

## APPLICATION FOR PERMIT TO PLACE THE FOLLOWING ON THE FOOTPATH

- STREET ADVERTISING
- GOODS FOR DISPLAY OR SALE
- TABLES & CHAIRS

I, \_\_\_\_\_

Address \_\_\_\_\_ Ph: \_\_\_\_\_

Trading Name \_\_\_\_\_

hereby apply for a permit for one/each of the following:

- STREET ADVERTISING (\$50 fee)
- GOODS FOR DISPLAY OR SALE (\$25 fee)
- TABLES & CHAIRS (\$25 fee) No/ tables:\_\_\_ No/chairs:\_\_\_

**Outside the premises situated at:**

---

and if my application is granted, I agree to abide by the terms and conditions imposed by the Wodonga City Council on the issue of such permit and from time to time applying in respect of the issue of such permits.

Attached please find a copy of the Liability Insurance Form

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Please show below where goods, tables/chairs or advertising sign will be placed:**

**This line represents the shop front**

---

---

**The above line represents the kerb**

**OFFICE USE ONLY:**

Date: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_ Rec: \_\_\_\_\_

**Copy of Liability Insurance attached**  **Checked by CSO:** \_\_\_\_\_

# CITY OF WODONGA

## THE FOLLOWING CONDITIONS APPLY FOR THE ISSUE OF A PERMIT TO PLACE TEMPORARY OUTDOOR ADVERTISING, GOODS FOR SALE OR TABLES & CHAIRS ON FOOTPATHS:

- *All applications for a permit shall be in writing on the prescribed form –*

### **DISPLAY OF TEMPORARY OUTDOOR ADVERTISING Local Law 3 – L7.26):**

No person **without a permit** may display an advertising sign on any road or municipal place within the municipal district.

### **RESTRICTIONS ON THE LOCATION OF TEMPORARY ADVERTISING SIGNS ON ROADS (Local Law 3 – L7.27)**

1. No person may permit an advertising sign to be displayed on any road other than between the property boundary and the kerb line closest to that boundary, or where there is no kerb line, the notional kerb line, including the service road kerb line (if applicable).
2. No person may permit an advertising sign to be located such that it will cause obstruction to any pedestrian or vehicle.
3. No person may permit an advertising sign to be displayed on any road other than outside the premises to which the advertisement relates, except where the permission of the adjacent land owner/occupier has first been obtained.

### **MAXIMUM NUMBER OF TEMPORARY ADVERTISING SIGNS:**

No person must permit more than **one** advertising sign relating to a particular business or activity to be displayed on any road or municipal place within the municipal district.

### **REQUIREMENTS AS TO SIZE AND CONSTRUCTION OF TEMPORARY ADVERTISING SIGNS:**

1. Any advertising sign displayed on a road shall be:  
Maximum of 1200mm in height and 900mm in width;  
Maximum cross section width of 900mm.
2. Any advertising sign displayed on a road shall be of such material, design and construction to minimise the risk of the sign being blown down or knocked over.
3. An advertising sign displayed on a road must not be animated, illuminated or contain any moving parts.

### **REQUIREMENTS FOR GRANTING PERMISSION (ADVERTISING SIGNS):**

In determining whether to grant a permit for the display of any advertising sign on a road or municipal place in the municipal district the Authorised Officer shall take into account:

- a) the requirements of the Planning Scheme;
- b) the preservation of the amenity of the neighbourhood including the possible creation of visual disorder or clutter;
- c) the effect of the proposed sign on the built environment or the landscape whether rural or natural, and particularly to any objects of scenic, historic, architectural, scientific or cultural interest.
- d) The possible effect of the proposed sign on the safety of persons using any road, railway, waterway or other public way having particular regard to the colour, brightness and the location of such sign;
- e) The effect of the proposed sign on the appearance, and efficiency of any road, railway, waterway, or other public way having particular regard to the colour, brightness and the location of such sign;
- f) The views of the Road Construction Authority in the case of signs proposed to be displayed on freeways, state highways and other roads declared pursuant to the Transport Act 1983;
- g) The size and likely impact of the sign in relation to the size of the premises on which the sign is to be constructed;
- h) Whether a copy of the current Liability Insurance form has been provided to Council.

### **DISPLAY OF GOODS (Including Chairs/Tables on Footpath) – Local Law L7.2)**

- No person may, without a permit, on any road or municipal place, display, sell or offer for sale or trade any goods or services.
- No person may, without a permit place on any road or municipal place any advertising sign chair or table.

### **REQUIREMENTS FOR GRANTING PERMISSION: (Goods for Sale/ChairsTables)**

In determining whether to grant a permit to allow display of goods in a public place (including placement of tables and chairs on the footpath, the Authorised Officer must take into account:

- a) Whether the safety of road users or the passage of vehicles or pedestrians will be affected by the placement;
- b) Whether the activity will disturb, annoy or disrupt adjacent property owners or occupiers;
- c) Whether the activity will be detrimental to the amenity of the area;
- d) Whether appropriate arrangements can be made for wastewater disposal, litter and garbage, lighting and advertising signs.
- e) Whether the goods will be displayed outside the applicants premises;
- f) Whether adequate lighting of the display area can be achieved if the normal business hours include hours of darkness;
- g) Whether the goods or the display may be of such material layout or construction which could be a hazard to pedestrians;
- h) Whether a current copy of Liability Insurance form has been provided to the Council); and any other matter relevant to the circumstances of the application.

**GENERAL INFORMATION:**

1. Persons placing advertising boards, tables, chairs trestles or other objects on the footpath shall produce the permit issued to an authorised officer of the Council as may be required.
2. The term of a permit shall be twelve months. A new permit will be issued on application, provided that a copy of the current Liability Insurance has been renewed.
3. A fee is fixed for the granting of **EACH TYPE OF PERMIT.**

**\*\* DEFINITION OF A ROAD:**

Means a highway, street, lane, bridge, thoroughfare or other place that is open to or used by the public for passage with vehicles. It includes a public highway, carriageway, footpath, traffic island, nature strip and any area that is provided to separate vehicle traffic on a highway, street, lane, bridge, thoroughfare or other place. It also means any place that is declared to be a highway under section 3(2)(a) of the Road Safety Act 1986.