

Community Impact Partnership Program

guidelines 2016

The Community Impact Partnership Program provides funds for not-for-profit organisations to provide dynamic opportunities and experiences for residents and visitors.

The program is designed to support start-up initiatives, where they will become self-sustaining and on-going.

ABOUT THE PROGRAM

The program aims to:

- Improve environmental sustainability;
- Showcase and celebrate creative expression, development and innovation;
- Encourage community ownership and action on a community need;
- Increase employment opportunities and build economic prosperity for the benefit of the community;
- Support new and inspiring events which benefit the community and celebrate connection;
- Maximise an organisation's potential, and build capacity to become self-sustaining;
- Strengthen the liveability for local residents; and,
- Attract visitors to the city and provide rich and meaningful experiences during their stay.

How much money is available?

Grants of up to \$5000 (tier one) or \$10,000 (tier two) are available to eligible organisations as a one-off or as recurrent funding over two or three years conditional on:

- The council's budget availability;
- Compliance with funding conditions;
- Delivering agreed outcomes; and,
- The organisation working towards or maintaining self-sufficiency.

DATES

Expressions of interest close at **5pm** on **February 29, 2016** and **5pm** on **April 29, 2016**.

Organisations will be notified by **March 21, 2016** and **May 20, 2016** respectively.

THE EXPRESSION OF INTEREST PROCESS

Stage one:

1. Contact the Community Impact Grants team at Wodonga Council to discuss eligibility and proposed initiative.

Stage two: Expression of interest (EOI)

1. Organisations complete the Community Impact Partnership Program EOI form, which is available online at wodonga.vic.gov.au.
2. Submit the completed form via email, in person or by mail, before the closing date.
3. The council will send acknowledgement to organisations that their EOI has been received.
4. All EOIs will be assessed and shortlisted by an internal panel for eligibility and alignment with the program aims.
5. The council will notify organisations if they have been shortlisted for further negotiations or if they were unsuccessful.

Stage three: Negotiations

1. The council will enter into direct negotiations with shortlisted organisations to draft a Memorandum of Understanding (MOU) which is acceptable to both parties. This will include key milestones and agreed outcomes.
2. A recommended MOU will be presented to the council for endorsement.

COMPLETED APPLICATIONS

Expressions of interest can be submitted in one of three ways.

Send completed applications marked 'Community Impact Partnership Program' to:

Mailed:

Community Impact Partnership Program,
Wodonga Council,
PO Box 923,
Wodonga VIC 3689

Hand delivered:

Wodonga Council,
104 Hovell St,
Wodonga VIC 3690

Email: info@wodonga.vic.gov.au

Faxed applications will not be accepted.

If you require advice or help with lodging your application please contact the council's Community Impact Grants team on (02) 6022 9300.

HOW ARE APPLICATIONS ASSESSED?

Applications are assessed based on the following questions:

1. How does the initiative align with the Community Impact Partnership Program aims?
 - The initiative aligns with at least one of the aims.
2. Why is this initiative needed?
 - Clearly identify the need for the initiative and include any relevant consultation, evidence and support to demonstrate this need.
3. What impact or value will the initiative add to the community?
 - The impact and value of the initiative to the community is clearly articulated.
 - The target group for the initiative is clearly identified.
4. How financially sustainable is the initiative?
 - The organisation has demonstrated that they have explored how to make this initiative more sustainable.
 - Does the initiative have broader financial support?
5. What is the capacity to deliver the initiative?
 - The project plan, business case or service plan is appropriate, sustainable, feasible and accountable.
 - The organisation demonstrates governance and operational capacity to deliver the initiative.

Who can apply?

Organisations must:

- Be incorporated organisations with not-for-profit status;
- Be located within or servicing the Wodonga community; **and**,
- Organisations that maintain Public Liability Insurance Cover (at least \$10 million, \$20 million for high risk activities).

Who should not apply?

- Individuals;
- Other government organisations;
- Organisations which have not reported back on previous Wodonga Council funding; and,
- Organisations which are requesting funding for:
 - Past projects and initiatives;
 - Fundraising, prizes, trophies and gifts;
 - Initiatives which directly involve alcohol and gambling, and demonstrate political intent;
 - Repairs or maintenance to council-owned facilities or properties; or
 - Activities or events that take place outside Wodonga's municipal boundary.