



APPLICANT DETAILS:

Date: _____

Owner Other

If other, please specify _____

Applicant name:		
Address:		
Phone:	Mobile:	Fax:
Email:		

LOCATION OF WORKS:

Owner's name:		
Address of works:		
Phone:	Mobile:	Fax:
Email:		

DETAILS OF WORK:

Extension to dwelling

Garage/carport

Swimming pool

Fence/wall

Excavation/earthworks

Other work (specify):

Description of work:

IMPORTANT NOTES AND SAMPLES

The following must be submitted for a valid application.

1. One copy of a dimensioned design drawing to scale by a suitably qualified designer. The design drawings should include: A plan and section drawing showing footing details, structural details and materials proposed.
Minimum scale 1:100
2. One copy of a site plan to scale with the site clearly highlighted. The site plan should include:
The distances to the site boundaries of the proposed development. The location of any easements including widths. The location of any services on-site, for example, water, sewer and manholes. The location of any existing buildings. The location of any driveways existing and proposed. Existing and any proposed storm water drainage. Minimum scale 1:200
3. Correct application fee, completed application form and agreement with conditions signed and dated by the owners.

PERMIT AND FEES:

Please visit wodonga.vic.gov.au for applicable fees and charges or phone Customer Focus on (02) 6022 9300.

Notes:

- An application to build over an easement does not guarantee permission being granted.
- The prescribed application fee must be paid before this application will be considered. This fee will not be refunded if the application is refused. Until the application fee is paid and the required documents are submitted this application will not be processed.
- Within seven days of the application fee being paid to the council and the required documents being submitted, Wodonga Council staff will inspect the storm water pipe for any damage or faults. This will give the council an opportunity to carry out any rectification works if required.

Signature:
Date:

Application fee must be paid in full at time of lodgement of application.

Office use only:

Date	Receipt	Amount
Assessing officer:	Signature:	

Standard conditions of consent:

1. If a building permit is required, no works are to commence on-site prior to a building permit being issued.
2. No structures of any description are to be constructed over a drainage connection unless access to the connection point can be provided to the satisfaction of Wodonga Council.
3. No masonry construction is to be permitted over the easement
4. The cost of any damage to the stormwater drain caused by the structure shall be borne by the owner of the land.
5. The extra cost, incurred by the council in carrying out its operations, in removing and or working around the structure shall be borne by the owner of the land.
6. No excavation within 300mm of any stormwater pipes. Wodonga Council shall not be liable for any damages caused as a result of subsidence or works on the drainage line, or malfunction of the stormwater system.
7. The owner of the structure shall be responsible for any costs associated with removal of the structure or part of the structure and for any reconstruction costs associated with works being carried out on the stormwater system.
8. The structure shall be designed so that no structural load is imposed on the stormwater drain and details prepared by a suitably qualified designer shall be forwarded to the council as part of this application for approval.
9. The owner must construct the build-over works in accordance with the plans approved by the council. Any variations to the approved plans must be made in the form of a written application to Wodonga Council for its approval. The application must include a copy of the amended plans (to scale) and a description of the purpose of the variation.
10. All these conditions run with the property and the property owner is to sign this agreement.
11. The present owner shall notify these conditions in writing to the purchaser of the property in the event of a property sale.

AGREEMENT

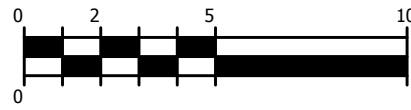
Agreement with Wodonga Council building over stormwater and/or easement

I/we:	
of:	
as owner of:	
Hereby agree to the above conditions of consent for building over the stormwater or stormwater easement.	
Owner's signature:	Date:
Address:	
Home phone number:	Mobile:

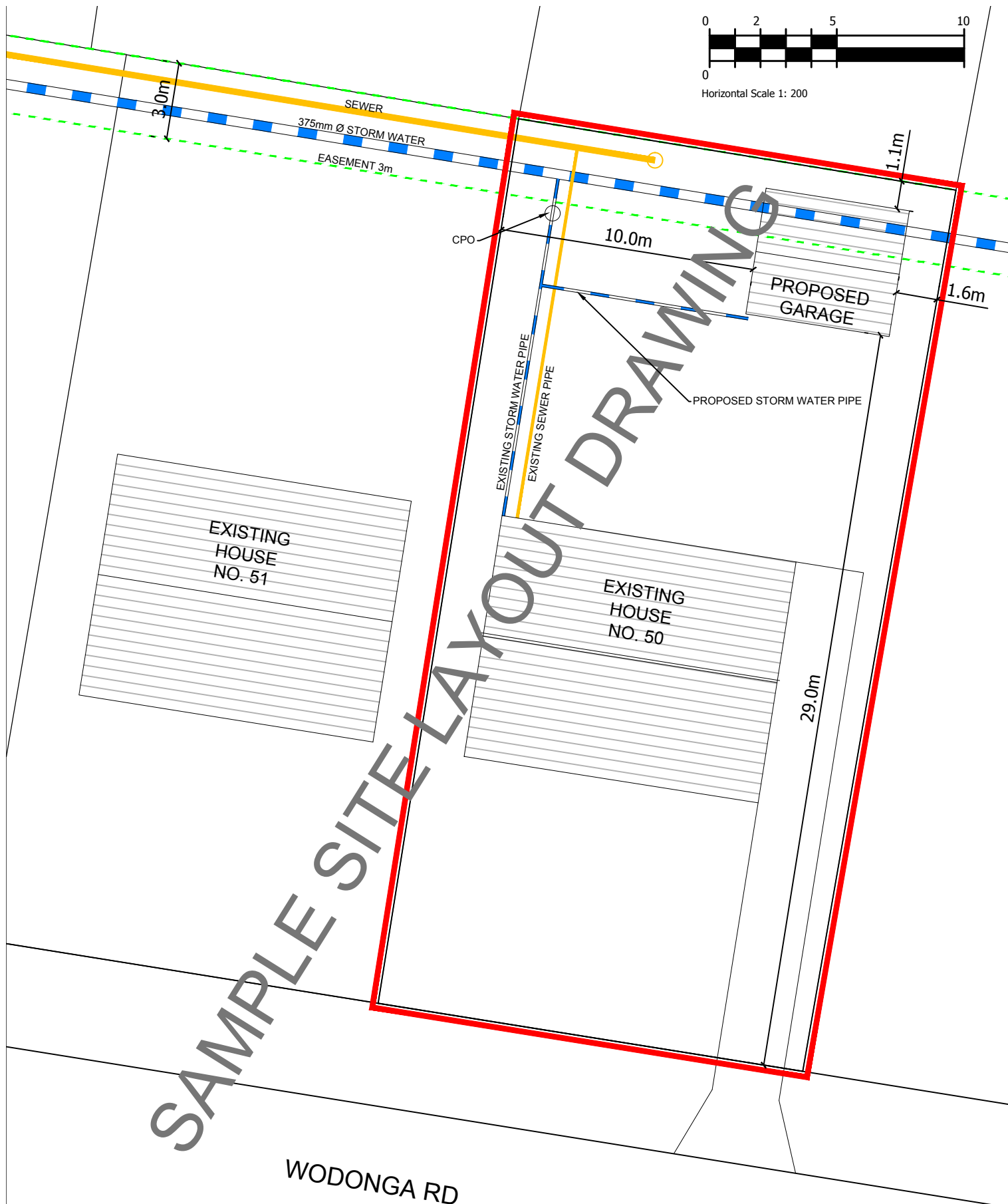
CHECKLIST:

	Tick
Completed application form signed and dated by owner	<input type="checkbox"/>
Application fee attached	<input type="checkbox"/>
Signed agreement completed and attached	<input type="checkbox"/>
Dimensioned design drawings attached	<input type="checkbox"/>
All engineering details and existing pipe work shown	<input type="checkbox"/>
Dimensioned site layout drawing attached	<input type="checkbox"/>
Proposed works and existing buildings shown	<input type="checkbox"/>
Site clearly highlighted	<input type="checkbox"/>
All easements shown on site plan	<input type="checkbox"/>
Proposed and existing drainage shown	<input type="checkbox"/>

Personal and/or Health Information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The Personal and or Health Information will be used solely by Council for these purposes and or directly related purposes. Council may disclose this information to other organisations if required by legislation. The applicant understands that the Personal and or Health Information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and or correction should be made to Council's Privacy Officer".



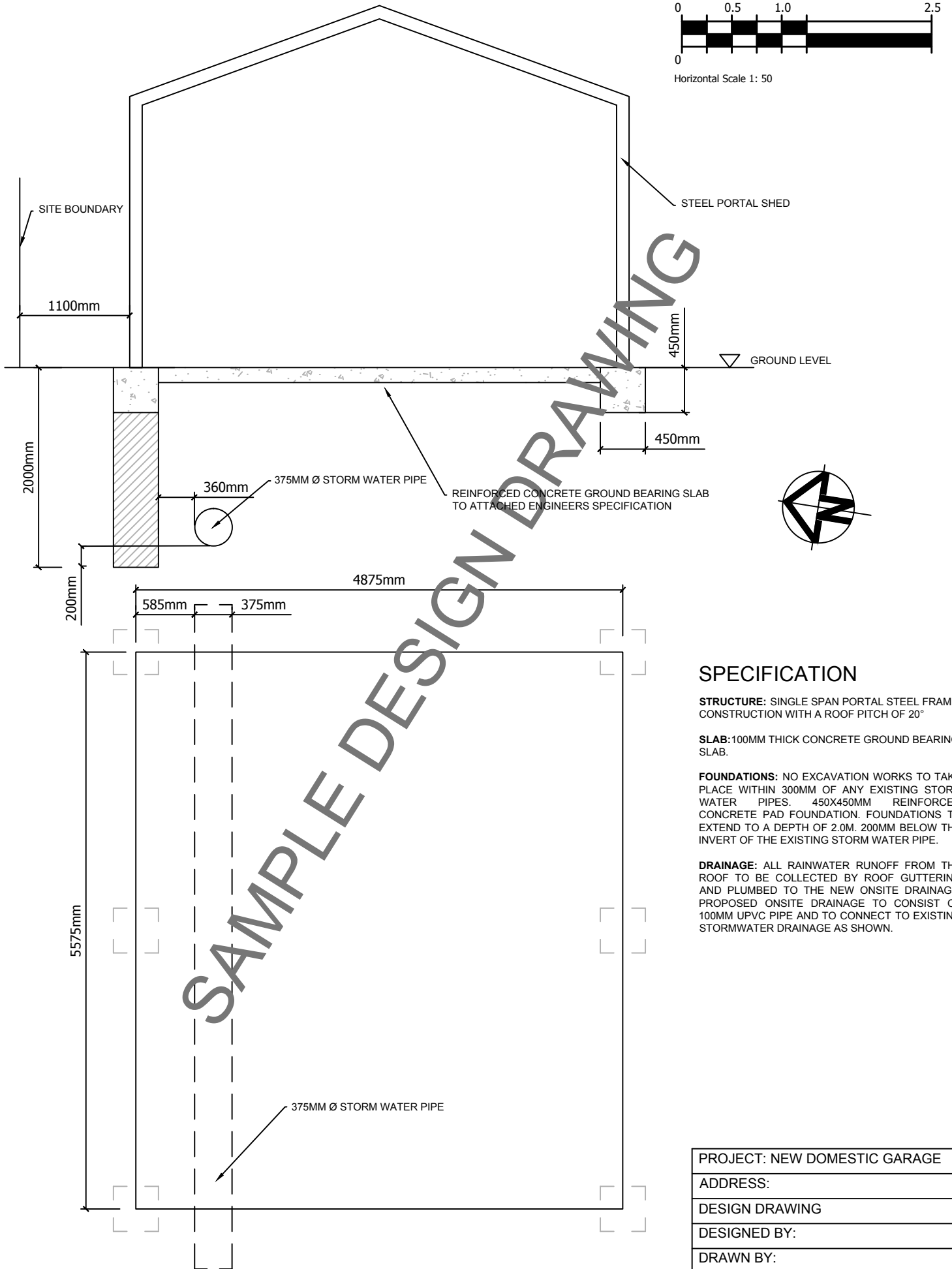
Horizontal Scale 1: 200



SAMPLE SITE LAYOUT DRAWING



PROJECT: NEW DOMESTIC GARAGE
ADDRESS:
SITE LAYOUT PLAN
DESIGNED BY:
DRAWN BY:
CONTACT NO:



SPECIFICATION

STRUCTURE: SINGLE SPAN PORTAL STEEL FRAME CONSTRUCTION WITH A ROOF PITCH OF 20°

SLAB: 100MM THICK CONCRETE GROUND BEARING SLAB.

FOUNDATIONS: NO EXCAVATION WORKS TO TAKE PLACE WITHIN 300MM OF ANY EXISTING STORM WATER PIPES. 450X450MM REINFORCED CONCRETE PAD FOUNDATION. FOUNDATIONS TO EXTEND TO A DEPTH OF 2.0M. 200MM BELOW THE INVERT OF THE EXISTING STORM WATER PIPE.

DRAINAGE: ALL RAINWATER RUNOFF FROM THE ROOF TO BE COLLECTED BY ROOF GUTTERING AND PLUMBED TO THE NEW ONSITE DRAINAGE. PROPOSED ONSITE DRAINAGE TO CONSIST OF 100MM UPVC PIPE AND TO CONNECT TO EXISTING STORMWATER DRAINAGE AS SHOWN.

PROJECT: NEW DOMESTIC GARAGE

ADDRESS:

DESIGN DRAWING

DESIGNED BY:

DRAWN BY:

CONTACT NO:

