

Community Impact Grants program

Application form 2016



This application applies to grants ranging from \$500 to \$5000.

Please ensure you have thoroughly read and understood the Community Impact Grant guidelines. If you have any questions, please seek clarification as incomplete applications cannot be accepted.

| | | | |
|--|---|--|---|
| Project details | Name of your project: | | |
| | Amount of 'Community Impact Grant' funding being requested: \$ | | |
| Applicant details | Name of the organisation/group applying for the grant: | | |
| | Postal address of organisation: | | |
| | Name of contact person: | | |
| | Address (if different from above): | | |
| | Phone: | Mobile: | |
| | Email: | | |
| Auspice organisation details | Is your project/event auspiced by another organisation? <i>If yes, complete the details below.</i> | Y | N |
| | Name of the organisation/group applying for the grant: | | |
| | Postal address of organisation: | | |
| | Name of contact person: | | |
| | Address (if different from above): | | |
| | Phone: | Mobile: | |
| | Email: | | |
| | Organisation's statutory details | Is your organisation (select Yes or No): | Y |
| <ul style="list-style-type: none"> • A business with a current Australian Business Number? • A non-profit community based organisation? • An incorporated entity? • An education provider (auspice for a project/event)? • Registered for GST? If yes, what is the organisations ABN: • Has your organisation received financial support from the council this financial year? • Does your organisation have any other connections with the council? If yes, please describe: _____ • Does your organisation have Public Liability Insurance (\$10 million)? If yes, please attach copy. | | | |
| Organisation's aim | Please briefly describe the aims of your organisation and how they are achieved. | | |

Community Impact Grants program
Application form 2016



| | | | |
|--|--|------------------------------|---|
| Proposed project details | Will your project/event occur within the Wodonga's Local Government boundary? <i>(Please refer to the funding conditions)</i> | Y | N |
| | Please tick one or more of the following categories that your project/event aims to meet: | | |
| | Building stronger communities | Environmental sustainability | |
| | Community events | Arts and culture | |
| | What are the aims of your project/event? | | |
| | Why is this project/event important? | | |
| | Please briefly describe the activities of your project/event: | | |
| | How is the project different, new, creative and/or exciting? | | |
| | Please specify the two criteria your project will meet in this category and how: | | |
| | Please outline who is the target audience and list any specific groups who will benefit from the project/event and how they will be involved. <i>(for example, people who self identify as Aboriginal, culturally diverse, on a low income, have a disability, aged, at risk of suffering poor health and/or children and young people)</i> | | |
| How many participants including volunteers will be involved? | | | |
| Total number of estimated volunteer hours: | | | |

Community Impact Grants program
Application form 2016



| | | | |
|-------------------------------|--|------|------------------|
| Community impact/value | If an event, how many people do you expect to attend? | | |
| | How will this project/event assist in sharing knowledge, building skills and strengthening partnerships? | | |
| | Please list your current partnerships: | | |
| | What are the other impacts/values of this project/event? | | |
| Project timeline | Please outline an overview of key tasks and timelines for your project: <i>(PLEASE NOTE: Dates can be an estimation at the time of application)</i> | | |
| | Phase | Date | Overview of task |
| | Commencement: | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | Project completion: | | |
| | <i>For all events, please attach your event plan.</i> | | |

Community Impact Grants program
Application form 2016



| | | | | | | | |
|--|---|---------------|--|--|--|---|---|
| Project budget | | | | | | | |
| <i>All figures to be GST inclusive</i> | | Amount | Confirmed | | | | |
| | Income/funding source | | | | | | |
| | Community Impact Grant fund requested <i>(no more than \$5000)</i> | \$ | | | | | |
| | Funding requested from other sources | \$ | | | | | |
| | Cash contribution <i>(your organisation)</i> | \$ | | | | | |
| | Sponsorship money from businesses | \$ | | | | | |
| | Value-in-kind contribution | \$ | | | | | |
| | Other | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | Total | \$ | | | | | |
| | | | | | | | |
| | Expenses <i>(For example, hire of equipment/venue, marketing, catering, materials etc)</i> | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | | \$ | | | | | |
| | Total | \$ | | | | | |
| | Grand total | \$ | | | | | |
| | <i>Please attach quotes for expenditure items over \$500.</i> | | | | | | |
| Ownership and permits | <p>Does the proposed project involve any of the following?</p> <p style="padding-left: 20px;">Building or renovation/refurbishment works to the inside or outside of a building.</p> <p style="padding-left: 20px;">The installation of fixed equipment within the building.</p> <p style="padding-left: 20px;">Alterations or renovations to outdoor spaces.</p> <p>If so, please provide details of the owner of the property/land for the proposed works?</p> <p>_____</p> <p><i>Please attach a copy of the owner of the property/land owner approval document.</i></p> | | | | | | |
| | <p>Does the proposed work require a building and/or planning permit approval?</p> <p style="padding-left: 20px;">No</p> <p style="padding-left: 20px;">Yes <i>(please attach permit)</i></p> <p style="padding-left: 20px;">In progress <i>(please attach proof of application process)</i></p> | | | | | | |
| How did you hear about us? | <p>How did you hear about Wodonga's Community Impact Grants program?</p> <p style="padding-left: 20px;">Another organisation Print media</p> <p style="padding-left: 20px;">Word of mouth Wodonga Council officer</p> <p style="padding-left: 20px;">Wodonga Council website</p> | | | | | | |
| | <p>Wodonga Council is keen to hear and learn about the outcomes of your project/event. Does your organisation agree to participating in a project/event evaluation process?</p> | | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; height: 30px;"></td> <td style="width:50%; height: 30px;"></td> </tr> <tr> <td style="text-align: center;">Y</td> <td style="text-align: center;">N</td> </tr> </table> | | | Y | N |
| | | | | | | | |
| Y | N | | | | | | |

Community Impact Grants program

Application form 2016



Certification

I declare that the details provided above are correct and I am authorised to sign on behalf of the application applying for the Community Impact Grant program.

| | |
|----------------------|--|
| Signed: | |
| Printed name: | |
| Organisation: | |
| Date: | |

Please return this form, fully completed, marked 'Community Impact Grants program' to:

Mailed:

Community Impact Grants team,
Wodonga Council,
PO Box 923,
Wodonga VIC 3689

Hand delivered:

Wodonga Council,
104 Hovell St,
Wodonga VIC 3690

Email: info@wodonga.vic.gov.au

Please keep a copy of your application for your own records.

OFFICE USE ONLY

| | |
|---|-----------------------|
| Panel recommendation: <input type="checkbox"/> Meets the funding criteria and recommend amount \$ _____ <input type="checkbox"/> Does not meet funding criteria | Panel members: |
| | Name: |
| | Signature: |
| | Name: |
| | Signature: |
| | Name: |
| | Signature: |

Comments:

| |
|--|
| |
| |
| |

Managers approval:

Yes No

Name: _____

Signature: _____