meeting Procedure Local Law 2019 (the local law) at the May Council meeting it is necessary for the Council to review its current Guidelines for question time.

Clause 66 of the local law details the process for question time, and makes provision for Council to adopt policy or guidelines to supplement the local law, with particular reference to the answering of questions (clause 66.8).

Clause 66 of the local law corresponds to clause 61 in the former Meeting Procedure Local Law (No. 1 of 2009), with the exception of a new clause 66.10 that deals with the election caretaker period.

Since the existing guidelines have worked well only minor amendments are proposed. These are:

- Updating the local law clauses referenced within it;
- Reducing the period for written responses provided at Council meetings from seven working days to five working days;
- Eliminating some redundant sections; and
- Minor grammatical changes.

Council Plan

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide strong leadership and governance, demonstrating excellence in the way we do business by being innovative, responsive and transparent. We will be accountable and steward the organisation with the highest regard.</td>
<td>Good governance and customer experience</td>
</tr>
</tbody>
</table>

Council policy / strategy implications

These guidelines assist Council and the community with the conduct of question time at ordinary Council meetings. The adoption of these updated guidelines is in keeping with clause 66.8 of the local law.
8.5 - Guidelines for question time at Council meetings (cont’d)

Risk management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>The guidelines are not reviewed and updated.</td>
<td>C</td>
<td>4</td>
<td>Medium</td>
<td>Updated the guidelines as attached to this report.</td>
</tr>
</tbody>
</table>

Financial implications

There are no financial implications associated with this report.

Environmental implications

There are no environmental implications associated with this report.

Social / cultural implications

There are no social / cultural implications associated with this report.

Legislative implications

The guidelines are referenced in clause 66.8 of the local law.

Community engagement and internal consultation

While there has been no consultation undertaken, the proposed guidelines are largely unchanged from the existing guidelines. Such changes that have been made will potentially improve response times with questions.

The guidelines are referenced in clause 66 of the local law, and this local law was subject to a section 223 public consultation process in April, prior to its adoption at the May Council Meeting.

Options for consideration

1. Do nothing. This is not recommended for the reasons outlined in this report.
2. Adopt the attached guidelines. This is recommended for the reasons outlined in this report.
3. Adopt an amended version of the attached guidelines.
Conclusion

It is proposed that Council adopt the attached *Guidelines for question time* to update them in order that they comply with the new local law.

Attachments

The following documents are attached to this report:
- Attachment A: Guidelines for question time

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the *Local Government Act* 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Governance Officer - Kevin Scully
In providing this advice as the report author, I have no interests to disclose in this report.

Recommendation

That the *Guidelines for question time*, as attached, be adopted.

Motion

Crs Danny Lowe / Kat Bennett
That the recommendation be adopted.  

Carried unanimously
8.6 - Procurement Policy

Purpose of report

To review and update the Procurement Policy which will direct and assist staff in ensuring the council's procurement practices are efficient, clearly defined and deliver value for money in accordance with legislation and best practice.

Background

The Procurement Policy must be reviewed by council at least once in each financial year as per section 186A of the Local Government Act 1989. The Procurement Policy was last reviewed at the council meeting on June 25, 2018.

Further improvements have been made to the policy this year with the addition of council guidelines that informs the community of how procurement is managed at council. These improvements are highlighted red in the attached policy, and include council’s organisational model adopted for procurement, delegations and authorities, procurement planning, probity requirements, late tenders, risk management and OHS, internal control and internal audits as well as referencing the Victorian Charter of Human Rights which reiterates Council’s commitment to sourcing ethical products. These changes also bring the policy in line with the Victorian Local Government Best Practice Procurement Guidelines 2013.

The ‘benefit to the local region’ principle was introduced in the 2016 Procurement Policy. This is a mandatory criterion with a weighting of 10% which is applied to all tenders and quotations issued. The criteria ‘benefit to the local region’ consists of four questions which are outlined in the graph below and each respondent is required to provide council with information that addresses each question. The graph below also details the benefit that the local region has achieved for contracts awarded in the 2018-2019 financial year to date.

![Benefits to the local region YTD](image-url)
Social procurement outcomes are reported to council on an annual basis. Key actions completed to date are as follows:

- Council set a target for expenditure with local social enterprises of 0.1% of rateable income in the 2016-2017 budget, growing by 0.1% each financial year to reach 0.5% in 2020-2021;
- Training on social procurement is ongoing;
- Local social enterprise database has been added to the council intranet;
- Procurement team has liaised with three local disability enterprises to understand their capability and capacity;
- Upcoming tenders and contracts due for expiry are reviewed to identify any projects suitable for disability enterprises and/or social enterprise suppliers and/or contractors; and
- The graph below shows council total expenditure of $126,632 with local social enterprises in the 2018-2019 financial year to date.

![Expenditure with local social enterprises YTD](image)

The above graph does not capture all of council’s social procurement outcomes. In January Albury Wodonga Community College/AWARE Industry Programs were awarded the tender to manage the re-use shop located at the Waste Transfer Station for a minimum of three years. While money is not paid directly to AWARE this contract has enabled them to employ four staff on a rotational basis from a pool of 40 people throughout the year. The re-use shop operates seven days a week.
8.6 - Procurement Policy (cont’d)

The following projects have also been awarded to social enterprises who operate programs that aim to help disadvantaged people get a better chance in the job market:

1. Litter and garden maintenance program – Murray Valley Centre for the Intellectually Handicapped Inc. Approximate value $35,000 per annum;

2. Traffic management services for standing panel of suppliers - Worktrainers Ltd t/as GAME Traffic and Contracting – Value $6,000 per annum;

3. Traffic management services for the Queens Baton Relay - Worktrainers Ltd t/as GAME Traffic and Contracting – Value $10,000;

4. Traffic management services control for Children’s Fair - Worktrainers Ltd t/as GAME Traffic and Contracting - Value $2,052;

5. Traffic management services control for Anzac Day - Worktrainers Ltd t/as GAME Traffic and Contracting - Value $3,580; and

6. Kalliana is being utilised for ad-hoc work at the Bonegilla Migrant Experience, current expenditure is approximately $10,000.

A total of seven contracts were awarded to local suppliers who indicated that they provided employment and training opportunities for unemployed or the disadvantaged. In addition to these Council awarded several smaller contracts to local social enterprises totalling $10,050.

Council Plan

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide strong leadership and governance, demonstrating excellence in the way we do business by being innovative, responsive and transparent. We will be accountable and steward the organisation with the highest regard.</td>
<td>Good governance and customer experience</td>
</tr>
</tbody>
</table>

Council policy / strategy implications

This package aims to establish clear council policy in the area of procurement.

Risk management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchasing practices non-compliant with legislation</td>
<td>3</td>
<td>D</td>
<td>M</td>
<td>Adopt attached policy</td>
</tr>
<tr>
<td>A risk that council is not engaging with a diverse range of suppliers</td>
<td>3</td>
<td>C</td>
<td>S</td>
<td>Develop joint ventures with a diverse range of suppliers in our community including social enterprises to achieve social outcomes</td>
</tr>
</tbody>
</table>
Financial implications

No direct financial impact will result from this review. However, in the longer term financial benefits should arise for the council through better procurement practices as well as a higher level financial impact to the community through the growth and sustainability of social organisations.

Environmental implications

The environment should benefit from greater focus on sustainable purchasing which is clearly outlined as a guiding principle in the policy.

Social / cultural implications

Enhancing procurement practices through better policy should provide social benefits including:

- Helping to develop a broad, diverse and flexible supplier market;
- Leadership role played by the council in promoting the importance of good procurement practices;
- Council achieving savings by improving competition in the supplier market;
- Creating a level playing field for all suppliers – including social enterprises, Indigenous businesses, minority owned businesses and volunteer organisations, - ensures that council’s supply market remains dynamic, diverse and more competitive in the long-term;
- Greater employment and training opportunities can help to ensure the work readiness of local residents; and
- Social procurement fosters a new social economy that encourages local involvement.

Legislative implications

It is a requirement of section 186A of the Local Government Act 1989 to review the procurement policy on an annual basis.

Community engagement and consultation

Research with other Victorian councils and Brisbane City Council regarding the adoption of social procurement has been extensive.

Options for consideration

1. Do nothing – not recommended.
Ordinary meeting – June 24, 2019

8.6 - Procurement Policy (cont’d)

2. Approve the attached policy for council adoption – recommended.

Conclusion

The Procurement Policy must be reviewed by council on an annual basis and the existing Procurement Policy meets all requirements. It is recommended that it be retained with the inclusions noted in this report.

Attachments

The following documents are attached to this report:
- Attachment A: Procurement Policy

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Manager Governance and Customer Focus - Spencer Rich
In providing this advice, I have no interests to disclose in this report.

Contracts Officer - Melanie Simpson
In providing this advice as the report author, I have no interests to disclose in this report.

Recommendation

That the Procurement Policy, as attached, be adopted.

Motion

Crs Danny Lowe / Kat Bennett
That the recommendation be adopted.

Carried unanimously
8.7 - Waste Management Strategy

Purpose of report

The purpose of this report is for Council to:

a) review the comments received during the public exhibition period, and
b) adopt the Waste Management Strategy with proposed changes as detailed.

Background

The Waste Management Strategy (WMS) details Council’s vision for sustainable waste management throughout the municipality. It sets out clear objectives, targets and actions in line with the overall vision for this strategy. The WMS identifies gaps between the current and desired position and details the best way of moving forward.

Data sourced from the state government website, "know your council", demonstrates that the waste services provided by Council are at industry best practice, with high diversion rates of waste to landfill and service costs well below those of similar sized regional centres (and state averages) - attachment B.

This WMS provides the foundation for service improvements and guides future decisions regarding waste, recycling, organic and litter services, to benefit the whole community. There are a number of issues to be addressed over the life of the strategy including:

- Enhancing consumer awareness resulting in better purchasing selections;
- Reducing contamination in all three kerb-side household waste bins;
- Reducing the amount of waste being deposited into landfill;
- Increasing recycling rates with an emphasis on business and industry;
- Increasing the efficiency of the waste transfer station;
- Increasing action with AlburyCity under the Two Cities One Community plan.

These, amongst other actions, are detailed in the implementation plan, which will be reported to Council as necessary. Whilst most items can be incorporated into daily activity, a number of items are highlighted for future budget deliberations.

This WMS aims to continue to enhance improvements in recycling, including:

- reduced contamination and increased recovery;
- improvements in utilisation and expansion of food and garden waste bins;
- improved use and increased efficiency at the waste transfer station;
- introduction of new programs such as electronic waste recycling;
- best use of landfill waste via reuse as a fuel for energy; and
- increased support for the community to adapt to changes as detailed in both Federal and State Government policy.
### Council Plan

The Council Plan has a strong focus on sustainability issues, often related to waste operations, conducted both by Council and private enterprise. The strategy presents numerous options to ensure alignment of actions with Council’s overall strategic direction.

### Council policy / strategy implications

This WMS is directly linked to Council’s sustainability strategy, with waste being one of the six major themes. Good waste management practices reduce costs to the community and also provide numerous environmental benefits, both of which are major tenets of the Council Plan.

This strategy is also aligned with the regional waste management plans developed by EPA, being the:

- North East Waste and Resource Recovery Implementation Plan 2017, and

This WMS aligns with the aims of the Two Cities One Community action plan.

### Risk management implications

Two major risks have been identified that relate to the waste management functions of Council. The first is that the export (interstate or international) of waste products may be prohibited or restricted. That risk has been partly realised with the China National Sword bans.

The second major risk is that a waste levy is applied by either state government in NSW or Victoria. At current rates, that may amount to an annual payment to the state government of approximately $500,000 per year.

There are a number of high risks both to the community and the environment if the WMS is not adopted and acted upon. Pollution, reduced levels of recycling, increased contamination of recycling products and opportunities for investment attraction will be lost, if a focus is not maintained. This will ultimately increase costs to Council and the community.

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategy not adopted.</td>
<td>2</td>
<td>D</td>
<td>S</td>
<td>Adopt the strategy.</td>
</tr>
<tr>
<td>Opportunities to reduce pollution are not progressed.</td>
<td>3</td>
<td>A</td>
<td>H</td>
<td>Focus on waste generated by business and industry.</td>
</tr>
<tr>
<td>Investment attraction for waste developer lost.</td>
<td>3</td>
<td>A</td>
<td>H</td>
<td>Actively remain cognisant of opportunities to garner developer interest.</td>
</tr>
<tr>
<td>Recycling rates fall and/or contamination rates increase.</td>
<td>2</td>
<td>B</td>
<td>H</td>
<td>Detail targets and report on same.</td>
</tr>
</tbody>
</table>
Financial implications

There are no direct costs relating to the adoption of the strategy. This local strategy details that the regional waste plan is premised on the view that no new landfills will be permitted to be constructed in north east Victoria and that the Benalla landfill will ultimately become the regional landfill. This will necessitate the transport of various wastes to that site. The establishment of bulk up facilities (previously estimated at $1.5 million by independent auditors) at the Wodonga Waste Transfer Station is prudent and supported by staff. Grant funding to support this development will be actively pursued.

Environmental implications

There are positive environmental and sustainability impacts identified from the implementation of this strategy including increased recycling, further diversion of materials from landfill and waste avoidance at a consumer level, which are a key focus in this strategy. Should a container deposit scheme (CDS) be implemented, we can expect to see a reduction in the amount of beverage containers on roadsides and in public places.

Pollution should decrease with increased education. Should localised industry and business opportunities come to fruition, savings in transportation costs will occur and greenhouse gas emissions should also reduce.

Social / cultural implications

Modern waste management is heavily reliant on behavioural change. New behaviours will require the majority of members of the community embracing a similar stance for the good of the whole community. Minor differences can be accommodated if good educational material and information is provided. However, the differences due to a lack of a consistent national CDS, creates difficulties.

A number of the above initiatives are currently being directed to householders but should now be expanded to include business and industry which produce approximately 80% of all waste generated within the municipality.

With well pre-planned awareness programs, all social and cultural implications can be accommodated. Fortunately, the Halve Waste program between the five nearby councils provides the funding and economies of scale to ensure programs addressing the various issues are made available.

Legislative implications

The management of waste is legislated under the Environment Protection Act 1970. This WMS is clearly aligned with both State and Federal waste policy and also aligns with the regional resource recovery implementation plan.

The management and direct involvement in waste services by Council is a community expectation as waste collection is often perceived to be an essential
service. Various waste functions have been exposed to the private market who provide some very competitive servicing. Some functions are still conducted by Council staff. The WMS has generally been developed utilising a triple bottom line approach when evaluating the actions proposed within the implementation plan.

Community engagement and internal consultation

Information gained from the community in previous surveys, recent comments made to Council and media commentary has helped influence and shape the vision, direction and implementation plan of this strategy.

Comments from 17 submitters have been aggregated and the major issues listed below:

<table>
<thead>
<tr>
<th>Issue</th>
<th>Submitter comment</th>
<th>Officer comment and recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Container deposit scheme (CDS)</td>
<td>Writer does not support the introduction of CDS</td>
<td>The introduction may increase costs to ratepayers via their rates if the program is very successful.</td>
</tr>
<tr>
<td>Container deposit scheme (CDS)</td>
<td>MRA consulting recommend a national scheme for consistency</td>
<td>The adoption of a national consistent scheme is supported. Whilst contrary to the current state government stance due to the good recycling occurring via the household bin, it will provide some reduction in roadside litter. There is an ancillary benefit that the recycling material will be less contaminated, thereby increasing its value. Being a border council, we have received numerous comments that a similar system should apply either side of the border.</td>
</tr>
<tr>
<td>Bold long and short term goals</td>
<td>Set bold long term and short term targets for Council operations, residents and businesses and establish priority areas and actions to reach these targets with a clear timeline; For instance “achieving zero waste to landfill from all of Council’s operations and services”</td>
<td>The current targets of a 4% change is considered achievable noting that Council is a leader within the state. Wodonga is currently ranked 2nd in the state for the diversion of organic waste from households. Most of the goals have actions that have a predetermined timeline. Achieving zero waste to landfill from all Council operations and services is a very high standard. Products like medical waste, nappies in childcare etc. are problem products that in the short term would prevent achieving the 100% level.</td>
</tr>
<tr>
<td>Soft Plastics</td>
<td>Include in kerbside collection</td>
<td>The current recycling centre cannot process soft plastics at this stage. Continue discussions with Cleanaway and other member councils</td>
</tr>
<tr>
<td>Plastic straws and balloons</td>
<td>Introduce bans</td>
<td>Council can implement controls on Council land, eg permits for use such as weddings etc. This and other issues are to be covered in the draft plastic wise policy.</td>
</tr>
<tr>
<td>Nappies</td>
<td>Encourage people to make the change of using cloth nappies</td>
<td>Staff support systems that reduce the usage of disposable nappies. Propose to increase awareness across the region.</td>
</tr>
</tbody>
</table>
**8.7 - Waste Management Strategy (cont’d)**

<table>
<thead>
<tr>
<th>Organics extraction from general waste</th>
<th>Expand to all business and industry</th>
<th>Supported and will be pursued with all member councils.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three bin system collection format</td>
<td>Collection cycle to include a weekly refuse (red lidded) bin</td>
<td>Existing arrangements work well for most. The red lidded bin should not contain organics, thus with the exception of nappies, major odour issues are removed.</td>
</tr>
<tr>
<td>Hard waste collection</td>
<td>Introduce a hard waste collection service</td>
<td>The hard waste kerbside collection was discontinued purposefully due to OHS issues, illegal dumping, risk, amenity and cost. It is no longer an acceptable method of disposal as it removes the need for persons to consider what products they purchase and then dispose of. There should be purchaser responsibility. For those without the resources to remove household items, e.g. pensioners, a home visit collection service is provided at no cost.</td>
</tr>
<tr>
<td>Food rescue</td>
<td>Support and assist agencies involved in these activities</td>
<td>Staff will work with these agencies to expand retrieval options.</td>
</tr>
<tr>
<td>Incentive scheme to business</td>
<td>Promote innovation by offering grants to businesses and community groups. Solve waste issues and rethinking waste as resources</td>
<td>Offering grants to business is not considered necessary. Most altered waste systems will provide savings over the longer term to the business, thereby providing the necessary drive. A cash incentive scheme is not supported.</td>
</tr>
<tr>
<td>Organics bins at events</td>
<td>Require all events to provide recycling and organic bins and to avoid using single plastic items</td>
<td>Staff are supportive of preventing recycling materials and food waste from going to landfill after events. Whilst Council can put conditions on event organisers when Council run an event, placing controls on private events is problematic, thus encouragement is recommended. The same applies with single use plastic items.</td>
</tr>
<tr>
<td>Planning meals and using local produce</td>
<td>Staff support increased educational campaigns targeting planning meals and using local produce.</td>
<td>Reducing food waste from meal preparation has numerous benefits, as does the use of local produce. Support to the local food groups and networks will be provided as deemed necessary.</td>
</tr>
<tr>
<td>Relevance to the two cities one community strategic plan</td>
<td>The unique waste arrangements between Albury and Wodonga councils is not prominent in this strategy.</td>
<td>The two cities one community strategic plan is heavily focussed on working in collaboration to avoid duplication and adopt a holistic approach to regional planning. We should (and shall) utilise our combined forces to advocate for changes and funding.</td>
</tr>
</tbody>
</table>

The comments from the submitters indicate a high level of understanding. All issues raised can be accommodated in the day to day operations of the waste team, when and if in alignment with the “Halve Waste” program.

In line with the comments relating to the Two Cities One Community plan, five new actions have been included as described below.
The outstanding issue relates to a container deposit scheme.

After a further review of the outcomes from the introduction of CDS in NSW, it is now recommended that a change be made to current WMS as described below.

<table>
<thead>
<tr>
<th>Current wording</th>
<th>Proposed wording</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.10 Implement increased waste actions with AlburyCity under the Two Cities One Community action plan</td>
<td>5.10 Strengthen the waste arrangements between Albury and Wodonga councils in line with the two cities one community vision and action plan, including lobbying both state governments to recognise and support the unique waste arrangements currently in place.</td>
</tr>
<tr>
<td>New actions 5.11, 5.12, 5.13, 5.14 and 5.15.</td>
<td>5.11 Be an active participant in the planning and future visioning of waste programs for the region with Albury City.</td>
</tr>
<tr>
<td></td>
<td>5.12 Seek changes to the SWRRIP – (Statewide Waste Resource Recovery Infrastructure Plan) that recognises the unique arrangements between Albury and Wodonga councils.</td>
</tr>
<tr>
<td></td>
<td>5.13 Maximise opportunities through the Regional City Deal to strengthen our long term sustainability in waste management.</td>
</tr>
<tr>
<td></td>
<td>5.14 Support all efforts by AlburyCity to meet the “halve waste” targets.</td>
</tr>
<tr>
<td></td>
<td>5.15 Investigate the possibility of using the Local Law to make it illegal to dispose of paint, batteries or building materials in domestic waste and recycling bins.</td>
</tr>
</tbody>
</table>

The WMS has been developed to meet community expectations, as well as State and Regional implementation plans. With suitable educational programs and some
Ordinary meeting – June 24, 2019

8.7 - Waste Management Strategy (cont’d)

Investment in future proofing, the WMS will ensure Wodonga continues to operate at best practice. Low contamination rates, high diversion rates, inclusiveness of all the community with particular focus on industry and business can all be achieved by the adoption of this WMS.

Options for consideration

Option one – do nothing - not recommended.
Option two – adopt the strategy put out for public comment without amendment – not recommended.
Option three – adopt the strategy, amended as described – recommended.

Conclusion

It was pleasing that 17 submitters made contact with Council. Most issues raised can be dealt with, without amendment to the strategy, however, two changes are proposed. After further investigation into the operation of the CDS in NSW, a changed stance on CDS is supported as is a stronger focus on the vision of the two cities one community strategic plan.

It is important that a clear direction forward is articulated, both for staff and the community, within the various sectors. Particular focus on industry and business, which generate some 80% of the waste within the municipality, will ensure that the current impressive waste contamination and diversion rates occurring at the household level, are also attained in those other sectors.

Council should prepare for and support the attraction of new waste industries into the region to greatly reduce the impacts of greenhouse gas emissions. Being prepared for legislative changes like the pending e-waste ban and possible other China Sword bans, is judicious and strongly supported. The adoption of this strategy and support for the actions in the implementation plan will ensure Wodonga is well placed to remain a leader in local government waste management.

Attachments

The following documents are attached to this report:
- Attachment A: Waste Management Strategy
- Attachment B: Know your council - statewide data

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.
8.7 - Waste Management Strategy (cont’d)

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Manager Environment and Community Protection - Mark Verbaken
In providing this advice as the report author, I have no interests to disclose in this report.

Recommendation

That the Waste Management Strategy 2019 -2023, as attached, be adopted.

Motion

Crs Libby Hall / Brian Mitchell

That the Waste Management Strategy 2019 -2023, subject to the removal of actions 5.11, 5.12, 5.13, and 5.14, be adopted.

Defeated

Motion

Crs Danny Lowe / Kat Bennett

That the recommendation be adopted.

Division

A division was called.
Councillors Bennett, Lowe, Speedie, and Mitchell voted for the motion.
Councillor Hall voted against the motion.

Carried

Conflict of interest disclosure

Prior to the commencement of item 8.7 Cr Mildren disclosed a conflict of interest in that item, the details of which are recorded in these minutes at item 5.

Cr Mildren left the meeting at 6.43pm. Cr Mildren returned to the meeting room at 7.03pm after the resolution for item 8.7 was carried.
Purpose of report

In June 2018, the council passed a resolution changing the CityLife newspaper from a monthly to a quarterly publication with a review scheduled after 12 months. This report encompasses that review.

Background

Introduced in 2008, the council’s CityLife newspaper is distributed during the first week of each month to more than 20,000 delivery points across the municipality including households, businesses and post office boxes. Copies are also provided at the council offices, Wodonga Library, The Cube Wodonga and community centres.

Each edition ranges from eight to 16 pages and carries information on a range of events and activities. It includes a monthly What’s On snapshot and a quarterly Community Centre course guide.

CityLife is the only channel that can potentially reach all residents of the city. However, as a free publication, it is hard to gauge the publication’s true effectiveness and its actual reach cannot be properly measured. Anecdotal evidence suggests many people fail to read the publication in depth or at all.

A review of the council’s event and venue surveys from the past 12 to 18 months showed a fall or plateau in people finding out about an event, program or activity from CityLife and traditional media channels with a slight rise in email newsletters. This is consistent with the methods being used to distribute information.

In the 2018 Community Satisfaction Survey results, residents indicated newsletters, sent via mail (35 per cent up 3 per cent) or email (26 per cent up 2 per cent), were the preferred way for the council to inform residents about news, information and upcoming events. While interest in a newsletter sent via mail declined six points the previous year, it rebounded by 3 per cent in this survey. Residents aged 50+ years were the key demographic behind the rebound with a jump of 5 per cent (to 42 per cent) but a newsletter via email also jumped by 6 per cent to 30 per cent. The council is awaiting the release for the 2019 results.

The council uses a range of traditional and new media to inform and engage the community. These include printed publications; advertising; online channels including website, social media and newsletters; and, other channels include the WotsOn Wodonga app and signage across the city.

A desktop audit of what other councils are doing show a mix of electronic and printed newsletters ranging from weekly, monthly to quarterly with many council considering or making the move to online distribution of information.
Council Plan

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy areas</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create a city that is well-connected, informed and engaged, which supports people to meet, participate and move safely and easily to access services and opportunities.</td>
<td>Communications and engagement.</td>
<td>Inform the community about the council’s events and activities through a broad range of communications channels.</td>
</tr>
</tbody>
</table>

Council policy / strategy implications

A key strategy in the Council Plan is dedicated to communications and engagement which is also covered by the many channels the council uses to communicate and engage its community.

Risk management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community disagrees with decision</td>
<td>3</td>
<td>C</td>
<td>M</td>
<td>Continued promotion of various communication channels available.</td>
</tr>
<tr>
<td>Community not receiving information on council activities and events</td>
<td>3</td>
<td>D</td>
<td>L</td>
<td>The council’s other channels are extensively used as a means of finding council information. Further investment will be made into these channels.</td>
</tr>
</tbody>
</table>

Financial implications

The printing and distribution of CityLife is included in current and future budgets. There is an allocation of $20,000 for printing and $20,000 for distribution in the 2019-2020 budget. The final cost varies slightly each quarter dependent on the number of pages and quantities required.

The present contract for the printing and lodgement to AusPost is coming to an end with a decision on whether or not to take up the rollover option for a further 12 months required by the end of June.

Environmental implications

The council’s Communications and Marketing team have worked over several years to lessen the amount of printed material in an effort to be more environmentally sustainable.

CityLife is printed on recycled paper made up of 20 to 40 per cent of recycled fibre from old newspapers and can be re-added as a recycled fibre after use.
Social / cultural implications

There are still sections of the population for whom a printed publication is still the most effective way of receiving information.

Consideration should be given to those people who do not have internet access, do not favour online channels or face accessibility issues and for whom a council newsletter delivered to their home is still the preferred method of communication.

Legislative implications

There are no legislative impacts identified at this time.

Community engagement and internal consultation

The review has been informed with consideration to the annual Community Satisfaction Survey and the council’s user and events surveys which provides data to the importance and effectiveness of the council’s communications channels.

Options for consideration

1. Continue with the quarterly publication of CityLife.

2. Continue CityLife as a quarterly newsletter for a further 12 months with a view to phasing out the printed edition by July 2020. Recommended.

3. Cease production of the quarterly CityLife. This would mean the last edition – Winter 2019 – would be the final edition.

Conclusion

CityLife does represent a key tool in reaching many people in the community. However, its mode of delivery makes it difficult to gauge its true effectiveness and therefore the return on investment.

There are also ongoing challenges and concerns with the sustainability of the print edition in the face of rising costs in printing and distribution as well as the demands of a growing city.

With postage costs expected to continue to rise and the number of households in the municipality continuing to grow, this will further pressure the budget.

However, the data suggests a population made up primarily of young families will rely on other means to source information on activities, events and programs in their area that interest them.

Based on the data available and the needs of our growing city, it is considered that it is time to lessen our reliance on printed material and look at options to phase out the CityLife printed newsletter.
Ordinary meeting – June 24, 2019

Officers reports for determination

Community Development

8.8 - CityLife 12-month Review (cont’d)

This would be undertaken over the next 12 months with a focus on promoting electronic sign-ups and focus efforts on this and the council’s other communication channels.

A phasing out period allows the community to take up other channels for information.

This can be covered in the council’s marketing budget with any potential savings used to investigate and invest in other innovative ways to reach our community in an effective manner.

Attachments

Nil

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Community Development - Debra Mudra
In providing this advice, I have no interests to disclose in this report.

Manager Communications and Marketing - Kellie Davies
In providing this advice as the report author, I have no interests to disclose in this report.
### Recommendation

That CityLife continue as a quarterly newsletter for a further 12 months, with the printed edition phased out by July 2020.

### Motion

Crs Danny Lowe / Ron Mildren

That the City Life printed publication channel cease, effective immediately, due to the imminent expiration of the contract, with $10,000 of the minimum $40,000 savings to be redirected to help continue to improve our information content and supply to our community and continue to engage in new, innovative and effective ways.

### Casting vote

Since the vote was tied the Mayor exercised her casting vote. The casting vote was for the motion.

**Carried**
Ordinary meeting – June 24, 2019

Officers reports for determination

Community Development

8.9 - Wodonga's Youth Strategy

Purpose of report

The purpose of this report is to present the Wodonga Youth Strategy 2019-2023 to go on public exhibition for a period of six weeks.

Background

Wodonga Council (the Council) has a long-standing commitment to working with and for young people. This is demonstrated through a diverse range of strategic planning and partnerships, programs and activities/events that provide opportunities for young people to participate, build their capacity and have a voice in the community.

The Wodonga Youth Strategy 2019-2023 (the strategy) builds on previous work undertaken by the Council and seeks to improve the health and wellbeing of young people as they transition through adolescence and onto adulthood. This includes increasing access to opportunities and consideration of social trends and technologies that are changing the way people engage and connect, as well as key transitional times when young people may need more support and access to services.

To develop the strategy and identify priority areas a comprehensive and in-depth process was undertaken that positioned our young people at the centre. This included consideration of:

- The issues young people identified as most important;
- Local issues that impact on the well-being of young people;
- What local data revealed about young people;
- Council’s role and ability to address these issues; and,
- A strong research and evidence base to inform the strategies.

Key local data that informed the development of the strategy included:

- Young people in Wodonga are the fastest growing cohort; by 2036 there will be an additional 3500 young people;
- One in eight young Victorians aged between 15 and 25 years experiences a high intensity of loneliness, which is linked with decreased mental wellbeing;
- 15% of Wodonga youth have high levels of psychological distress;
- 19% of Wodonga youth can access mental health services when needed;
- Wodonga is in the top 10% of local government areas for incidence of child maltreatment;
- 14% of our young people who want to find employment cannot; and,
- 10.4% of young people in Wodonga are not currently employed or engaged in education.

Based on Council’s role as local government, local data for Wodonga, and input from young people and key stakeholders four priorities for action were identified that form the basis of the strategy.
8.9 - Wodonga's Youth Strategy (cont’d)

The Council will work with young people and local stakeholders to ensure young people are given opportunities to be:

1. Heard and considered: strategic and community planning;
2. Engaged and connected: participation and social connection;
3. Healthy and well: prevention and early intervention;

The strategy provides a strategic platform for action for the next five years and will guide Council’s work and direct resource toward these priorities.

In addition to the strategy an internal action plan has been developed to guide implementation in 2019-2020. The action plan considers timeframes, budget and resources, as well as measures.

### Council Plan

<table>
<thead>
<tr>
<th>Key Focus Area</th>
<th>Strategy</th>
<th>Key Priority Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health, Safe and Resilient Community</td>
<td>Improve the health and social outcomes for all people in Wodonga to create a healthy, safe, equitable and inclusive community.</td>
<td>Develop and adopt a youth strategy that focuses on improving the health and wellbeing of young people</td>
</tr>
<tr>
<td>Connected and Engaged Community</td>
<td>Create a city that is well connected, informed and engaged, which support people to meet participate and move safely and easily to access services and opportunities.</td>
<td>9.1 Deliver a range of events and public programs in diverse locations and facilities that allow the community to engage, connect and express themselves.</td>
</tr>
<tr>
<td>Thriving and Vibrant City</td>
<td>Advance our position as a leading regional city, fostering opportunities for development, and jobs, and building a destination that offers a variety of experiences recognising our rich and diverse history and culture.</td>
<td>20.1 Working in partnerships with community organisations to improve opportunities for people with disabilities, Aboriginal people, youth and culturally linguistically diverse communities to participate in education, employment and training. 20.5 Work with the education sector to identify gaps and opportunities to strengthen pathways into the local employment sector for our community.</td>
</tr>
</tbody>
</table>

### Council policy / strategy implications


It builds on previous work undertaken and replaces the following strategies:
8.9 - Wodonga’s Youth Strategy (cont’d)

- Wodonga Youth Strategy 2014-2017

The strategy will provide a platform that assists the Council to work with young people and stakeholders to improve outcomes in the priority areas. The Council has identified the following ways it can work with and for young people:

- Leadership and advocacy;
- Strategic partnerships;
- Capacity building; and,
- Programs, events and activities.

In addition, the strategy will strengthen current practice across the organisation and raise the importance and awareness of the issues facing young people in Wodonga as they transition into young adulthood.

Risk management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Some Wodonga youth related organisations/groups won’t feel they have been consulted.</td>
<td>4</td>
<td>C</td>
<td>M</td>
<td>Wide range of stakeholders consulted. Strategy will go out for public comment/feedback</td>
</tr>
<tr>
<td>Youth sector and stakeholders don’t agree with our priority areas.</td>
<td>3</td>
<td>C</td>
<td>S</td>
<td>Good use of data that supports focus areas. Can explain based on where Council can have most influence</td>
</tr>
</tbody>
</table>

Opportunity description

<table>
<thead>
<tr>
<th>Opportunity description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council is a strong leader and advocate surrounding issues of importance to the community, enhancing Council’s reputation.</td>
<td>3</td>
<td>B</td>
<td>S</td>
<td>Demonstrating leadership through leading change and raising awareness of changes and issues facing young people at a federal, state and local level to support wellbeing</td>
</tr>
<tr>
<td>Improvements in our priority areas.</td>
<td>2</td>
<td>C</td>
<td>H</td>
<td>Through the effective implementation of our approach and key strategies</td>
</tr>
<tr>
<td>Improved health and wellbeing of young people.</td>
<td>2</td>
<td>C</td>
<td>H</td>
<td>Through the effective implementation of the key strategies</td>
</tr>
</tbody>
</table>

Financial implications

To deliver on the strategy and action plan the Council funds the Youth Development team, including a Youth Development Coordinator and Youth Development Officer.
As demonstrated in the table below, the Council also provides budget for the Youth Development team to deliver programs / activities, some of which are supported by business sponsorship and ticket sales.

<table>
<thead>
<tr>
<th></th>
<th>Revenue</th>
<th>Expense</th>
<th>Total cost to Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Red Carpet Youth Awards</td>
<td>$10,000</td>
<td>$29,500</td>
<td>$19,500</td>
</tr>
<tr>
<td>Young Achievers Scheme</td>
<td>$12,000</td>
<td>$12,000</td>
<td>$12,000</td>
</tr>
<tr>
<td>Youth Card – 2C1C</td>
<td>$1,750</td>
<td>$1,750</td>
<td>$1,750</td>
</tr>
<tr>
<td>All Aboard</td>
<td>$9,000</td>
<td>$18,000</td>
<td>$9,000</td>
</tr>
<tr>
<td><strong>Net result</strong></td>
<td><strong>$19,000</strong></td>
<td><strong>$61,250</strong></td>
<td><strong>42,250</strong></td>
</tr>
</tbody>
</table>

In addition to this, Department of Health and Human Services provides funding for the Youth Development team to deliver activities as follows -
1. FReeZA Funding of $24,500 per year (2019-2021)
2. ENGAGE Funding of $36,666 per year (2018-2020)

All programs / activities that the Youth Development team will deliver have been aligned with the objectives in the strategy to improve youth wellbeing.

Finally, the strategy has been designed to take a collaborative and targeted approach. This approach considers the unique role of key partners to align goals and resources / budget to increase opportunities for greater impact in the relevant priority areas.

**Environmental implications**

There are no environmental impacts identified at this time.

**Social / cultural implications**

The primary aim of this strategy is to guide Council’s work and direct resource toward priorities that will support Wodonga’s young people to improve their wellbeing.

To do this effectively the strategy seeks to work collaboratively with key partners to positively effect change in each of the priority areas. Key partners include:

- Young people and families;
- Service providers;
- Educational institutions;
- Community organisations;
- Neighbouring councils; and,
- Business and industry.

The guiding principles of this strategy that will direct resources and deliver strengthened outcomes for our young people include:
1. Collaboration and co-design;
2. Integrated planning and action across multiple partners and disciplines;
3. Building on the assets of young people and community;
4. Evidence informed decision making and practice;
5. Respecting the voices of young people;
6. Recognising that diversity is a community strength; and,
7. Promoting and providing equity and access to all services, activities and events for young people.

The strategy also has a strong focus on leading change through capacity building in our youth, as well as aiming to strengthen wellbeing outcomes for marginalised groups.

**Legislative implications**

The Council is legislated to develop and implement a Municipal Public Health and Wellbeing Plan. The strategy’s priorities and objectives will inform the Council’s next Municipal Public Health and Wellbeing Plan 2021-2024.

**Community engagement and internal consultation**

This strategy has been designed with young people of Wodonga at the centre. Our approach included:

**Demographic analysis and youth profile**
- To better understand the socio-economic situation of young people living in Wodonga and projected growth rates.
- Utilised data from various government and not-for-profit agencies to develop a youth health and wellbeing profile.

**Literature review**
- A range of local, regional, state and national reports, strategies and policies to understand the context in which young people live now and in the future.
- Identified the societal issues impacting young people's lives both now and in the future.
- Considered findings of the Youth Services Service Review (2017).
- Identify new initiatives that could better meet the needs of young people.

**Service mapping**
- Identified youth related services available Albury/Wodonga, the key focus areas and areas where there is a potential gap in services.

**Community engagement and consultation (830 people)**
- Held four forums that identified what factors contribute to young people in Wodonga being happy and healthy. This included a forum with service providers (46 participants), 9-14 year olds (54), 15-18 year olds (56) and 18-25 year olds (17).
- Reviewed the results of a Wodonga youth survey conducted in 2017 (657 responses).
Development of vision, priority areas and action plan

- Utilised information obtained through research and community engagement to develop a vision, goals, key priority areas and an action plan to guide the Youth Strategy over the next 5 years.

To add to this, internal consultation occurred with Council business units throughout the development of the strategy to ensure a cross-council approach to delivery.

All results from local community engagement and consultation can be found in the *Wodonga Youth Needs Analysis: Engagement and Consultation Report* that is attached.

**Options for consideration**

1. **Do nothing.**

The strategy provides a strategic platform for action to work with a range of partners on the identified priorities. Without a strategy local efforts would be undertaken in a less targeted and less coordinated manner that doesn’t optimise on current relationships, partnerships, opportunities and resources.

2. **Place the strategy out for public exhibition for a period of six weeks for public comment.**

While the strategy is well-researched and based on community consultation some sections of the community may not have had the opportunity to provide input. Through placing the strategy out for public comment Council will ensure that the broader community have opportunity to provide input.

**Conclusion**

While the strategy is well-researched, evidence based and informed by young people and the community, there is benefit in placing this out for public exhibition to ensure that the broader community has the opportunity to provide comment and feedback to strengthen and finalise the document.

The strategy will then provide a strong platform to support local action through clear focus on four priority areas and demonstrate how Council will work in a coordinated way that considers young people, community partnerships and resources.

Council implementing the youth strategy will seek to improve outcomes in the priority areas and contribute to improving the wellbeing of young people in Wodonga through collective action. The strategy also reinforces Council’s role as a local community leader in creating better health and wellbeing opportunities for everyone.
8.9 - Wodonga's Youth Strategy (cont'd)

Attachments

The following documents are attached to this report:
- Attachment A: Draft Youth Strategy 2019-2023
- Attachment B: Wodonga Youth Needs Analysis: Consultation and Engagement Report

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Community Development - Debra Mudra
In providing this advice, I have no interests to disclose in this report.

Manager Community Planning and Well-Being - Claire Taylor
In providing this advice, I have no interests to disclose in this report.

Youth Development Coordinator - Tim Roebuck
In providing this advice as the report author, I have no interests to disclose in this report.

Recommendation

That the Wodonga Youth Strategy 2019-2023, as attached, be placed on public exhibition for a period of six weeks, with a report on the outcomes of the consultation and the adoption of the strategy to be presented to a future Council meeting.

Motion

Crs Kat Bennett / Danny Lowe

That the recommendation be adopted.

Division

A division was called.
Councilors Hall, Bennett, Lowe, Speedie, and Mitchell voted for the motion.
Councillor Mildren voted against the motion.

Carried
Purpose of report

The purpose of this report is to provide the final drafts of the Birallee Park Masterplan and Kelly Park Masterplan updates for council determination.

Background

Master plans support the Sport and Recreation Plan 2014 to 2040 and help the council to identify priorities and funding opportunities, ensure accessibility and inclusion for the community and guide community expectation.

Following an open tender process, ROSS Planning were engaged in October 2018 to conduct a review of the previous master plans for Birallee Park and Kelly Park. These masterplans required updating to capture the significant changes that had occurred by the delivery of priority projects at these sites.

The methodology that has been used to update these master plans has comprised of the following stages.

Stage 1 - Preliminaries
- Inception meeting
- Review of the 2015 master plan, relevant reports, plans, policies and other documents
- Review of the demographic profile of the community including consideration of population growth projections

Stage 2 - Site assessment
- Detailed site assessments
- Discussions with council officers

Stage 3 - Engagement
- Discussions with user groups, peak bodies and key stakeholders

Stage 4 - Draft master plan
- User group review and feedback
- Preparation of draft master plan report and layout
- Review of draft master plan by council
- Public review

Stage 5 - Review and finalisation
- Review of feedback on draft master plan report
- Agreed amendments to the master plan report
- Council endorsement.

The draft masterplans were presented for consideration at the ordinary council meeting held on March 18, 2019. At this meeting it was resolved that the draft *Birallee Park Master Plan and Kelly Park Master Plan* be placed on public exhibition for at least 28 days with a further report to be presented to a council meeting for final consideration.
8.10 - Master Plan Update - Birallee Park and Kelly Park (cont’d)

Exhibition Period

An exhibition period was held between April 4 and May 6, 2019 with the following community engagement activities being implemented during this time.

- Make Wodonga Yours
- Drop-in sessions – Held on May 1, 2019 at Birallee Park (Three attendees) and Kelly Park (one attendee)
- Meetings with sporting organisations, community organisations and individuals as requested (Meetings held with five organisations)
- The opportunity to provide written feedback on the draft masterplans (seven submissions received)

This feedback along with that provided by Councillors and council staff has been considered in the development of the final drafts.

Changes to the masterplan drafts prior to the exhibition period

The following items were changed in the draft master plan updates for Birallee and Kelly Park prior to the exhibition period.

Birallee Park

Netball Centre / Hockey Centre
- The construction of a Netball Centre relied on Hockey being relocated to Baranduda Fields.
- Redevelopment of the Wodonga Hockey Centre has resulted in Hockey remaining at the venue and the inclusion of a proposed pavilion and training area works in the masterplan.

Hockey Centre
- Pavilion - includes a paved forecourt, canteen, administrative and social areas and an open viewing platform. Proposed to be shared with BMX.
- Synthetic hockey warm up and training area

Regional Cricket Centre
- Has been included on site
- Impacts to the layout of main carpark and the location of the central play node
- Outdoor cricket nets to be relocated adjacent to the regional cricket centre
- Emerald Oval - Turf and hard wicket options to be explored at the ground to support operations of regional cricket centre

Main pavilion
- Change room expansion, reconfiguration or rebuild to allow umpire change facilities and canteen expansion.

BMX facility
- More detailed works outlined than 2015 plan
Tennis Facilities
- Reference to removal of courts

Central Recreation Node
- Inclusion of central recreation node with formal planting, seating and viewing points

**Kelly Park**

Netball Centre
- Redevelopment of 9 fully compliant courts at Kelly Park has resulted in netball remaining at Kelly Park and the inclusion of upgrades to the current netball pavilion included in stage 3 of the masterplan.
- The construction of further turf fields relied on the Wodonga Netball Centre being relocated to Birallee Park.

Cricket/Soccer
- Impacted by the redevelopment of the netball courts
- 2 lit soccer fields / 1 turf cricket wicket to remain due to space

Netball and Soccer/Cricket Pavilions
- Soccer/Cricket pavilion to remain
- Upgrades to all pavilions included in masterplan
- Movement of Croquet usage to access Netball pavilion

Cricket Nets & Storage Shed
- Relocated to a more central position (on site of existing playground)
- Inclusion of multipurpose synthetic training area adjacent to cricket nets
- Centralised storage shed shared by cricket and soccer

Tennis Facilities
- 12 hardcourts (as opposed to 14) outlined
- 6 synthetic grass courts (as opposed to 4) outlined

Play Node & Pathways
- Relocated to a more central position
- Formalised pedestrian pathway connections across the park

Car Parking
- Formalisation of nose-in parking on Dalgleish St

**Further changes to the masterplan drafts prompted by the exhibition period and feedback**

The following items have been amended following feedback received during the exhibition period
**Birallee Park**

Netball precinct
- Additional storage and change space adjacent to netball pavilion to service AFL and Netball

Regional Cricket Centre
- Inclusion of reference to storage facilities

Central Play Node/Pump Track
- Inclusion of a pump track adjoining the central play node

BMX/Hockey Pavilion
- Update of the building view to incorporate raised viewing area and to reflect proposed pavilion designs

Central Recreation Node
- Inclusion of multiuse ball wall and play space at the central recreation node

Hockey/BMX Amenities
- Inclusion of upgrade to the current hockey/BMX building

**Kelly Park**

Tennis Facilities
- Current 10 hardcourts maintained (as opposed to increasing to 12 courts)
- Current 8 synthetic grass courts maintained (as opposed to decreasing to 6 courts)
- Current layout of the grass tennis courts to be maintained – Removal of the proposed internal walkway

Netball
- Construction of additional perimeter shelters around the netball courts referenced.

Fencing
- Ball barrier fencing included to protect play node

Storage
- An amended location of the cricket/soccer storage shed has been provided

Lawrence Street
- An amended layout of Lawrence Street has been included to reflect budgeted upgrade works.
Council Plan

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy areas</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improve the health and social outcomes for all people in Wodonga to create a healthy, safe, equitable and inclusive community.</td>
<td>Being active.</td>
<td>Plan and deliver appropriate, well-planned and sustainable infrastructure and improvements to sporting and recreation precincts across the city.</td>
</tr>
</tbody>
</table>

Council policy / strategy implications

The council maintains master plans across its sport and recreational facilities to inform funding priorities for capital and renewal projects at these venues.

The following strategies and plans support the sport and recreation provision of council.

- Physical Activity Strategy
- Playground Strategy
- Play Environments in Wodonga
- Sport and Recreation Plan
- Baranduda Reserve Master Plan
- Birallee Park Master Plan
- Gayview Park Master Plan
- Kelly Park Master Plan
- Martin Park Master Plan
- Willow Park Master Plan
- Baranduda Fields Master Plan
- Wodonga Sports and Leisure Centre Master Plan
- Planning for the Wodonga Hills strategy and associated master plans

Following the adoption of the update of the Birallee Park Master Plan and Kelly Park Master Plan, the Willow Park Master Plan is the next scheduled for updating; to include the capital works projects completed to this precinct in recent years.

Risk management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Users have unrealistic expectations on the delivery of master plan actions</td>
<td>3</td>
<td>B</td>
<td>S</td>
<td>Ongoing communication with stakeholders on the delivery of plans and status of projects.</td>
</tr>
<tr>
<td>Progress is not monitored and measured over the period of the plan</td>
<td>3</td>
<td>B</td>
<td>S</td>
<td>Review and report of the plan to the council every two years.</td>
</tr>
<tr>
<td>Funds are not provided to deliver on the outcomes of the concept planning.</td>
<td>2</td>
<td>B</td>
<td>H</td>
<td>10-year capital plan to be developed along with design allocation. Projects eligible for external funding identified.</td>
</tr>
</tbody>
</table>
Work closely with users on proposed timing and the council expectations for community support (in kind or cash).

<table>
<thead>
<tr>
<th>Opportunity description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>To undertake management of reserves and facilities in a planned and sustainable manner.</td>
<td></td>
<td></td>
<td></td>
<td>Plans and strategies be received and implemented.</td>
</tr>
<tr>
<td>Council works in partnership with clubs, associations and stakeholders to undertake the delivery of plans and strategies</td>
<td></td>
<td></td>
<td></td>
<td>Communication with users and stakeholders on the timing and delivery of plans and strategies.</td>
</tr>
</tbody>
</table>

**Financial implications**

The master plans include staged indicative costing over the life of the master plans. The intention is to include these works in the forward capital plan once the master plans have been adopted. This also allows external funding opportunities to be sought to offset council contributions.

**Environmental implications**

Environmental considerations have been included in the Birallee Park and Kelly Park master plans.

There is opportunity for sporting facilities to be sited, designed and managed to enhance the ecological values and embrace ecologically sustainable development (ESD) principles where appropriate and practical. The council will seek to minimise the consumption of potable water and energy, and maximise opportunities for recycling water and waste in all recreation facilities.

**Social / cultural implications**

The council aims to ensure that sport and recreation services and facilities are inclusive of all people regardless of age, gender, ability or cultural background. In addition, the council will encourage participation of groups that have limited access to sport and recreation due to disability, social disadvantage, and stage of lifecycle, location or other barriers.

**Legislative implications**

There are no legislative implications.
Community engagement and internal consultation

Community engagement and internal consultation has been undertaken throughout the development of these master plans.

The following consultation activities have been undertaken.

- Individual meetings with each sporting organisation to discuss the future site options and directions
- Individual meetings with the local schools adjacent to Birallee Park
- A further drop-in meeting opportunity for stakeholders that regularly utilise Birallee Park and Kelly Park
- The opportunity for the provision of written feedback on the draft master plans
- Over the phone discussions with relevant state sporting associations on specific precinct issues.
- Activities during the public exhibition period held between April 4 and May 6, 2019

It is noted that Parkland Tennis Club was not included in the sports club consultation following the resolution at the ordinary council meeting on July 16, 2018, that the council land comprised in the Birallee Park Tennis Courts be dealt with in accord with the overall Birallee Park Master Plan and all existing tennis infrastructure be removed.

Options for consideration

Option 1 – Do nothing.

Option 2 – Undertake further amendments to the draft master plans for reconsideration.

Option 3 - That the final draft Birallee Park Master Plan and Kelly Park Master Plan be adopted

It is recommended that the final draft Birallee Park Master Plan and Kelly Park Master Plan be adopted.

Conclusion

The council plays an important role in the delivery of services and facilities to support community physical activity and participation in recreational activities.

The presented master plans have been developed in consultation with community users, provide a clear direction, and focus for council to implement improvements at the facilities.
8.10 - Master Plan Update - Birallee Park and Kelly Park (cont’d)

Attachments

The following documents are attached to this report:

- Attachment A: Birallee Park Master Plan 2019
- Attachment B: Kelly Park Master Plan 2019

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Community Development - Debra Mudra
In providing this advice, I have no interests to disclose in this report.

Manager of Sport and Recreation - Liona Edwards
In providing this advice, I have no interests to disclose in this report.

Sport and Recreation Officer - Nigel Cunningham
In providing this advice as the report author, I have no interests to disclose in this report.

Recommendation

That the Birallee Park Master Plan and Kelly Park Master Plan be adopted.

Motion

Crs Ron Mildren / Danny Lowe
That the recommendation be adopted. 
Carried unanimously
8.11 - Golf Cart access to the Wodonga Golf Course

Purpose of report

The purpose of this report is to provide the results of the assessment of all access points to the Wodonga golf course and the public consultation and to seek a resolution from the Council to resolve the identified issue.

At the December 10, 2018 Ordinary Meeting of Council, the following petition was considered:

The petition of Wodonga Ratepayers and / or Members of the Wodonga Golf Club and residents draw the attention of the Wodonga City Council to the following:

The entrance to the Wodonga Golf Club via the Easement in Down Court has been blocked by boulders stopping easy access by golf carts to the Wodonga Golf Club:

a) Forcing the carts to travel 3.2km on busy public roads to get to the Pro Shop.

b) Denying access for Emergency vehicles to that area of the Golf Club (holes 14-16) as happened recently when an ambulance had to turn around and enter via the main gate an extra 5km.

The petitioners therefore request that the Wodonga City Council remove the boulders blocking access to the Golf Club and clearly mark the boundaries of the easement.

The Council resolved that:

1. A full assessment of all access points from public land onto the Wodonga golf course be undertaken and that appropriate levels of consultation be included to fully appreciate the expectations of the impacted community;

2. A further report detailing the outcomes of the assessment be brought back to the Council for consideration within 6 months of this report;

3. No further action be taken at the Down Court access point until such time as the Council have considered the report as contemplated above; and

4. The petitioners be advised of this outcome.
8.11 - Golf Cart access to the Wodonga Golf Course (cont’d)

Background

Council officers undertook an inspection of all access points to the Wodonga golf course. This review included all public points of access. See attachment A for a plan detailing the location of the access points.

A photographic record of the access points is included in tabled paper document A.

The review identified 24 individual points of access, other than the formal golf course access off Clubhouse Place. The access points vary significantly between informal access points to formal constructed points of access. There appears to be a varying degree of use at each location.

In preparing this report, it has been determined that other than the access in Down Court, there have been no other significant concerns raised by the community or the golf course management about any other location.

The changes made by Council at Down Court, to restrict access by golf carts, was the subject of the petition and therefore officers determined that this access point should be the focus of the community consultation.

Letters were hand delivered to each resident of Down Court, including the corner properties with addresses on Dalton Avenue, the Wodonga Golf Club management and to the Wodonga Ratepayers Association who initiated the original petition. A copy of the letter is included in attachment B.

Three options were presented in the letter. These were:

1. Leave the access point as is and limit golf cart access in this location.
2. Remove the current obstruction to enable golf cart access.
3. Remove the current obstruction and construct an all-weather path between the end of Down Crt and the Wodonga golf course boundary.

Council received six written responses to the letter and one telephone call, all from residents of Down Court.

Of the seven responses received, six were in favour of a concrete path being constructed from the end of the roadway to the boundary of the golf course. One respondent requested that the access remain closed.

There was no response from the Wodonga Ratepayers Association.

This report will not deal with the use of golf carts to access the golf course via public roads. Whilst the concrete path may be seen to encourage such use, golf cart users will still need to ensure they comply with the relevant road rules.
Council Plan

This matter does not fall within the Council Plan.

Council policy / strategy implications

This matter has no obvious Council policy or strategy implications.

Risk management implications

There appears not to be any significant risks associated with this report.

Financial implications

There are possibly minor cost implications associated with this matter should the decision to construct a 2.5m wide concrete path be the preferred option. The estimate of works is anticipated to be between $5,000 and $8,000 and could be funded through savings realised within the 2018-2019 footpath program.

Environmental implications

There are no known environmental implications associated with this report.

Social / cultural implications

As evidenced by the original petition, there is a community desire for the access at Down Court to be re-opened.

Legislative implications

There are no obvious legislative implications associated with this report.

Community engagement and internal consultation

Council has written to all residents within Down Court, Wodonga Golf Club and the Wodonga Ratepayers Association seeking feedback on the access to the Wodonga golf course, particularly in Down Court.

Options for consideration

Option 1 – Do nothing - This option proposes that the rocks be left in place and those seeking golf cart access to the course utilise a variety of other access points as illustrated within this report’s attachments.

One response indicated this as their preferred option.

Option 2 – Remove the rocks - This option proposes to remove the rocks and return the entry point to a configuration which would allow all vehicles to access the
course, possibly resulting in the same issues being experienced and the same concerns being raised with Council.

Option 3 – Remove the current obstruction and construct an all-weather path between the end of Down Court and the Wodonga golf course boundary. This is the option that was supported by six of the seven responses received by Council. This would also address the access concerns originally raised in the petition received by Council.

Conclusion

Council officers have reviewed all access points to the Wodonga golf course and determined that other than the Down Court location, there have been no significant concerns raised in relation any of the other access points.

As a result of this assessment, the community consultation centred on the Down Court access.

Letters were hand delivered to each resident of Down Court, including the corner properties with addresses on Dalton Avenue, the Wodonga Golf Club management and to the Wodonga Ratepayers Association

From the direct feedback received, and taking into consideration the original petition, Council officers have determined that the best outcome for the community would be to construct a 2.5m wide concrete footpath from the end of the road on Down Court to the property boundary of the Wodonga golf course.

This will ensure that access to the golf course is only via the constructed path, and damage to public land adjacent kept to a minimum.

Attachments

The following documents are attached to this report:
- Attachment A: Golf Course - Access Points
- Attachment B: Consultation Letter

Tabled papers

The following documents will be tabled at the meeting:
- Document A: Access Points - Photographs

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Planning and Infrastructure - Leon Schultz
In providing this advice, I have no interests to disclose in this report.
8.11 - Golf Cart access to the Wodonga Golf Course (cont’d)

Manager Infrastructure and Projects - Theo Panagopoulos
In providing this advice as the report author, I have no interests to disclose in this report.

**Recommendation**

That:

1. A 2.5m wide concrete footpath be constructed from the end of the road pavement in Down Court to the boundary with the Wodonga golf course; and
2. The residents in the immediate vicinity of the proposed works be advised of the outcome and timing for these works to occur.

**Motion**

Crs Ron Mildren / Anna Speedie

That:

1. A 2.5m wide concrete footpath be constructed from the end of the road pavement in Down Court to the boundary with the Wodonga golf course;
2. The residents in the immediate vicinity of the proposed works be advised of the outcome and timing for these works to occur; and
3. The rock barricades that have been put in place be removed.

Carried

**Conflict of interest disclosure**

Prior to the commencement of item 8.11 Crs Hall and Lowe each disclosed a conflict of interest in that item, the details of which are recorded in these minutes at item 5.

Crs Hall and Lowe left the meeting at 7.39pm. Crs Hall and Lowe returned to the meeting room at 7.49pm after the resolution for item 8.11 was carried.
8.12 - Planning for the Wodonga Hills - Wodonga Hills Advisory Group Interim Report May 2019

Purpose of report

The purpose of this report is to deliver to the Council and the Wodonga community the Wodonga Hills Advisory Group’s Interim Report May 2019 and for the Council to receive and note the report, including the Priority Table at Appendix C of the report.

Background

The Planning for the Wodonga Hills strategy was adopted by the Council on 16 October 2017. At this meeting, the Council resolved as follows:

"That:

1. The following documents, as tabled, be adopted:
   - Planning for the Wodonga Hills – Engagement Report
   - Planning for the Wodonga Hills Strategy
   - Bears Hill Masterplan
   - Federation Hill Masterplan
   - Huon Hill Masterplan
   - Klings Hill Masterplan
   - Mahers Hill Masterplan

2. A further report be provided to the council outlining the establishment of an advisory group, the report to include scope, membership criteria and terms of reference.

3. Undertake the development of formal agreements with the user groups of the hilltops.

4. This strategy be reviewed each three years by the council.”

The Terms of Reference for the Wodonga Hills Advisory Group (WHAG) was adopted at the council meeting held on 19 February 2018, while the members of the WHAG were confirmed following the council meeting held on 25 June 2018.

The five community members were also to be joined by representatives of:

- The Department of the Environment, Land, Water and Planning (DELWP);
- The local indigenous community;
- The Country Fire Authority (CFA);
- Temporary specialists as requested by the advisory group or by Council.

The WHAG convened for the first time on 15 August 2018 and have held approximately 12 meetings culminating in the Wodonga Hills Advisory Group’s Interim Report, May 2019.

The Interim Report contains a number of recommendations. These are set out below.
Governance
In regard to governance issues, the WHAG make the following recommendations:

- At the meeting of 21 November 2018, the WHAG members agreed that it would recommend to Council that Clause 4.15 of the Terms of Reference should be amended to read: 4.15 (4) members of the Advisory Group shall constitute a quorum at any meeting of the Advisory Group and no business shall be transacted at any such meeting unless a quorum is present;

- The WHAG members recognise and acknowledge that implementation of a significant portion of the Actions will involve collaboration across numerous stakeholders. It is important to ensure a seamless outcome; where the Actions are implemented across land operated and controlled by different entities. The WHAG recommends that, where possible, Council seek to take over management of available Crown Land parcels within the Hills precincts, to allow a seamless approach to action implementation; and

- Now that an initial priority setting phase has been completed, the WHAG committee believes it should transition into a monitoring phase; which would include review of progress on implementation, on a quarterly basis. This might include re-setting of priorities as, and if, required. The Group would also be available to contribute to the review and development of an (independent) review of the Wodonga Hills Strategy commencing March 2020 and to be completed by November 2020.

Wayfinding
In regard to wayfinding aspects of the strategy, the WHAG make the following recommendations:

- All signage should be in accordance with existing council guidelines for brand and signage (CoW 2017) and (CoW 2018);

- Colour themes adopted within the Wodonga Hills Strategic Plan should be carried through into interpretive signage on each Hill;

- The trail difficulty rating system should be in accordance with International standards for both mountain bikes (IMBA, 2012) and bushwalking (DSE); and

- Wayfinding should be available on multiple platforms, including print and electronic media, (e.g. Apps, QR codes) suitable (and appropriate) for all user abilities

Communications
In regard to communications issues, the WHAG make the following recommendations:

- A Communication Plan should be developed to ensure that the community is regularly updated on progress with implementation of the Strategy;
8.12 - Planning for the Wodonga Hills - Wodonga Hills Advisory Group Interim Report May 2019 (cont’d)

- Specific updates to affected residents in accordance with Council Standard Operating Procedure;

- Development of a specific website or webpage dedicated to the Planning for Wodonga Hills strategy and its implementation; and

- Regular updates and promotion of implemented actions (e.g. website, council meeting, city life, media release) to emphasise and celebrate progress

**Priorities**

The WHAG members have formally reviewed each of the Actions listed in the strategy and have allocated priority to each action. These are included as Appendix C. The WHAG recommend that:

- As far as practicable, the priority table in Appendix C be used as a basis for implementing the actions of the Planning for Wodonga Hills Strategy.

**Future**

Now that an initial priority setting phase has been completed, the WHAG committee believes it should transition into a monitoring phase; which would include review of progress on implementation, on a quarterly basis. This might include re-setting of priorities as and if required. The Group would also be available to contribute to the review and development of an (independent) review of the Wodonga Hills Strategy commencing May 2020 and to be completed by November 2020.

A significant outcome of these meetings was the prioritisation of the approximately 140 actions as set out and adopted by the Council in the Planning for the Wodonga Hills strategy.

These prioritised action will now be worked into future council budgets, commencing with the highest priority actions during the 2019/2020 financial year.

The WHAG has also sought the revision of clause 4.15 of the Terms of Reference, wherein the quorum shall consist of 6 members of the Advisory Group. This request is set out in the minutes dated 15 August 2018, where it was agreed that a quorum shall consist of a minimum of five members and at least 3 of those shall be community members.

It is however reported that the need for five members to be present to achieve a quorum has been problematic.

It was unanimously agreed that the WHAG would make a further recommendation to Council that they should amend the existing Terms of Reference such that only four committee members would be required to reach a quorum for a meeting. This is recorded in the minutes of 21 November 2018.

This is considered to a reasonable and practical revision of the Terms of Reference and is supported for implementation.
A report was presented to the Council meeting on 15 April 2019. The Council resolved that:

1. **The Wodonga Hills Advisory Group’s interim report of April 2019 be received.**
2. **This report be circulated to all nominated stakeholder agencies of the Wodonga Hills Advisory Group for 21 days.**
3. **The Advisory Group call an additional meeting, comprising a quorum, to vote on ratification of the report.**
4. **The Advisory Group provide an updated report to the council at its ordinary meeting in June.**

The Wodonga Hills Advisory Group met on 1 May 2019 and unanimously ratified the contents of the Interim Report May 2019 including the Priority Table and the recommendation to reduce the quorum requirement to “*Four (4) members of the Advisory Group shall constitute a quorum at any meeting of the Advisory Group and no business shall be transacted at any such meeting unless a quorum is present*”.

### Council Plan

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy areas</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Protect, enhance and manage our unique natural and built environments, planning for growth, demonstrating leadership and stewardship now and into the future.</td>
<td>Environmental management</td>
<td>Prepare a priority action plan for Wodonga’s hills based on community feedback on adoption of the Planning for the Wodonga Hills Strategy.</td>
</tr>
</tbody>
</table>

### Council policy / strategy implications

The Planning for the Wodonga Hills strategy was adopted by the council in October 2017 and set out a number of actions (both of a capital project nature as well as of an operational nature) to be implemented during the course of the strategy’s life.

As adopted by the Council, this strategy will be reviewed each three years – the first review to be completed by November 2020.

### Risk management implications

No risk management implications have been identified by the Council receiving and noting the WHAG’s Interim Report, May 2019.

Risks and opportunities will be assessed as projects emanating from the Priority Table as set out within the Interim Report are considered, scoped and implemented and will form part of those individual projects.
Financial implications

There are no financial implications arising directly from the Council receiving and noting the WHAG’s Interim Report, May 2019.

Currently, an amount of approximately $210,000 is allocated at the capital works ledger 67110 - Hilltop Strategy and Implementation.

An amount of $100,000 has been included within the draft 2019-2020 capital investment program.

Any of the prioritised projects identified in the Priority Table will be funded by these allocations, once the budget is adopted by the Council.

Environmental implications

No environmental implications have been identified by Council receiving and noting the WHAG’s Interim Report, May 2019. Environmental implications will however be identified and considered as projects are scoped and implemented.

Social / cultural implications

No social or cultural implications have been identified by Council receiving and noting the WHAG’s Interim Report, May 2019. Social or cultural implications will however be identified and considered as projects are scoped and implemented.

Legislative implications

No legislative implications have been identified by Council receiving and noting the WHAG’s Interim Report, May 2019. Legislative implications will however be identified and considered as projects are scoped and implemented.

Community engagement and internal consultation

No community consultation is planned. Community consultation or engagement may however be considered once individual projects are approved for implementation.

Options for consideration

There are a number of options for consideration.

Option 1 – Do nothing. This is not the preferred option as there is an expectation that post the Wodonga Hills Advisory Group producing their first report and prioritising the actions as set out within the WHAG’s Terms of Reference, the Wodonga Council considers and implements the outcomes and recommendations within the report.
8.12 - Planning for the Wodonga Hills - Wodonga Hills Advisory Group Interim Report May 2019 (cont’d)

Option 2 – Receive and note the WHAG’s Interim Report, May 2019. This is the preferred option in that by the Council accepting the report and its recommendations, the actions as identified within the Planning for the Wodonga Hills strategy and prioritised within the WHAG’s Interim Report, May 2019 can be implemented.

Conclusion

The Wodonga Hills Advisory Group, established through a resolution of the Council on 25 June 2018, have produced their Interim Report, May 2019, setting out a number of recommendations.

While not limited to the Priority Table as set out in Appendix C, the report does provide the Council with a priority list of all the actions adopted with the Planning for the Wodonga Hills strategy, and in which order they could be considered for implementation.

The Advisory Group has also sought the revision of the quorum requirement as set out at clause 4.15 of the Terms of Reference and have agreed that a quorum shall consist of four community members.

Attachments

The following documents are attached to this report:


Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Planning and Infrastructure - Leon Schultz
In providing this advice, I have no interests to disclose in this report.

Director Planning and Infrastructure - Leon Schultz
In providing this advice as the report author, I have no interests to disclose in this report.
Recommendation

That:

1. The Wodonga Hills Advisory Group’s Interim Report, May 2019, as tabled, be received and noted;

2. The Priority Table, at Appendix C of the Interim Report be used as the basis upon which the Actions in the adopted the Planning for the Wodonga Hills strategy are implemented; and

3. The Terms of Reference, clause 4.15 be amended to read “Four (4) members of the Advisory Group shall constitute a quorum at any meeting of the Advisory Group and no business shall be transacted at any such meeting unless a quorum is present.”

Motion

Crs Brian Mitchell / Libby Hall

1. That the Wodonga Hills Advisory Group interim report dated May 2019 be received and that it lay on the table.

2. That the Wodonga Hills advisory group be thanked for their work and informed that their role is now complete and their committee will now be disbanded.

3. That an independent review of the Wodonga Hills Strategy be undertaken in conjunction with the recommendations put forward by the Regional Natural Environment Strategy when received. That Wodonga Council requests the Minister for Local Government to assist in the appointment of this independent review panel.

Casting vote

Since the vote was tied the Mayor exercised her casting vote. The casting vote was against the motion.               Defeated

-----------------------------------------------

Motion

Crs Kat Bennett / Danny Lowe

That:

1. The Wodonga Hills Advisory Group’s Interim Report, May 2019, as tabled, be received and noted;
2. The Priority Table, at Appendix C of the Interim Report be used as the basis upon which the Actions are reviewed by Council in line with the budget process and any further decisions regarding the taking over of Crown Land are to come back before Council; and

3. The Terms of Reference, clause 4.15 be amended to read “Four (4) members of the Advisory Group shall constitute a quorum at any meeting of the Advisory Group and no business shall be transacted at any such meeting unless a quorum is present.”

**Division**

A division was called. Councillors Bennett, Lowe, Speedie and Mildren voted for the motion. Councillors Hall and Mitchell voted against the motion.

Carried
There were no Officers reports for noting.
10.1 - Finance Report for May 2019

Purpose of report

The finance report provides a monthly update to the council on the performance of its business operations.

Background

This report is provided on a monthly basis. It provides financial information including comparison with budgets with regards to:

- Income Statement
- Capital Works
- Balance Sheet
- Treasury (cash management)

Council Plan

<table>
<thead>
<tr>
<th>Strategic objective</th>
<th>Strategy areas</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide strong leadership and governance, demonstrating excellence in the way we do business by being innovative, responsive and transparent. We will be accountable and steward the organisation with the highest regard.</td>
<td>Financial management</td>
<td>Review and enhance our financial management and reporting system to ensure relevant and timely financial advice.</td>
</tr>
</tbody>
</table>

Council policy / strategy implications

The finance report is part of the council’s practice of openness and transparency in its provision of information to the community.

Risk management implications

<table>
<thead>
<tr>
<th>Risk description</th>
<th>C’quence</th>
<th>L’hood</th>
<th>Rating</th>
<th>Controls &amp; treatments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inability to achieve current budget due to tight budgets and unforeseen events and needs being higher than budgeted.</td>
<td>3</td>
<td>C</td>
<td>S</td>
<td>Conservative financial management.</td>
</tr>
<tr>
<td>Inability of cash funds to cover mandatory reserves and deposits.</td>
<td>3</td>
<td>C</td>
<td>S</td>
<td>Regularly review budget. Take corrective action for unbudgeted expenditure.</td>
</tr>
<tr>
<td>Inability of council to deliver the adopted capital budget and re-budget items.</td>
<td>3</td>
<td>C</td>
<td>S</td>
<td>Regularly review the capital budget status against target dates.</td>
</tr>
</tbody>
</table>
10.1 - Finance Report for May 2019 (cont’d)

Financial implications

This is contained in the body of the report.

Environmental implications

Within the parameters of the council’s investment policy and directive a proportion of funds invested are held in investments with Responsible Investment Association Australia members and/or investment products in organisations with no exposure to the fossil fuel industry. See Table 3 – Funds Invested below for percentage of Responsible Investments.

Social / cultural implications

Not applicable

Legislative implications

Under section 138 of the *Local Government Act 1989* the CEO at least every three (3) months must ensure quarterly statements comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the council. This report, being developed on a monthly basis, more than ensures this legislative requirement is satisfied.

Community engagement and internal consultation

No consultation has been held separately on this report, although items within the budget will have included their own level of consultation on a case by case basis.

Options for consideration

Not applicable

Conclusion

Not applicable
Contents
1. Financial Statements

   a. Income Statement
   b. Balance Sheet
   c. Variance Explanations
   d. Treasury Report
   e. Capital Program Summary

1. Financial Statements

Key financial highlights and overview

Key Points

- The income from rates and federal funding via the Grants Commission is received in large tranches at specified times during the year. The council manages this cash flow by investing and recalling surplus funds in term deposits, as required by the budgeted expenditure in the operating and capital programs.

- The council has a focus on ensuring that actual expenditure does not exceed the budgeted allocations. To this end, the expenditure in both the operating and capital programs are analysed monthly and where discrepancies are identified appropriate remedial actions are taken.

<table>
<thead>
<tr>
<th>Key financial summary</th>
<th>Year to Date – May 2019</th>
<th>Full Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Revised Budget</td>
</tr>
<tr>
<td>Recurrent Income</td>
<td>59,709,741</td>
<td>59,263,761</td>
</tr>
<tr>
<td>Total Expenditure</td>
<td>47,599,908</td>
<td>51,117,569</td>
</tr>
<tr>
<td>Net Operating Surplus/(Deficit)</td>
<td>12,109,833</td>
<td>8,146,192</td>
</tr>
<tr>
<td>Capital Works</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Expenditure</td>
<td>15,239,513</td>
<td>24,464,571</td>
</tr>
<tr>
<td>Closing cash &amp; investments</td>
<td>35,964,846</td>
<td>25,181,261</td>
</tr>
</tbody>
</table>

*Refer Section D – Treasury for explanation*
## 10.1 - Finance Report for May 2019 (cont’d)

### a. Income Statement

<table>
<thead>
<tr>
<th>Category</th>
<th>Note</th>
<th>Actual</th>
<th>Revised Budget&lt;sup&gt;(b)&lt;/sup&gt;</th>
<th>Variance</th>
<th>Revised Budget&lt;sup&gt;(b)&lt;/sup&gt;</th>
<th>Adopted Budget&lt;sup&gt;(o)&lt;/sup&gt;</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates</td>
<td></td>
<td>46,049,982</td>
<td>46,050,851</td>
<td>(869)</td>
<td>46,050,851</td>
<td>45,981,534</td>
</tr>
<tr>
<td>User Charges</td>
<td>1</td>
<td>5,614,451</td>
<td>5,462,034</td>
<td>152,417</td>
<td>5,881,412</td>
<td>5,674,558</td>
</tr>
<tr>
<td>Interest Income</td>
<td></td>
<td>542,079</td>
<td>551,875</td>
<td>(9,796)</td>
<td>650,000</td>
<td>437,500</td>
</tr>
<tr>
<td>Grants</td>
<td>2</td>
<td>7,210,886</td>
<td>6,848,101</td>
<td>362,785</td>
<td>7,123,404</td>
<td>6,742,992</td>
</tr>
<tr>
<td>Other Income</td>
<td></td>
<td>292,343</td>
<td>350,900</td>
<td>(58,557)</td>
<td>797,519</td>
<td>652,031</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td></td>
<td>59,709,741</td>
<td>59,263,761</td>
<td>445,980</td>
<td>60,503,186</td>
<td>59,488,615</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditure</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Costs</td>
<td>3</td>
<td>20,800,172</td>
<td>21,829,746</td>
<td>(1,029,574)</td>
<td>24,902,728</td>
<td>25,210,691</td>
</tr>
<tr>
<td>Materials</td>
<td>4</td>
<td>16,371,430</td>
<td>18,907,599</td>
<td>(2,536,169)</td>
<td>20,902,137</td>
<td>19,828,615</td>
</tr>
<tr>
<td>Interest Exp.</td>
<td></td>
<td>877,142</td>
<td>880,230</td>
<td>(3,088)</td>
<td>1,338,114</td>
<td>1,459,272</td>
</tr>
<tr>
<td>Depreciation</td>
<td>5</td>
<td>8,768,323</td>
<td>8,612,087</td>
<td>156,236</td>
<td>9,395,000</td>
<td>9,395,000</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>6</td>
<td>782,841</td>
<td>887,907</td>
<td>(105,066)</td>
<td>965,893</td>
<td>976,393</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>47,599,908</td>
<td>51,117,569</td>
<td>(3,517,661)</td>
<td>57,503,872</td>
<td>56,869,971</td>
</tr>
</tbody>
</table>

| Surplus/(Deficit) |      | 12,109,833 | 8,146,192                     | 3,963,641 | 2,999,314                   | 2,618,644                   |

Note:
- b. Includes approved 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> quarter adjustments and rebudgets and unapproved 4<sup>th</sup> quarter adjustments.
b. Balance Sheet

<table>
<thead>
<tr>
<th>Category</th>
<th>Note</th>
<th>May 2019</th>
<th>June 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash assets</td>
<td></td>
<td>35,964,846</td>
<td>29,123,840</td>
</tr>
<tr>
<td>Receivables</td>
<td>7</td>
<td>5,805,501</td>
<td>3,028,411</td>
</tr>
<tr>
<td>Inventories</td>
<td></td>
<td>27,946</td>
<td>27,946</td>
</tr>
<tr>
<td>Other</td>
<td>8</td>
<td>0</td>
<td>688,651</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td></td>
<td>41,798,293</td>
<td>32,868,848</td>
</tr>
<tr>
<td><strong>Non-Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fixed assets</td>
<td></td>
<td>557,021,174</td>
<td>551,861,418</td>
</tr>
<tr>
<td><strong>Total Non-Current Assets</strong></td>
<td></td>
<td>557,021,174</td>
<td>551,861,418</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td></td>
<td>598,819,466</td>
<td>584,730,266</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payables &amp; provisions</td>
<td></td>
<td>4,857,404</td>
<td>4,350,747</td>
</tr>
<tr>
<td>Employee benefits</td>
<td></td>
<td>4,210,058</td>
<td>4,432,037</td>
</tr>
<tr>
<td>Interest bearing liabilities</td>
<td>500,032</td>
<td>1,853,344</td>
<td></td>
</tr>
<tr>
<td>Trust deposits</td>
<td></td>
<td>1,146,260</td>
<td>1,088,623</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td></td>
<td>10,713,754</td>
<td>11,724,752</td>
</tr>
<tr>
<td><strong>Non-Current Liabilities</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee benefits</td>
<td></td>
<td>494,145</td>
<td>571,918</td>
</tr>
<tr>
<td>Interest bearing liabilities</td>
<td>20,367,894</td>
<td>20,367,894</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td>1,213,091</td>
<td>2,804,725</td>
</tr>
<tr>
<td><strong>Total Non-Current Liabilities</strong></td>
<td></td>
<td>22,075,130</td>
<td>23,744,536</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td></td>
<td>32,788,884</td>
<td>35,469,288</td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td></td>
<td>566,030,582</td>
<td>549,260,978</td>
</tr>
<tr>
<td><strong>Represented by:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accumulated surplus</td>
<td></td>
<td>339,736,871</td>
<td>339,588,168</td>
</tr>
<tr>
<td>Reserves</td>
<td></td>
<td>209,672,810</td>
<td>209,672,810</td>
</tr>
<tr>
<td>Current year earnings</td>
<td></td>
<td>16,620,901</td>
<td>-</td>
</tr>
<tr>
<td><strong>Equity</strong></td>
<td></td>
<td>566,030,582</td>
<td>549,260,978</td>
</tr>
</tbody>
</table>
## 10.1 - Finance Report for May 2019 (cont’d)

### c. Variance Explanations

<table>
<thead>
<tr>
<th>Note</th>
<th>Category</th>
<th>Explanation Year to Date Actual v Year to Date Budget</th>
<th>Expected variance (P)ermanent (T)iming</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating program</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>User charges $152k</td>
<td><strong>Income – higher than budget:</strong> Predominantly due to Early Years conference income, sale of Bonegilla tribute wall plaques, timing of lease and rental income, and deposits and refundable income.</td>
<td>P/T</td>
</tr>
<tr>
<td>2</td>
<td>Grants $363k</td>
<td><strong>Income – higher than budget:</strong> Predominantly due to timing of receipt of $149k Preschool grants and $79k Early Home Learning Study grant and $65k Economic Development grant not budgeted for.</td>
<td>T, P</td>
</tr>
</tbody>
</table>
| 3 | Employee Costs ($1,030k) | **Expenditure – lower than budget:**  
- Salary and wages are ($623k) favourable to budget due to staff vacancies in Project and Design, Economic Development, Youth Services, Works – Parks and Gardens and Roads Maintenance, and Outdoor Operations Management.  
- ($141k) favourable year to date in WorkCover premium and claims. Timing of actual claims is unknown, estimate only.  
- ($110k) favourable staff training, timing of training undertaken.  
- Staff Travel and accommodation is ($62k) favourable across council. | P/T |
| 4 | Materials ($2,536k) | **Expenditure – lower than budget:**  
- ($362k) contract payments external less than budget, due to timing of payment for Projects and Design, building maintenance, and Waste Management contractor payments for service collection.  
- ($819k) timing of consultancy work for Strategic Planning, Asset Management, Recreation, Sustainability, Exec Services, Two Cities One Community, and Arts Development.  
- ($159k) marketing and promotion, for Two Cities One Community work, Tourism and timing of invoices for Marketing.  
- ($510k) timing of strategy, plans and programs work for Economic Development, Early Home Learning, Youth Services and Preschools.  
- Maintenance costs are ($149k) lower than budget, predominantly due to timing of works at Bonegilla Migrant Experience and Gateway Village.  
- Materials are ($249k) lower than budget, predominantly due to timing of programs for Maternal and Child Health, Preschools, Building Maintenance, and Works.  
- Events and festivals are ($94k) lower than budget, timing of invoices for Events Program and Youth Services.  
- Utilities are ($112k) lower than budget | T |
5 Depreciation $156k

**Expenditure – higher than budget:**
Capitalisation of assets at the end of 2017/18, post budget setting, has led to higher depreciation in Office Furniture and Equipment, and Buildings.

6 Other expense ($105k)

**Expenditure – lower than budget:**
- Contributions are ($70k) lower than budget due to community grants funding timing and applications received.
- Memberships are ($35k) lower than budget.

### Balance sheet (differences with June 2018)

<table>
<thead>
<tr>
<th>Note</th>
<th>Category</th>
<th>Explanation</th>
<th>Year to Date Actual v June 2018</th>
<th>Expected variance (P)ermanent (T)iming</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Receivables $2.8m</td>
<td><strong>Current Assets – Higher than June 2018:</strong></td>
<td>• The annual rates and fire service levy charges were raised in August 2018.</td>
<td>T</td>
</tr>
<tr>
<td>8</td>
<td>Other Current Assets ($689k)</td>
<td><strong>Current Assets – Lower than June 2018:</strong></td>
<td>• This reduction relates to the year-end prepayments accrued at the end of June 2018 being expensed in 2018/19.</td>
<td>T</td>
</tr>
</tbody>
</table>
d. Treasury

The following table details the variances between the Cash Held and the Revised Budget.

Table 1 – Cash Held reconciliation

<table>
<thead>
<tr>
<th>Item</th>
<th>$'000's</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Held - Invested (Table 3 below)</td>
<td>35,431</td>
</tr>
<tr>
<td>Cash Held - Not Invested (Council &amp; WREN)</td>
<td>534</td>
</tr>
<tr>
<td>Cash as per Balance Sheet (Graph 1 below)</td>
<td>35,965</td>
</tr>
<tr>
<td>Cash as per Revised Budget (Graph 1 below)</td>
<td>25,181</td>
</tr>
</tbody>
</table>

| Variance                                           | 10,784   |

**Variances comprise:**
- Actual v Revised Budget YTD – Operating (excludes non-cash dep., asset sales) 3,963
- Actual v Revised Budget YTD - Capital 9,225
- Other (net movement in debtors/creditors/deposits etc.) (2,404)

| Variance as above                                  | 10,784   |

The following table details the main components of the current Cash as per Balance Sheet.

Table 2 – Cash Commitments

<table>
<thead>
<tr>
<th>Item</th>
<th>$ millions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notional reserves and deposits (Table 5 below)</td>
<td>7.5</td>
</tr>
<tr>
<td>Grants received in advance of expenditure</td>
<td>0.4</td>
</tr>
<tr>
<td>Rates income received in advance of expenditure</td>
<td>2.5</td>
</tr>
<tr>
<td>Working capital</td>
<td>25.6</td>
</tr>
</tbody>
</table>

| Cash commitments                                   | 36.0       |
10.1 - Finance Report for May 2019 (cont’d)

Treasury (cont.)

Table 3 – Funds Invested

<table>
<thead>
<tr>
<th>Institution</th>
<th>Type</th>
<th>Product</th>
<th>Lodged</th>
<th>Maturing</th>
<th>Yield</th>
<th>$</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bendigo Bank</td>
<td>Bank</td>
<td>TD</td>
<td>04-12-18</td>
<td>04-06-19</td>
<td>2.70%</td>
<td>2,000,000</td>
<td>5.64%</td>
</tr>
<tr>
<td>Mystate Bank</td>
<td>Bank</td>
<td>TD</td>
<td>16-10-18</td>
<td>17-06-19</td>
<td>2.70%</td>
<td>3,000,000</td>
<td>8.47%</td>
</tr>
<tr>
<td>Bank of Queensland</td>
<td>Bank</td>
<td>TD</td>
<td>16-01-19</td>
<td>17-07-19</td>
<td>2.75%</td>
<td>2,000,000</td>
<td>5.64%</td>
</tr>
<tr>
<td>Mystate Bank</td>
<td>Bank</td>
<td>TD</td>
<td>23-01-19</td>
<td>25-07-19</td>
<td>2.83%</td>
<td>3,000,000</td>
<td>8.47%</td>
</tr>
<tr>
<td>Bank of Queensland</td>
<td>Bank</td>
<td>TD</td>
<td>25-02-19</td>
<td>26-08-19</td>
<td>2.65%</td>
<td>3,000,000</td>
<td>8.47%</td>
</tr>
<tr>
<td>ME Bank-WREN</td>
<td>Bank</td>
<td>TD</td>
<td>25-02-19</td>
<td>26-08-19</td>
<td>2.65%</td>
<td>1,500,000</td>
<td>4.24%</td>
</tr>
<tr>
<td>BankVic</td>
<td>Bank</td>
<td>TD</td>
<td>03-04-19</td>
<td>04-09-19</td>
<td>2.60%</td>
<td>3,500,000</td>
<td>9.89%</td>
</tr>
<tr>
<td>Mystate Bank</td>
<td>Bank</td>
<td>TD</td>
<td>05-12-18</td>
<td>05-09-19</td>
<td>2.75%</td>
<td>2,000,000</td>
<td>5.64%</td>
</tr>
<tr>
<td>Australian Unity</td>
<td>Bank</td>
<td>TD</td>
<td>30-04-19</td>
<td>30-10-19</td>
<td>2.45%</td>
<td>2,000,000</td>
<td>5.64%</td>
</tr>
<tr>
<td>ME Bank</td>
<td>Bank</td>
<td>TD</td>
<td>10-05-19</td>
<td>08-11-19</td>
<td>2.35%</td>
<td>2,000,000</td>
<td>5.64%</td>
</tr>
<tr>
<td>ME Bank</td>
<td>Bank</td>
<td>TD</td>
<td>28-05-19</td>
<td>04-12-19</td>
<td>2.65%</td>
<td>2,000,000</td>
<td>5.64%</td>
</tr>
<tr>
<td>Westpac</td>
<td>Bank</td>
<td>Maxi</td>
<td></td>
<td>Call</td>
<td>1.30%</td>
<td>9,431,000</td>
<td>26.62%</td>
</tr>
</tbody>
</table>

Total Invested 35,431,000 100%

Responsible Investments 59.27%

Table 4 - Loans

<table>
<thead>
<tr>
<th>Institution</th>
<th>Date Borrowed</th>
<th>Original Value $</th>
<th>Term Years</th>
<th>Maturing</th>
<th>% Rate</th>
<th>Balance Owing $</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westpac</td>
<td>21-Dec-05</td>
<td>15,668,624</td>
<td>25</td>
<td>21/12/30</td>
<td>6.50%</td>
<td>10,522,653</td>
<td>50%</td>
</tr>
<tr>
<td>BNY Trust</td>
<td>30-Aug-07</td>
<td>14,800,000</td>
<td>25</td>
<td>30/08/32</td>
<td>Float</td>
<td>6,500,267</td>
<td>31%</td>
</tr>
<tr>
<td>NAB</td>
<td>20-Jun-13</td>
<td>7,900,000</td>
<td>10</td>
<td>20/06/23</td>
<td>5.06%</td>
<td>3,845,006</td>
<td>19%</td>
</tr>
</tbody>
</table>

Total Loans 20,867,926 100%

Reconciliation to balance sheet

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Interest bearing liabilities</td>
<td>500,032</td>
</tr>
<tr>
<td>Non-Current Interest bearing liabilities</td>
<td>20,367,894</td>
</tr>
<tr>
<td>Total</td>
<td>20,867,926</td>
</tr>
</tbody>
</table>

Page 108 of 151
10.1 - Finance Report for May 2019 (cont’d)

Treasury (cont.)

Table 5 - Notional reserves and provisions

<table>
<thead>
<tr>
<th>Categories</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NOTIONAL RESERVES AND PROVISIONS</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Trust funds and deposits</strong></td>
<td></td>
</tr>
<tr>
<td>Refundable roads/drains deposits</td>
<td>271,034</td>
</tr>
<tr>
<td>Refundable footpaths deposits</td>
<td>22,536</td>
</tr>
<tr>
<td>Refundable soil and water deposits</td>
<td>63,600</td>
</tr>
<tr>
<td>Road reserve permit deposits</td>
<td>141,310</td>
</tr>
<tr>
<td>Landscaping / VOMP deposits</td>
<td>315,517</td>
</tr>
<tr>
<td>Other refundable deposits</td>
<td>332,263</td>
</tr>
<tr>
<td><strong>Sub-total trust funds and deposits</strong></td>
<td>1,146,260</td>
</tr>
<tr>
<td><strong>Notional reserves</strong></td>
<td></td>
</tr>
<tr>
<td>Environmental land (WREN)</td>
<td>1,497,103</td>
</tr>
<tr>
<td>Reserves for community facilities, open space, car parking, roads and drainage</td>
<td>1,831,837</td>
</tr>
<tr>
<td>Landfill provision</td>
<td>1,323,091</td>
</tr>
<tr>
<td>Defined Benefits Superannuation call reserve</td>
<td>1,700,000</td>
</tr>
<tr>
<td><strong>Total Reserves</strong></td>
<td>7,498,291</td>
</tr>
</tbody>
</table>

Graph 1 – Cash Held
10.1 - Finance Report for May 2019 (cont’d)

e. Capital Program summary

<table>
<thead>
<tr>
<th>Revenue / Expenditure</th>
<th>May 2019 YTD Actual</th>
<th>Full Year Revised Budget(^{(b)})</th>
<th>Full Year Adopted Budget(^{(a)})</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bridges</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>CBD</td>
<td>2,224,393</td>
<td>4,367,500</td>
<td>6,367,500</td>
</tr>
<tr>
<td>Drainage</td>
<td>144,878</td>
<td>594,550</td>
<td>594,550</td>
</tr>
<tr>
<td>Landscaping</td>
<td>52,512</td>
<td>45,077</td>
<td>25,000</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>194,465</td>
<td>158,165</td>
<td>-</td>
</tr>
<tr>
<td>Plant</td>
<td>82,187</td>
<td>120,000</td>
<td>120,000</td>
</tr>
<tr>
<td>Playgrounds</td>
<td>7,400</td>
<td>200,000</td>
<td>200,000</td>
</tr>
<tr>
<td>Recreation Reserves</td>
<td>673,091</td>
<td>1,123,633</td>
<td>253,333</td>
</tr>
<tr>
<td>Roads</td>
<td>746,242</td>
<td>817,242</td>
<td>508,278</td>
</tr>
<tr>
<td>Street Lighting</td>
<td>49,706</td>
<td>49,706</td>
<td>-</td>
</tr>
<tr>
<td>Traffic Management</td>
<td>78,225</td>
<td>65,000</td>
<td>30,000</td>
</tr>
<tr>
<td>Community Facilities</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>LOGIC</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Baranduda Industrial Estate</td>
<td>499,464</td>
<td>499,464</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>4,752,563</td>
<td>8,040,337</td>
<td>8,098,661</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building</td>
<td>1,325,231</td>
<td>2,669,662</td>
<td>1,815,000</td>
</tr>
<tr>
<td>Bridges</td>
<td>52,628</td>
<td>75,000</td>
<td>77,000</td>
</tr>
<tr>
<td>Car Parking</td>
<td>216,856</td>
<td>293,250</td>
<td>293,000</td>
</tr>
<tr>
<td>CBD</td>
<td>4,499,964</td>
<td>8,809,921</td>
<td>7,401,400</td>
</tr>
<tr>
<td>Drainage</td>
<td>27,534</td>
<td>277,703</td>
<td>128,559</td>
</tr>
<tr>
<td>Footpath</td>
<td>1,053,214</td>
<td>1,925,500</td>
<td>1,940,500</td>
</tr>
<tr>
<td>I.T.</td>
<td>340,241</td>
<td>698,779</td>
<td>572,500</td>
</tr>
<tr>
<td>Kerb &amp; Channel</td>
<td>81,310</td>
<td>169,000</td>
<td>179,000</td>
</tr>
<tr>
<td>Landscaping</td>
<td>677,912</td>
<td>728,838</td>
<td>705,000</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>500,228</td>
<td>925,669</td>
<td>754,235</td>
</tr>
<tr>
<td>Plant</td>
<td>378,551</td>
<td>658,269</td>
<td>610,000</td>
</tr>
<tr>
<td>Playgrounds</td>
<td>145,995</td>
<td>615,000</td>
<td>626,000</td>
</tr>
<tr>
<td>Recreation Reserves</td>
<td>985,123</td>
<td>3,068,701</td>
<td>827,000</td>
</tr>
<tr>
<td>Roads</td>
<td>2,851,828</td>
<td>2,969,774</td>
<td>2,594,000</td>
</tr>
<tr>
<td>WSLC</td>
<td>103,105</td>
<td>450,402</td>
<td>250,000</td>
</tr>
<tr>
<td>Street Lighting</td>
<td>197,065</td>
<td>197,094</td>
<td>40,000</td>
</tr>
<tr>
<td>Traffic Management</td>
<td>324,451</td>
<td>682,632</td>
<td>325,000</td>
</tr>
<tr>
<td>Debt Servicing</td>
<td>1,258,407</td>
<td>1,758,439</td>
<td>1,646,439</td>
</tr>
<tr>
<td>Community Facilities</td>
<td>206,660</td>
<td>523,603</td>
<td>345,000</td>
</tr>
<tr>
<td>LOGIC</td>
<td>-</td>
<td>-</td>
<td>4,900,000</td>
</tr>
<tr>
<td>Baranduda Industrial Estate</td>
<td>13,210</td>
<td>10,977</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td>15,239,513</td>
<td>27,508,213</td>
<td>26,029,633</td>
</tr>
</tbody>
</table>

Net Capital Income / (Expenditure)  
\((10,486,950)\)  \((19,467,876)\)  \((17,930,972)\)

Note:  
b. Includes approved 1\(^{st}\), 2\(^{nd}\) and 3\(^{rd}\) quarter adjustments and rebudgets and unapproved 4\(^{th}\) quarter adjustments.  
c. Refer Graph 2.
Ordinary meeting – June 24, 2019

Officers reports for information

Business Services

10.1 - Finance Report for May 2019 (cont’d)

Graph 2 – Capital Works (expenditure only) compared to Budget and Prior Year

Attachments

Nil

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Manager Finance - Stephen Byrns
In providing this advice, I have no interests to disclose in this report.

Team Leader Financial Accounting - Nicola Gleeson Coopes
In providing this advice as the report author, I have no interests to disclose in this report.

For information only.
Between May 1 and May 31 2019, the statutory planning unit determined 16 planning applications under delegation including 10 planning permits, two amendments to permits, two secondary consents and two permit extensions.

One Notice of Decision to grant a permit was determined by Council at its May 2019 meeting.

<table>
<thead>
<tr>
<th>Permit No</th>
<th>Use / Development</th>
<th>Site address</th>
</tr>
</thead>
<tbody>
<tr>
<td>81/2007/A</td>
<td>Amend permit to a staged development (permit extension)</td>
<td>CLARENDON AVENUE WODONGA</td>
</tr>
<tr>
<td>47/2011/B</td>
<td>Construction of a Retirement Village (permit extension and secondary consent)</td>
<td>FLINDERS WAY WEST WODONGA</td>
</tr>
<tr>
<td>167/2016</td>
<td>Use and development of a child care centre (secondary consent)</td>
<td>BARANDUDA BOULEVARD, BARANDUDA</td>
</tr>
<tr>
<td>33/2017</td>
<td>Two lot subdivision and the construction of a second dwelling (permit extension)</td>
<td>3 JONES COURT WODONGA</td>
</tr>
<tr>
<td>163/2017</td>
<td>Buildings and works (alterations and additions to existing building), business identification signage, internal road and flood lighting</td>
<td>50 BARANDUDA DRIVE, BARANDUDA</td>
</tr>
<tr>
<td>118/2018/A</td>
<td>Buildings and works for the construction of a single dwelling and associated outbuilding in the Environmental Significance Overlay - Schedule 1, Land Subject to Inundation Overlay, and alteration of access to a Category 1 Road Zone</td>
<td>1097 KIEWA VALLEY HIGHWAY STAGHORN FLAT</td>
</tr>
<tr>
<td>187/2018</td>
<td>Use and development of the land for Warehouses (MUZ). Buildings and works within the Design and Development Overlay (DDO1). To erect and display eight business identification signs. Waiver of four car parks.</td>
<td>10 STEAD STREET WEST WODONGA</td>
</tr>
<tr>
<td>3/2019/A</td>
<td>Buildings and works to construct multiple dwellings and eight retail premises, Subdivision of the land into multiple lots and removal of four native trees.</td>
<td>ELGIN BOULEVARD WODONGA</td>
</tr>
<tr>
<td>27/2019</td>
<td>Buildings and works for Industry (manufacturing) in the Industrial Zone (IN1Z) and Bushfire Management Overlay (BMO).</td>
<td>28-34 MULLER STREET BARANDUDA</td>
</tr>
<tr>
<td>35/2019</td>
<td>Construction of two dwellings in the General Residential Zone (GRZ1)</td>
<td>16 WILSON ST WODONGA</td>
</tr>
<tr>
<td>38/2019</td>
<td>Buildings and works (facade improvements) in the ACZ1</td>
<td>49 CHURCH STREET WODONGA</td>
</tr>
</tbody>
</table>
### 10.2 - Planning Report for May 2019 (cont’d)

<table>
<thead>
<tr>
<th>Permit No</th>
<th>Use / Development</th>
<th>Site address</th>
</tr>
</thead>
<tbody>
<tr>
<td>46/2019</td>
<td>Variation of Covenant AA2028 to allow for construction of dwelling with other materials</td>
<td>12 EDMUNDS PLACE LENEVA</td>
</tr>
<tr>
<td>49/2019</td>
<td>Industry associated with coffee roasting in the Activity Centre Zone 1</td>
<td>TENANCY2/2-4 SOUTH STREET, WODONGA</td>
</tr>
<tr>
<td>50/2019</td>
<td>Use the land as an indoor recreational facility (skate park)</td>
<td>UNIT 2, 12 SOUTH ST WODONGA</td>
</tr>
<tr>
<td>52/2019</td>
<td>Works for the installation of artwork which changes the appearance of a heritage place, and works for the installation of artwork which externally alters a building in the Heritage Overlay</td>
<td>198A HIGH STREET WODONGA</td>
</tr>
<tr>
<td>60/2019</td>
<td>Use of the land as a Hairdresser</td>
<td>210 BEECHWORTH RD, WODONGA</td>
</tr>
<tr>
<td>NOD 193/2018</td>
<td>Use and development of a contractors depot and materials recycling facility (construction and demolition materials recycling)</td>
<td>WHYTE’S ROAD, BARANDUDA</td>
</tr>
</tbody>
</table>

![Planning permits issued](image_url)
10.2 - Planning Report for May 2019 (cont’d)

Attachments
Nil

Tabled papers
Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Planning and Infrastructure - Leon Schultz
In providing this advice, I have no interests to disclose in this report.

Manager Planning and Building - John Sidgwick
In providing this advice, I have no interests to disclose in this report.

Team Leader Statutory Planning - Simon Maughan
In providing this advice, I have no interests to disclose in this report.

Planning Technical Officer - Antonia Wiltjer
In providing this advice as the report author, I have no interests to disclose in this report.

For information only.
## 10.3 - Building Report for April 2019

The value of building permits issued in Wodonga from 1 April to 30 April 2019 was $9,468,595. Details of the building approvals in excess of $100,000 are:

<table>
<thead>
<tr>
<th>Permit No</th>
<th>Value</th>
<th>Construction</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019/174/Coa</td>
<td>$1,173,849</td>
<td>Council office refurbishment</td>
<td>104 Hovell Street Wodonga</td>
</tr>
<tr>
<td>2019/93/Dwell</td>
<td>$320,020</td>
<td>Dwelling</td>
<td>4 Otago Way West Wodonga</td>
</tr>
<tr>
<td>2019/124/Dwell</td>
<td>$385,000</td>
<td>Dwelling</td>
<td>11a Dempster Place Leneva</td>
</tr>
<tr>
<td>2019/157/Dwell</td>
<td>$259,800</td>
<td>Dwelling</td>
<td>3 Fivefields Road Leneva</td>
</tr>
<tr>
<td>2019/170/Dwell</td>
<td>$287,500</td>
<td>Dwelling</td>
<td>53 Rogers Avenue Wodonga</td>
</tr>
<tr>
<td>2019/179/Dwell</td>
<td>$271,900</td>
<td>Dwelling</td>
<td>10 Willodale Street Wodonga</td>
</tr>
<tr>
<td>2019/180/Dwell</td>
<td>$195,000</td>
<td>Dwelling</td>
<td>35 Elmwood Circuit Wodonga</td>
</tr>
<tr>
<td>2019/181/Dwell</td>
<td>$195,000</td>
<td>Dwelling</td>
<td>36 Elmwood Circuit Wodonga</td>
</tr>
<tr>
<td>2019/183/Dwell</td>
<td>$395,000</td>
<td>Dwelling</td>
<td>37 Elmwood Circuit Wodonga</td>
</tr>
<tr>
<td>2019/194/Dwell</td>
<td>$294,185</td>
<td>Dwelling</td>
<td>31 Saffron Circuit Baranduda</td>
</tr>
<tr>
<td>2019/201/Dwell</td>
<td>$347,000</td>
<td>Dwelling</td>
<td>7 Chatham Road Leneva</td>
</tr>
<tr>
<td>2019/203/Dwell</td>
<td>$313,440</td>
<td>Dwelling</td>
<td>10 Chatham Road Leneva</td>
</tr>
<tr>
<td>2019/205/Dwell</td>
<td>$223,734</td>
<td>Dwelling</td>
<td>89 Cuthbert Street Killara</td>
</tr>
<tr>
<td>2019/217/Dwell</td>
<td>$250,000</td>
<td>Dwelling</td>
<td>25 Cutler Crescent Killara</td>
</tr>
<tr>
<td>2019/221/Dwell</td>
<td>$254,270</td>
<td>Dwelling</td>
<td>10 Hearst Court Wodonga</td>
</tr>
<tr>
<td>2019/197/Ind</td>
<td>$180,000</td>
<td>Factory additions</td>
<td>4 Turner Court Wodonga</td>
</tr>
<tr>
<td>2019/70/Pbscoa</td>
<td>$121,760</td>
<td>Additions and alterations to pump station</td>
<td>Wodonga Street Wodonga</td>
</tr>
<tr>
<td>2019/68/Pbscom</td>
<td>$949,450</td>
<td>Year 1 and 2 centre</td>
<td>55 High Street Wodonga</td>
</tr>
<tr>
<td>2019/31/Pbsdwl</td>
<td>$157,500</td>
<td>Dwelling</td>
<td>7 Throssell Crescent Wodonga</td>
</tr>
<tr>
<td>2019/44/Pbsdwl</td>
<td>$303,329</td>
<td>Dwelling</td>
<td>24 Lowerson Way Wodonga</td>
</tr>
<tr>
<td>2019/50/Pbsdwl</td>
<td>$198,306</td>
<td>Dwelling</td>
<td>23 Ziebell Circuit Wodonga</td>
</tr>
<tr>
<td>2019/52/Pbsdwl</td>
<td>$241,663</td>
<td>Dwelling</td>
<td>41 Murray Way West Wodonga</td>
</tr>
<tr>
<td>2019/55/Pbsdwl</td>
<td>$244,943</td>
<td>Dwelling</td>
<td>18 Esposito Street Killara</td>
</tr>
<tr>
<td>2019/63/Pbsdwl</td>
<td>$160,000</td>
<td>Dwelling</td>
<td>9 Throssell Crescent Wodonga</td>
</tr>
<tr>
<td>2019/66/Pbsdwl</td>
<td>$355,791</td>
<td>Dwelling</td>
<td>6 Nettle Court Baranduda</td>
</tr>
<tr>
<td>2019/76/Pbsdwl</td>
<td>$385,973</td>
<td>Dwelling</td>
<td>6 Willodale Street Wodonga</td>
</tr>
</tbody>
</table>
10.3 - Building Report for April 2019 (cont’d)

Building activity

- Number of building permits issued in Wodonga: 68 (73)
- Number of dwellings approved in Wodonga (dwellings & units): 22/0 (26/0)
- Number of permits relating to commercial & industrial works in Wodonga: 8 (11)
- Percentage of work approved by Council: 70.58% (73.67%)
- Number of permits approved outside Wodonga – Victoria **: 17 (9)
- Number of permits approved outside Wodonga NSW ##: 7 (10)

** Registered Building Practitioner, Registration No: BS-U 1369
## Accredited Certifier, Registration No: BPB 0368, Building Professionals Board, Sydney
**Attentions**

Nil

**Tabled papers**

Nil

**Declaration of conflict of interests**

Under section 80C of the *Local Government Act* 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Planning and Infrastructure - Leon Schultz
In providing this advice, I have no interests to disclose in this report.

Manager Planning and Building - John Sidgwick
In providing this advice, I have no interests to disclose in this report.

Building Administrative Officer - Vicki Teschner
In providing this advice as the report author, I have no interests to disclose in this report.

**For information only.**
### 10.4 - Building Report for May 2019

The value of building permits issued in Wodonga from 1 May to 31 May 2019 was $13,346,871. Details of the building approvals in excess of $100,000 are:

<table>
<thead>
<tr>
<th>Permit No</th>
<th>Value</th>
<th>Construction</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019/227/Add</td>
<td>$159,959</td>
<td>Additions and Alterations</td>
<td>74 William Street Wodonga</td>
</tr>
<tr>
<td>2019/244/Coa</td>
<td>$1,300,000</td>
<td>Indoor Cricket Training Facility</td>
<td>80 Marshall Street West Wodonga</td>
</tr>
<tr>
<td>2019/245/Coa</td>
<td>$207,371</td>
<td>Shed</td>
<td>87 McKoy Street West Wodonga</td>
</tr>
<tr>
<td>2018/619/Dwell</td>
<td>$380,000</td>
<td>Dwelling</td>
<td>3 Galilee Court Huon Creek</td>
</tr>
<tr>
<td>2019/148/Dwell</td>
<td>$321,659</td>
<td>Dwelling</td>
<td>30 Jensen Crescent Wodonga</td>
</tr>
<tr>
<td>2019/211/Dwell</td>
<td>$220,000</td>
<td>Dwelling</td>
<td>7 Henricks Street Killara</td>
</tr>
<tr>
<td>2019/230/Dwell</td>
<td>$443,162</td>
<td>Dwelling</td>
<td>7 Woodbridge Street Killara</td>
</tr>
<tr>
<td>2019/238/Dwell</td>
<td>$258,745</td>
<td>Dwelling</td>
<td>3 Sieben Street Killara</td>
</tr>
<tr>
<td>2019/240/Dwell</td>
<td>$245,380</td>
<td>Dwelling</td>
<td>15 Cardiff Drive Wodonga</td>
</tr>
<tr>
<td>2019/242/Dwell</td>
<td>$269,830</td>
<td>Dwelling</td>
<td>23 Keysor Way Wodonga</td>
</tr>
<tr>
<td>2019/243/Dwell</td>
<td>$220,340</td>
<td>Dwelling</td>
<td>5 Henricks Street Killara</td>
</tr>
<tr>
<td>2019/246/Dwell</td>
<td>$283,130</td>
<td>Dwelling</td>
<td>12 Sieben Street Killara</td>
</tr>
<tr>
<td>2019/254/Dwell</td>
<td>$330,400</td>
<td>Dwelling</td>
<td>29 Gratwick View Wodonga</td>
</tr>
<tr>
<td>2019/256/Dwell</td>
<td>$246,838</td>
<td>Dwelling</td>
<td>15 Ripponlea Avenue Wodonga</td>
</tr>
<tr>
<td>2019/261/Dwell</td>
<td>$450,422</td>
<td>Dwelling</td>
<td>15 Keighran Avenue Wodonga</td>
</tr>
<tr>
<td>2019/264/Dwell</td>
<td>$220,000</td>
<td>Dwelling</td>
<td>3 Willowdale Street Wodonga</td>
</tr>
<tr>
<td>2019/268/Dwell</td>
<td>$290,735</td>
<td>Dwelling</td>
<td>7 Willowdale Street Wodonga</td>
</tr>
<tr>
<td>2019/271/Dwell</td>
<td>$314,622</td>
<td>Dwelling</td>
<td>6 Lexcen Street Baranduda</td>
</tr>
<tr>
<td>2019/279/Dwell</td>
<td>$262,860</td>
<td>Dwelling</td>
<td>6 Ponting Way Baranduda</td>
</tr>
<tr>
<td>2018/488/Ind</td>
<td>$820,521</td>
<td>Hay Shed (Farm Shed, Livestock Exchange)</td>
<td>1934 Murray Valley Highway Barnawartha North</td>
</tr>
<tr>
<td>2018/644/Ind</td>
<td>$159,445</td>
<td>Machinery Shed</td>
<td>15 Greenhill Road West Wodonga</td>
</tr>
<tr>
<td>2019/86/Pbscoa</td>
<td>$1,384,000</td>
<td>Alterations and Additions</td>
<td>133 McKoy Street West Wodonga</td>
</tr>
<tr>
<td>2019/88/Pbscoa</td>
<td>$140,222</td>
<td>Office Fitout</td>
<td>Shop3/135 High Street Wodonga</td>
</tr>
<tr>
<td>2019/118/Pbscoa</td>
<td>$192,826</td>
<td>Additions and Alterations to Hospital</td>
<td>53-81 Vermont Street Wodonga</td>
</tr>
<tr>
<td>2019/103/Pbscom</td>
<td>$944,153</td>
<td>Foundation Centre</td>
<td>214 Baranduda Boulevard Baranduda</td>
</tr>
</tbody>
</table>
**BUILDING ACTIVITY**

- Total number of building permits issued in Wodonga: 69 (68)
- Total number of dwellings approved in Wodonga (Dwellings & Units): 26/0 (22/0)
- Total number of permits relating to commercial & industrial works in Wodonga: 9 (8)
- Percentage of work approved by Council: 60.86% (70.58%)
- Number of permits approved outside Wodonga – Victoria **: 11 (17)
- Number of permits approved outside Wodonga – NSW **: 10 (7)

** ** Registered Building Practitioner, Registration No: BS-U 1369
** ## Accredited Certifier, Registration No: BPB 0368, Building Professionals Board, Sydney
10.4 - Building Report for May 2019 (cont’d)

Attachments
Nil

Tabled papers
Nil
Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Planning and Infrastructure - Leon Schultz
In providing this advice, I have no interests to disclose in this report.

Manager Planning and Building - John Sidgwick
In providing this advice, I have no interests to disclose in this report.

Building Administrative Officer - Vicki Teschner
In providing this advice as the report author, I have no interests to disclose in this report.

For information only.
10.5 - Competitive Services Report for May 2019

<table>
<thead>
<tr>
<th></th>
<th>May</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quotation / tenders issued</td>
<td>9</td>
<td>139</td>
</tr>
<tr>
<td>Contracts awarded to local suppliers</td>
<td>7</td>
<td>98</td>
</tr>
<tr>
<td>Value of contracts awarded</td>
<td>$914,987.00</td>
<td>$15,593,744.15</td>
</tr>
</tbody>
</table>

**Tenders advertised / quotations issued**

- W1656-19Q The Cube Wodonga Extension of Audio Visual Upgrade
- W1684-19Q Baranduda Recreation Reserve Building Works - Drainage
- W1685-19Q Baranduda Recreation Reserve Building Works - Guttering
- W1686-19Q Baranduda Recreation Reserve Building Works - Painting and Decorating
- W1687-19Q Baranduda Recreation Reserve Building Works - Air conditioning
- W1693-19Q Design services for the replacement of the Heating, Ventilation and Air Conditioning (HVAC), Wodonga Sports and Leisure Centre - Version 2
- W1696-19Q Supply and delivery of one LWB crew cab diesel van with rear section fit out
- W1700-19Q Screens for Show Relay at The Cube Wodonga

**Tenders / quotations under evaluation**

- W1602-19 Wodonga Business Innovation Hub Feasibility Study
- W1603-19Q Supply and Delivery Truck SWB 4500GVM 7000GCM with attached central locking service pack body
- W1618-19Q Supply and delivery of one LWB truck 7500 GVM 10,500 GCM with attached tipping body
- W1619-19Q Supply and delivery of one LWB truck 8500 GVM 12,500 GCM with attached split tipping body and crane
- W1620-19Q Emerald Oval Pavilion - concrete and earthworks
- W1622-19Q Emerald Oval Pavilion - plumbing
- W1624-19Q Emerald Oval Pavilion - roofing and cladding
- W1625-19Q Emerald Oval Pavilion - carpentry and glazing
- W1626-19Q Emerald Oval Pavilion - electrical
- W1627-19Q Emerald Oval Pavilion - mechanical
- W1628-19Q Emerald Oval Pavilion - internal lining
- W1629-19Q Emerald Oval Pavilion - tiling
- W1630-19Q Emerald Oval Pavilion - painting
- W1631-19Q Willow Park Pavilion - demolition
- W1644-19Q Willow Park Pavilion - joinery and cabinetry
- W1646-19 Supply and delivery of one 18” towable horizontal wood chipper machine
- W1650-19Q Consultancy for the purpose of an environmental site assessment of Gateway Island properties
- W1651-19Q Emerald Oval Pavilion - joinery and cabinetry
- W1660-19Q Provision of consultancy services to develop a Tree Management Strategy
- W1662-19 Provision of ESM Building Maintenance Monitoring, Auditing and Inspection Services
- W1666-19Q Supply of plant and machinery
10.5 - Competitive Services Report for May 2019 (cont’d)

<table>
<thead>
<tr>
<th>Contract Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>W1668-19Q</td>
<td>Provision of an Employee Assistance Program</td>
</tr>
<tr>
<td>W1669-19Q</td>
<td>Supply of topdressing sand for sports ovals</td>
</tr>
</tbody>
</table>

**Contracts awarded**

<table>
<thead>
<tr>
<th>Contract Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>W1560-18Q</td>
<td>Wodonga 18/19 Playground renewals - play equipment supply and install</td>
</tr>
<tr>
<td>W1580-19Q</td>
<td>Fabrication and delivery of 5 bus shelters</td>
</tr>
<tr>
<td>W1596-19Q</td>
<td>Panel of providers for the provision of Road Maintenance Services</td>
</tr>
<tr>
<td>W1608-19</td>
<td>Baranduda Boulevard footpath construction - Westmont to Pro Hart Drive (stage 1)</td>
</tr>
<tr>
<td>W1609-19Q</td>
<td>Design of elevated Lawrence Street Bridge over House Creek - V2</td>
</tr>
<tr>
<td>W1616-19Q</td>
<td>Supply and provision of parks and reserves chemicals</td>
</tr>
<tr>
<td>W1621-19</td>
<td>Provision of a schedule of rates for additional mowing and other horticulture/environmental lands services for Wodonga Council</td>
</tr>
<tr>
<td>W1661-19Q</td>
<td>Community Centre Business Service Review</td>
</tr>
<tr>
<td>W1704-19Q</td>
<td>Provision of services for the support and maintenance of Technology One Finance and Infor Pathway</td>
</tr>
<tr>
<td>W1707-19Q</td>
<td>Provision of services for a Developer design standards and as constructed drawing conditions</td>
</tr>
<tr>
<td>W1720-19Q</td>
<td>Schedule of Rates for Construction Site Temporary Fencing</td>
</tr>
</tbody>
</table>

**Contracts not awarded**

<table>
<thead>
<tr>
<th>Contract Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>W1611-19Q</td>
<td>Provision of spraying various sites around Wodonga</td>
</tr>
</tbody>
</table>

![Contracts awarded to local suppliers chart](chart.png)
10.5 - Competitive Services Report for May 2019 (cont’d)

Attachments
Nil

Tabled papers
Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Manager Governance and Customer Focus - Spencer Rich
In providing this advice, I have no interests to disclose in this report.

Contracts Administrator - Melanie Simpson
In providing this advice as the report author, I have no interests to disclose in this report.

For information only.
10.6 - Decisions register

This report provides an update on decisions from previous council meetings.

<table>
<thead>
<tr>
<th>Item</th>
<th>Wodonga Recreation Facilities Governance Review (19/03/2018)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution</td>
<td>That a 6 week public engagement process for the draft <em>Wodonga Recreation Facilities Governance Review Report</em> be undertaken with a further report on the results of the engagement process to be presented to a future ordinary meeting.</td>
</tr>
<tr>
<td>Status</td>
<td>Working on actions with a report to council in the first quarter of 2019.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Ombudsman's Report (14/05/2018)</th>
</tr>
</thead>
</table>
| Resolution | That:  
1. The Victorian Ombudsman’s Report *Investigation into Wodonga City Council’s overcharging of a waste management levy*, April 2018 be received and noted;  
2. The Ombudsman’s recommendation relating to Wodonga’s waste management service charge be implemented within two years;  
3. Council undertake preparatory work with the Essential Services Commission and Local Government Victoria to investigate the implications of the review of the *Local Government Act* and how the implementation of the Ombudsman’s Report will impact Wodonga; and  
4. The Municipal Association of Victoria be requested to advocate for an amendment to the *Local Government Act 1989* to implement recommendation two from the Ombudsman’s Report. |
| Status | In progress. Subject to further consideration as a part of the 2019-2020 budget process. |

<table>
<thead>
<tr>
<th>Item</th>
<th>Wodonga CBA Car Parking Plan for approval and Wodonga Planning Scheme Amendment C98 Car Parking Plan &amp; Parking Overlay (14/05/2018)</th>
</tr>
</thead>
</table>
| Resolution | That:  
1. The *Wodonga CBA Car Parking Plan*, as tabled be adopted; and  
2. Officers seek authorisation from the Minister for Planning to prepare and exhibit the Planning Scheme Amendment C98 to the WPS. |
| Status | Request sent to Minister. |

<table>
<thead>
<tr>
<th>Item</th>
<th>Speed limit review - various locations (20/08/2018)</th>
</tr>
</thead>
</table>
| Resolution | That the CEO be authorised to make application to VicRoads to seek approval for the speed limit changes as set out within this report, being:  
1. To extend the existing 60km/h speed limit 400m westwards on Huon Creek Road. This will also require the existing 80km/h speed limit to be moved an equal amount in a westerly direction  
2. To extend the 70km/h speed limit on Felltimber Creek Rd, which currently terminates west of the McGaffins Rd intersection, a distance of approximately 800m to south of Coyles Rd.  
3. To extend the existing 50km/h speed limit 300m past the new intersection of Hampshire Blvd.  
4. To extend the existing permanent 60km/h speed limit 900m to the intersection with Boyes Rd.  
5. To implement a timed 40km/h speed zone in Lawrence St from Campaspe St through to Drage Rd. Parkers Rd from 100m south of Lawrence St into Moorefield Park Drv to the intersection with Ambrose Court and Drage Rd. |


### Ordinary meeting – June 24, 2019

**10 - Officers reports for information**

**Business Services**

### 10.6 - Decisions register (cont’d)

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>from the roundabout to the existing 40km/h timed school speed zone east of Iron Way.</td>
<td>Status: In progress. Application for speed variation sent to VicRoads.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wodonga Historical Society (17/09/2018)</td>
<td>That council: 1. Enter into a three year memorandum of understanding with the Wodonga Historical Society with a total annual contribution of $23,500 with $10,000 per year for three years being funded from the Community Impact Partnership grant program; and 2. Lobby State Government for land, funding or a permanent premises, on behalf of Wodonga Historical Society.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wodonga Planning Scheme Review 2018 (10/12/2018)</td>
<td>That the Wodonga Planning Scheme Review 2018 be adopted and submitted to the Minister for Planning in accordance with Section 12B of the Planning and Environment Act 1987.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wodonga Planning Scheme Amendment C98 Central Business Area Parking Overlay - for adoption (10/12/2018)</td>
<td>That: 1. The Amendment C98 be adopted without changes; and 2. Officers be authorised to complete and submit the documentation required to seek the formal approval of Amendment C98 to the Minister for Planning under Section 31 of the Act.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Petition - Golf Cart access to the Wodonga Golf Course (10/12/2018)</td>
<td>1. That a full assessment of all access points from public land onto the Wodonga golf course be undertaken and that appropriate levels of consultation be included to fully appreciate the expectations of the impacted community; 2. That a further report detailing the outcomes of the assessment be brought back to the Council for consideration within 6 months of this report; 3. That no further action be taken at the Down Court access point until such time as the Council have considered the report as contemplated above; and 4. The petitioners be advised of this outcome.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste Management Strategy (21/01/2019)</td>
<td>That the draft Waste Management Strategy 2019 -2023, as tabled, be endorsed for public exhibition and comment</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapples Rd, Baranduda - river access (21/01/2019)</td>
<td>That:</td>
</tr>
</tbody>
</table>
### 10.6 - Decisions register (cont’d)

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Property owners along Chapples Road be notified of the requirement to remove any obstructions preventing public access to the Kiewa River; 2. The council enforce the appropriate legislative provisions to ensure that Chapples Road, Baranduda is open for public use and free from obstruction; and 3. The council liaise with Parklands Albury Wodonga to assist the organisation to gain approvals, including those under the Road Management Plan, and to undertake appropriate works to facilitate community access</td>
<td>In progress.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Plan Update - Birallee Park and Kelly Park (18/03/2019)</td>
<td>That: 1. The draft <em>Birallee Park Master Plan and Kelly Park Master Plan</em> be placed on public exhibition for at least 28 days with a further report to be presented to a council meeting for final consideration; and 2. Prior to public exhibition the option to sell the vacant land at Birallee Park be removed from the Master Plan.</td>
<td>Advertised on 4 April. In progress.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Petition - parking restrictions in Church Street (18/03/2019)</td>
<td>That: 1. Option 5, Close Church St to through traffic at the Goods Shed, be implemented in the short term. 2. Full closure be considered at the termination of the final lease, and any renegotiated leases to be in the knowledge of a full closure of Church St in future.</td>
<td>Quotes received for works. Commencement date for works to be negotiated.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draft Wodonga Activity Centre Hierarchy Strategy (16/04/2019)</td>
<td>That the <em>Draft Wodonga Activity Centre Hierarchy Strategy</em> be endorsed for public exhibition and community consultation for a period of four weeks with a further report to be submitted to council for consideration once public exhibition has been completed.</td>
<td>In progress.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning for the Wodonga Hills - Wodonga Hills Advisory Group interim report (16/04/2019)</td>
<td>That: 1. The Wodonga Hills Advisory Group’s interim report of April 2019 be received. 2. This report be circulated to all nominated stakeholder agencies of the Wodonga Hills Advisory Group for 21 days. 3. The Advisory Group call an additional meeting, comprising a quorum, to vote on ratification of the report. 4. The Advisory Group provide an updated report to the council at its ordinary meeting in June.</td>
<td>In progress.</td>
</tr>
</tbody>
</table>

| Item | | |
|------| | |
| Council Plan adjustment (13/05/2019) | | |
### 10.6 - Decisions register (cont’d)

<table>
<thead>
<tr>
<th>Resolution</th>
<th>That:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>in accordance with Section 125(9) and Section 223 of the <em>Local Government Act, 1989</em>, the draft <em>Council Plan 2017-2018 to 2020-2021</em>, as adjusted 2019 (as tabled), be made available for the purposes of public notice, inviting comment from Wednesday, May 15 to Wednesday, June 12, 2019;</td>
</tr>
<tr>
<td>2.</td>
<td>a Special Meeting of the Council be convened, if required, to hear from persons who wish to be heard in support of their written submission, the meeting to be scheduled for 9am on Monday, June 17, 2019 at the Cube Wodonga, Hovell Street, Wodonga;</td>
</tr>
<tr>
<td>3.</td>
<td>the Chief Executive Officer be appointed to administer the section 223 process; and</td>
</tr>
<tr>
<td>4.</td>
<td>a report on the draft <em>Council Plan 2017-2018 to 2020-2021</em>, as adjusted 2019, along with a summary of the public submission process, be presented to the Ordinary Meeting of the Council scheduled for 6pm on Monday, June 24, 2019.</td>
</tr>
</tbody>
</table>

| Status      | Advertised in the Border Mail on 15 May 2019. The report is included with this agenda. **Completed.** |

<table>
<thead>
<tr>
<th>Item</th>
<th>Draft 2019-2020 Budget (13/05/2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution</td>
<td>That:</td>
</tr>
<tr>
<td>1.</td>
<td>the Draft 2019-2020 Budget, as tabled, and initialed by the Chairperson for identification be the Budget prepared by Council for the purposes of Section 127(1) of the <em>Local Government Act 1989</em> (“the Act”) be endorsed for public exhibition as required by section 129(1) of the Act;</td>
</tr>
<tr>
<td>2.</td>
<td>the Fees and Charges Schedule be included as part of the draft 2019-2020 Budget;</td>
</tr>
<tr>
<td>3.</td>
<td>the public notice be given in the <em>Border Mail</em> and it stipulate that persons may make a submission on the draft 2019-2020 budget in accordance with Section 223 of the Act and that written submissions must be received on a date that is at least 28 days after the publication of the notice;</td>
</tr>
<tr>
<td>4.</td>
<td>the public notice include the information required to be made available in accordance with the section 9 of the Local Government (Planning and Reporting) Regulations 2014;</td>
</tr>
<tr>
<td>5.</td>
<td>the Chief Executive Officer be authorised to undertake the administrative procedures necessary to enable the council to carry out its functions under section 223 of the Act in relation to this matter;</td>
</tr>
<tr>
<td>6.</td>
<td>if submissions are received under section 223 of the Act and persons request to be heard in support of a written submission, a special meeting of council be convened for that purpose at 9am on Monday, June 17, 2019; and</td>
</tr>
<tr>
<td>7.</td>
<td>a report on the section 223 process for the draft 2019-2020 budget, including a summary of any hearings held, be submitted to the ordinary council meeting of June 24, 2019.</td>
</tr>
</tbody>
</table>

| Status      | Advertised in the Border Mail on 15 May 2019. The report is included with this agenda. **Completed.** |

<table>
<thead>
<tr>
<th>Item</th>
<th>Meeting Procedure Local Law (13/05/2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution</td>
<td>That:</td>
</tr>
<tr>
<td>1.</td>
<td>The attached <em>Meeting Procedure Local Law no. 1 of 2019</em> (the Local Law) be made, and be signed and sealed;</td>
</tr>
<tr>
<td>2.</td>
<td>In accordance with Section 119(3) of the <em>Local Government Act, 1989</em> notice be given in the Government Gazette and public notice in the Border</td>
</tr>
</tbody>
</table>
### Mail of the title, purpose and purport of the amended local law, and a copy of the Local Law be forwarded to the Minister for Local Government; and

3. In accordance with section 223 of the Act, Council write to persons who made a submission on the proposed Local Law, detailing the Council decision, along with the reasons for it, and which are set out in this report.

**Status** Gazetted on 23 May. **Completed.**

<table>
<thead>
<tr>
<th>Item</th>
<th>Review of the Instruments of Delegation (13/05/2019)</th>
</tr>
</thead>
</table>
| **Resolution** | That:
1. In the exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 (the Act) and the other legislation referred to in the *Instrument of Delegation to the Chief Executive Officer*, as tabled:
   a. The person holding the position or acting in the duties of Chief Executive Officer be delegated the powers, duties and functions set out in the *Instrument of Delegation to the Chief Executive Officer*, as tabled, subject to the conditions and limitations specified in that instrument.
   b. The instrument come into force immediately the common seal of the Council is affixed to the instrument.
   c. On the coming into force of the instrument all previous delegations to the Chief Executive Officer be revoked.
   d. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of the Council that it may from time to time adopt.
   e. It is noted that the instrument includes a power of delegation to members of Council staff, in accordance with section 98(3) of the Act.

2. In the exercise of the powers conferred by section 98(1) of the Act and the other legislation referred to in the *Instrument of Delegation by the Council to members of Council staff (other than the CEO)*, as tabled:
   a. The members of Council staff holding or acting in the offices or positions referred to in the instrument, as tabled, be delegated the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument.
   b. The instrument come into force immediately the common seal of Council is affixed to the instrument.
   c. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) be revoked.
   d. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

3. The Wodonga Council Staff Delegation Guidelines, as tabled, be adopted.
4. The Instrument of Sub-Delegation by the CEO to other staff, as tabled, be received and noted. |
| **Status** | Completed |

<table>
<thead>
<tr>
<th>Item</th>
<th>Waste Management Reserve Policy (13/05/2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resolution</strong></td>
<td>That the Waste Management Reserve Policy be adopted.</td>
</tr>
</tbody>
</table>
### Status

<table>
<thead>
<tr>
<th>Item</th>
<th>Planning Scheme Amendment C129 - Introduction of the Specific Controls Overlay to facilitate the development of the Baranduda Village Convenience Centre (13/05/2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Status</td>
<td>Completed.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item</td>
<td>That Council:</td>
</tr>
<tr>
<td>Item</td>
<td>1. Authorises officers to seek authorisation from the Minister for Planning to prepare Amendment C129 to the Wodonga Planning Scheme. The Amendment seeks to facilitate the development and use of a neighbourhood convenience centre at Baranduda.</td>
</tr>
<tr>
<td>Item</td>
<td>2. Authorises officers to undertake the preparation and exhibition of the planning scheme amendment in accordance with the requirements of section 19 of the Planning and Environment Act 1987 once authorisation has been received</td>
</tr>
</tbody>
</table>

### Status

<table>
<thead>
<tr>
<th>Item</th>
<th>193/2018 - Whytes Road, Baranduda - Use and Development of a Contractors Depot and Materials Recycling Facility (13/05/2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution</td>
<td>Due to the length of the resolution it is not reproduced in this register. Please refer to the meeting minutes for the resolution.</td>
</tr>
</tbody>
</table>

### Status

<table>
<thead>
<tr>
<th>Item</th>
<th>Audit Committee Meeting April 4, 2019 - summary of minutes (13/05/2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution</td>
<td>That the summary of the minutes of the Audit Committee, as attached, be received and noted.</td>
</tr>
<tr>
<td>Status</td>
<td>No further action required. Completed.</td>
</tr>
</tbody>
</table>

### Status

<table>
<thead>
<tr>
<th>Item</th>
<th>Appointment of authorised officer (13/05/2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution</td>
<td>In the exercise of the powers conferred by section 224 of the Local Government Act 1989 and the Planning and Environment Act 1987 Council resolves that:</td>
</tr>
<tr>
<td>Item</td>
<td>1. Len McGaffin be appointed and authorised as set out in the attached instrument.</td>
</tr>
<tr>
<td>Item</td>
<td>2. The instrument come into force immediately the Common Seal of Council is affixed to the instrument, and remains in force until the Council determines to vary or revoke it, and is taken to be revoked upon the officer ceasing employment at Wodonga City Council.</td>
</tr>
<tr>
<td>Item</td>
<td>3. The instrument be sealed.</td>
</tr>
<tr>
<td>Status</td>
<td>The document has been signed and sealed. Completed.</td>
</tr>
</tbody>
</table>

### Attachments

Nil

### Tabled papers

Nil
10.6 - Decisions register (cont’d)

Declaration of conflict of interests

Under section 80C of the *Local Government Act* 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Governance Officer - Kevin Scully
In providing this advice as the report author, I have no interests to disclose in this report.

For information only.
10.7 - Assemblies of councillors

Under section 3 of the *Local Government Act 1989* an assembly of councillors (however titled) means a meeting of an advisory committee of the Council, if at least one councillor is present, or a planned or scheduled meeting of at least half of the councillors and one member of Council staff which considers matters that are intended or likely to be:

a. the subject of a decision of the Council; or

b. subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee.

An assembly of councillors does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation.

The written record of each assembly is, as soon as possible, required to be incorporated in the minutes of the council meeting. The written records of the assemblies recently held are shown below.
Councillor briefing of Monday, May 13, 2019, commencing at 8.45am and concluding at 11.35am.

Venue  Tafe Space, Board Room, level one, 1/158 Lawrence St, Wodonga.

<table>
<thead>
<tr>
<th>In attendance</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Anna Speedie</td>
<td>Mayor and councillor</td>
</tr>
<tr>
<td>Kat Bennett</td>
<td>Councillor</td>
</tr>
<tr>
<td>Libby Hall</td>
<td>Councillor</td>
</tr>
<tr>
<td>Danny Lowe</td>
<td>Councillor</td>
</tr>
<tr>
<td>Ron Mildren</td>
<td>Councillor</td>
</tr>
<tr>
<td>Brian Mitchell</td>
<td>Councillor</td>
</tr>
<tr>
<td>John Watson</td>
<td>Councillor</td>
</tr>
<tr>
<td>Mark Dixon</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Narelle Klein</td>
<td>Director Business Services</td>
</tr>
<tr>
<td>Debra Mudra</td>
<td>Director Community Development</td>
</tr>
<tr>
<td>Leon Schultz</td>
<td>Director Planning &amp; Infrastructure</td>
</tr>
<tr>
<td>Kevin Scully</td>
<td>Governance Officer</td>
</tr>
<tr>
<td></td>
<td>All items</td>
</tr>
</tbody>
</table>

Conflict of interest disclosures

There were no disclosures

Items discussed

1. The Mayor and councillors reported on matters relating to their roles as delegates, and other community issues.
2. The CEO gave an update of strategic issues.
3. Review of council meeting agenda.
4. Strategic thinking discussion on CBA future options.
Councillor briefing of Monday, May 27, 2019, commencing at 8.30am and concluding at 10.50am.

**Venue**
Tafe Space, Board Room, level one, 1/158 Lawrence St, Wodonga.

**In attendance**

<table>
<thead>
<tr>
<th>Name</th>
<th>Role/Position</th>
<th>Items Discussed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anna Speedie</td>
<td>Mayor and councillor</td>
<td>Apology</td>
</tr>
<tr>
<td>Kat Bennett</td>
<td>Deputy Mayor and councillor</td>
<td>All items</td>
</tr>
<tr>
<td>Libby Hall</td>
<td>Councillor</td>
<td>Apology</td>
</tr>
<tr>
<td>Danny Lowe</td>
<td>Councillor</td>
<td>Apology</td>
</tr>
<tr>
<td>Ron Mildren</td>
<td>Councillor</td>
<td>All items</td>
</tr>
<tr>
<td>Brian Mitchell</td>
<td>Councillor</td>
<td>All items</td>
</tr>
<tr>
<td>John Watson</td>
<td>Councillor</td>
<td>All items</td>
</tr>
<tr>
<td>Mark Dixon</td>
<td>Chief Executive Officer</td>
<td>All items</td>
</tr>
<tr>
<td>Narelle Klein</td>
<td>Director Business Services</td>
<td>All items</td>
</tr>
<tr>
<td>Debra Mudra</td>
<td>Director Community Development</td>
<td>All items</td>
</tr>
<tr>
<td>Leon Schultz</td>
<td>Director Planning &amp; Infrastructure</td>
<td>All items</td>
</tr>
<tr>
<td>Kevin Scully</td>
<td>Governance Officer</td>
<td>All items</td>
</tr>
<tr>
<td>Mark Verbaken</td>
<td>Manager Environment &amp; Community Protection</td>
<td>Item 3a</td>
</tr>
<tr>
<td>Simone Hogg</td>
<td>Manager Cultural Services</td>
<td>Items 3b and 3c</td>
</tr>
<tr>
<td>Kim Strang</td>
<td>Team Leader Arts and Events</td>
<td>Item 3b</td>
</tr>
<tr>
<td>Theo Panagopoulos</td>
<td>Manager Infrastructure &amp; Projects</td>
<td>Item 3c</td>
</tr>
<tr>
<td>Spencer Rich</td>
<td>Manager Governance &amp; Customer Focus</td>
<td>Item 3d</td>
</tr>
<tr>
<td>Melanie Simpson</td>
<td>Contracts Officer</td>
<td>Item 3d</td>
</tr>
</tbody>
</table>

**Conflict of interest disclosures**

There were no disclosures.

**Items discussed**

1. The Deputy Mayor and councillors reported on matters relating to their roles as delegates, and other community issues.
2. The CEO gave an update of strategic issues.
3. Briefing reports were provided on the following:
   a) Adoption of Municipal Flood Emergency Plan
   b) Two Cities One Community - Arts & Cultural Festival
   c) Gallery Library Development Update
   d) Procurement Policy
   e) Eagle Award Nomination
Councillor briefing of Monday, June 3, 2019, commencing at 8.30am and concluding at 11.40am.

Venue: Tafe Space, Board Room, level one, 158 Lawrence St, Wodonga.

In attendance:

- Anna Speedie: Mayor and councillor, Apology
- Kat Bennett: Deputy Mayor and councillor
- Libby Hall: Councillor
- Danny Lowe: Councillor
- Ron Mildren: Councillor
- Brian Mitchell: Councillor
- John Watson: Councillor
- Mark Dixon: Chief Executive Officer
- Narelle Klein: Director Business Services
- Debra Mudra: Director Community Development
- Leon Schultz: Director Planning & Infrastructure
- Kevin Scully: Governance Officer
- Kellie Davies: Manager Communications & Marketing
- Claire Taylor: Manager Community Planning and Wellbeing
- Tim Roebuck: Youth Development Coordinator
- Mark Verbaken: Manager Environment & Community Protection
- Liona Edwards: Manager Sport & Recreation
- Nigel Cunningham: Sport and Recreation Officer
- Theo Panagopoulos: Manager Infrastructure & Projects

Conflict of interest disclosures:

- Ron Mildren: Item 3d – waste management strategy
- Libby Hall: Item 3f – golf cart access.

Items discussed:

1. The Mayor and councillors reported on matters relating to their roles as delegates, and other community issues.
2. The CEO gave an update of strategic issues.
3. Briefing reports were provided on the following:
   a) Waste Management Levy Internal Audit
   b) CityLife 12-month Review
   c) Wodonga’s Youth Strategy
   d) Waste Management Strategy
   e) Master Plan Update - Birallee Park and Kelly Park
   f) Golf Cart access to the Wodonga Golf Course
   g) Ministerial Exemption - Procurement of a City Gate at LOGIC
   h) Planning for the Wodonga Hills - Wodonga Hills Advisory Group Interim Report May 2019
   i) Strategic land acquisition – update
### 10.7 - Assemblies of councillors (cont’d)

Assembly of councillors held on Monday, June 17, 2019, commencing at 9.50am and concluding at 10.05am.

<table>
<thead>
<tr>
<th>Venue</th>
<th>The Cube Wodonga, 118 Hovell St, Wodonga.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>In attendance</strong></td>
<td></td>
</tr>
<tr>
<td>Anna Speedie</td>
<td>Mayor and councillor</td>
</tr>
<tr>
<td>Kat Bennett</td>
<td>Deputy Mayor and councillor</td>
</tr>
<tr>
<td>Libby Hall</td>
<td>Councillor</td>
</tr>
<tr>
<td>Danny Lowe</td>
<td>Councillor</td>
</tr>
<tr>
<td>Ron Mildren</td>
<td>Councillor</td>
</tr>
<tr>
<td>Brian Mitchell</td>
<td>Councillor</td>
</tr>
<tr>
<td>John Watson</td>
<td>Councillor</td>
</tr>
<tr>
<td>Narelle Klein</td>
<td>Director Business Services</td>
</tr>
<tr>
<td>Debra Mudra</td>
<td>Director Community Development</td>
</tr>
<tr>
<td>Leon Schultz</td>
<td>Director Planning &amp; Infrastructure</td>
</tr>
<tr>
<td>Kevin Scully</td>
<td>Governance Officer</td>
</tr>
<tr>
<td>Kellie Davies</td>
<td>Manager Communications &amp; Marketing</td>
</tr>
</tbody>
</table>

**Conflict of interest disclosures**

There were no disclosures.

Councillors reviewed the community feedback from the section 223 process for the draft budget and council plan.
10.7 - Assemblies of councillors (cont’d)

Attachments
Nil

Tabled papers
Nil

Declaration of conflict of interests

Under section 80C of the Local Government Act 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
In providing this advice, I have no interests to disclose in this report.

Governance Officer - Kevin Scully
In providing this advice as the report author, I have no interests to disclose in this report.

For information only.
10.8 - Waste Management Levy Internal Audit

Purpose

To present the findings of the recent *Waste Management Levy Review* conducted by Johnsons MME, as requested by the Wodonga City Council CEO.

Background

To ensure the Ombudsman’s recommendation to reduce the Waste Management Levy to the reasonable costs of providing waste services was fully addressed in the 2019-2020 budget, Johnsons MME were engaged to undertake an internal audit of the calculation of the waste management levy.

Johnsons MME have provided a report to the CEO detailing the objective, scope, background and summary of findings from this review of the Waste Management Levy to ensure the community is informed of the outcome, which is included as attachment A.

In addition to the report, a supplementary report to the CEO and Audit Committee was provided by Johnsons MME to report on opportunities for improvement identified in the budgeting process. These improvement opportunities are considered to be internal operational matters and were therefore not deemed to be of significance for the purpose of reporting to Council. Council’s Audit Committee will oversee the monitoring of any actions that are agreed to be implemented as a result of the recommendations. To be transparent with the community, the supplementary report has also been included as attachment B.

The Audit Committee will take carriage of ensuring any actions resulting from the improvement opportunities are implemented within a reasonable timeframe.

Attachments

The following documents are attached to this report:

- Attachment B: Waste Management Levy Review - Supplementary Report to Chief Executive Office and Audit Committee

Tabled papers

Nil

Declaration of conflict of interests

Under section 80C of the *Local Government Act* 1989 officers providing advice to the council must disclose any interests, including the type of interest.

Director Business Services - Narelle Klein
10.8 - Waste Management Levy Internal Audit (cont’d)

In providing this advice, I have no interests to disclose in this report.

Manager Governance and Customer Focus - Spencer Rich
In providing this advice as the report author, I have no interests to disclose in this report.

For information only.
<table>
<thead>
<tr>
<th>11 - Notices of motion</th>
</tr>
</thead>
</table>

There were no notices of motion received for this meeting.
There were no petitions received for this meeting.
There were no documents requiring the attachment of the council seal.
Clause 24 of the Council's *Meeting Procedure Local Law* (no. 1 of 2019) states:

If the agenda for an Ordinary meeting makes provision for urgent business, business cannot be admitted as urgent business other than by resolution of Council and only then if it:

a) relates to or arises out of a matter which has arisen since distribution of the agenda; or

b) cannot safely or conveniently be deferred until the next Ordinary meeting or involves a matter of urgent community concern.

There was no urgent business.
Clause 66 of the Council's *Meeting Procedure Local Law* (no. 1 of 2019) states:

66.1 There shall be a public question time at every Ordinary meeting to enable members of the public to submit written questions to Council.
66.2 Public Question Time will have a duration as determined by Council from time to time.
66.3 Questions submitted to Council must be prefaced by the name and address of the person submitting the question and generally be in a form approved or permitted by Council.
66.4 Persons submitting questions must be present in the gallery at the time the question is due to be read, or the question will not be addressed by Council.
66.5 No person may submit more than two questions at any one meeting.
66.6 If a person has submitted two questions to a meeting, the second question:
   a) may, at the discretion of the Chairperson, be deferred until all other persons who have asked a question have had their questions asked and answered; or
   b) may not be asked if the time allotted for public question time has expired.
66.7 A question may be disallowed by the Chairperson if the Chairperson determines that it:
   a) relates to a matter outside the duties, functions and powers of Council;
   b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
   c) deals with a subject matter already answered;
   d) is aimed at embarrassing a councillor or a member of Council staff;
   e) relates to personnel matters;
   f) relates to the personal hardship of any resident or ratepayer;
   g) relates to industrial matters;
   h) relates to contractual matters;
   i) relates to proposed developments;
   j) relates to legal advice;
   k) relates to matters affecting the security of Council property; or
   l) relates to any other matter which Council considers would prejudice Council or any person.
66.8 Questions will be answered either at the Council meeting or as soon as possible after the Council meeting, subject to such policy or guidelines that Council may adopt from time to time.
66.9 No debate on questions asked or answers given is permitted.
66.10 Clause 66.1 does not apply during a local government election caretaker period.

**Question time**

One question was received in relation to agenda item 10.1 *Finance report*. The question, along with the response, will be included on the Council web page.
Adjournment

Motion
Crs Kat Bennett / Libby Hall
That the meeting adjourn to allow for the presentation of community awards.
Carried

The meeting was adjourned at 8.32pm.

Motion
Crs Kat Bennett / Libby Hall
That the meeting resume.
Carried

The meeting resumed at 8.39pm.
Closure of meeting to the public

Section 89 (2) of the *Local Government Act 1989* provides that a council may resolve that a meeting be closed to members of the public if the meeting is discussing any of the following:

(a) personnel matters;
(b) the personal hardship of any resident or ratepayer;
(c) industrial matters;
(d) contractual matters;
(e) proposed developments;
(f) legal advice;
(g) matters affecting the security of Council property;
(h) any other matter which the Council or special committee considers would prejudice the Council or any person;
(i) a resolution to close the meeting to members of the public.

The item/s listed at item 16 were deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with section 89 (2) of the *Local Government Act 1989*. In accordance with that Act, the council may resolve to consider these issues in open or closed session.

**Recommendation**

That the meeting be closed to members of the public in order to consider matters pursuant to section 89(2) of the *Local Government Act, 1989*, and that the meeting be adjourned for two minutes to allow the public to leave the Chamber.

**Motion**

Crs Brian Mitchell / Libby Hall

That the recommendation be adopted.  

Carried
| 16.1 - Confirmation of confidential minutes of May 13, 2019 |

Consideration of this item will be closed to members of the public as it contains matters listed under section 89(2) of the *Local Government Act 1989*. 
16.2 - Strategic land acquisition - update

Consideration of this item will be closed to members of the public as it contains matters listed under section 89(2) of the Local Government Act 1989:

(d) contractual matters;
(e) proposed developments.
16.3 - Proposed Development within LOGIC

Consideration of this item will be closed to members of the public as it contains matters listed under section 89(2) of the *Local Government Act 1989*:

(d) contractual matters;
(e) proposed developments.
Clause 24 of the Council's *Meeting Procedure Local Law* (no. 1 of 2019) states:

If the agenda for an Ordinary meeting makes provision for urgent business, business cannot be admitted as urgent business other than by resolution of Council and only then if it:

a) relates to or arises out of a matter which has arisen since distribution of the agenda; or

b) cannot safely or conveniently be deferred until the next Ordinary meeting or involves a matter of urgent community concern.

A confidential urgent business item also needs to stipulate the reason for the matter being considered as confidential in accordance with section 89 (2) and section 89 (3) of the *Local Government Act 1989*.

There was no confidential urgent business, other than item 16.3, which was included in the agenda by resolution of the council at item 4.
• **Return to open council**

**Recommendation**
That the ordinary meeting of the council be resumed.

**Motion**
Crs Libby Hall / Kat Bennett
That the recommendation be adopted.  
*Carried unanimously*

• **Adopt the 'in-camera' recommendations**

**Recommendation**
That the recommendations of the closed meeting of the council be adopted.

**Motion**
Crs Kat Bennett / Libby Hall
That the recommendation be adopted.  
*Carried unanimously*

• **Chairperson to close the meeting.**

There being no further business the meeting closed at 9.03pm.

Minutes confirmed this ....................... day of .................................... 2019.

................................................
Chairperson