

ARTS SPACE WODONGA - Gift Space consignment application form**In person:** Cnr Hovell and Lawrence streets, Wodonga, VIC 3690**Phone:** (02) 6022 9600**Post:** PO Box 923, Wodonga, VIC 3689 **Fax:** (02) 6022 9322 **Email:** artsspace@wodonga.vic.gov.au**Arts
Space****Artist details****PLEASE COMPLETE AND RETURN***Please note: Only new artists to complete form. Returning artists to only complete consignment items form.*Title: Mr Mrs Ms Miss

Given name:

Surname:

Occupation:

Unit number:

Street number:

Street name:

Suburb:

State:

Post code:

Phone (work):

Phone (home):

Mobile:

Fax:

Email:

ABN (or Statement by Supplier attached):

Bank details:

Notes and care instructions:

Applicant's declaration and agreement

I confirm that I have been provided with the document titled *Gift Space terms and conditions*. I have read and understood and agree to abide by it. I also agree art works will be on display in Gift Space at Arts Space Wodonga. The Artist agrees to submit items detailed in *Consignment Items* for the duration of this contract. Arts Space Wodonga will take a 25 per cent commission on all sales.

Artist name:

Signature of applicant:

Date:

Staff name:

Signature:

Date:

Please return your completed **application form** to the co-ordinator Arts Space Wodonga at the address below.**Deliver to:** Arts Space Wodonga Co-ordinator,
Cnr Lawrence and Hovell streets,
Wodonga, VIC 3690**OR****Post to:** Arts Space Wodonga Co-ordinator,
Wodonga Council,
PO Box 923,
Wodonga, VIC 3689

Personal and/or health information collected by the council is used for municipal purposes as specified in the Local Government Act 1989. The personal and or health information will be used solely by the council for these purposes and or directly related purposes. The council may disclose this information to other organisations if required by legislation. The applicant understands that the personal and or health information provided is for the above purpose and that he or she may apply to the council for access to and/or amendment of the information. Requests for access and or correction should be made to the council's privacy officer.

Wodonga Council values art and culture and the contribution it makes to a dynamic, diverse and holistic community.

Arts Space Wodonga is one way the council seeks to support a range of cultural practices, community development and entertainment opportunities.

It offers the community a vibrant and accessible venue for the showcasing, presentation and intimate performance of local, regional and imported cultural works.

Gift Space at Arts Space Wodonga offers artists and craftspeople a unique space to sell original art pieces and access new audiences. Jewellery, ceramics, glassware, wood, textiles and small scale sculptures are all welcome.

General

Items/objects must be no larger than 30x30x20cm;

Arts Space Wodonga retains the right to refuse any objects;

Any art pieces not sold after a six-month period will be returned to the artist (in order to keep stock fresh);

All stock/objects must be labeled clearly with:

- Artist name;
- Contact details;
- Title;
- Price; and,
- Artist's card/tag.

Artists must submit a current curriculum vitae (CV) or artist statement to assist with customer service information;

The artist acknowledges that the artworks may be reproduced in promotional materials and agrees to waive any fees or charges in reproducing images of the artwork for publication, merchandise or promotional purposes;

Once an object is sold, Arts Space Wodonga will take out 25 per cent commission and then forward the remaining onto the artist. Payments will only be made once a month; and

All displays and cabinets containing said works will be under staff supervision at all times.

Risk of loss or damage

The artist WILL bear all responsibility for the work whilst in transit to Arts Space Wodonga;

Wodonga Council WILL NOT display any items received in a broken or damaged condition; and

Wodonga Council WILL bear the risk of loss or damage to the work during installation and for the duration that the works are on display and within Arts Space Wodonga.

Warranty on works on sold

Wodonga Council takes no responsibility in respect of warranty to any items sold on behalf of an artist; and

All items sold will contain the contact details for the artist. The buyer will be notified upon purchase that, in the event the item doesn't satisfy the needs of the buyer or breaks after purchase, they should contact the artist directly.

Copyright

The lender acknowledges that the artworks may be reproduced in promotional materials and agrees to waive any fees or charges in reproducing images of the artwork for publication, merchandise or promotional purposes.

Independent contractor

The parties acknowledge that the artist is an independent contractor and that nothing in this agreement confers on the parties any relationship of partnership or employment.