

In person: 104 Hovell St, Wodonga, VIC 3690

Phone: (02) 6022 9300

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Please read the guidelines and information (available at wodonga.vic.gov.au) and complete all fields in this form. The closing date for nominations is 5pm on Friday, April 13, 2018.

Nominated team

Team name:		Contact person name:	
(Please note that the above person/s will become the recipient of any correspondence relating to the awards on behalf of the team and will likewise be responsible for forwarding such correspondence onto relevant team members.)			
Phone:			
Email:			
Wodonga Council can use photographs in which I appear for use in publications and public relations activities:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
I, (Please print name)		accept this nomination	
<input type="checkbox"/> Yes <input type="checkbox"/> No			

Nominator

Nominating organisation:			
Name of nominating person:			
Phone (home):		Phone (work):	
Phone (mobile):			
Email:			
Date:			

Selection criteria

Please complete the selection criteria questions numbered from one to three. Each of the selection criteria must be addressed and should be limited to a maximum of 150 words.

When answering the questions, it's important to note the following:

- Give relevant supporting information when addressing each criterion.
- Applications not addressing the selection criteria, directly relating to volunteer work, will not be considered.
- All claims, details and nomination forms are subject to authentication by the selection panel.
- Details provided as part of nominations will be kept in the strictest confidence and will be returned to the nominee, on request, after completion of the selection process.

Selection of award winners will be undertaken by a panel of independent individuals, appointed by Wodonga Council.

Nominated persons must live, work, study or volunteer in Wodonga. Preference is given to nominees whose entry displays involvement or participation within the Wodonga community.

Name of team members (including their roles where possible):

1. Scope of the work (Please describe the nature of the volunteer work the nominee is undertaking. Is the work single or multifaceted? Is it confined to one task or a range of tasks?)

2. Impact of the work on the community (Describe how the work impacts on the community, for example whether it meets an unmet need and how it benefits the community.)

3. Important aspects of the volunteer's work (For example, obstacles overcome, time dedicated, initiative demonstrated or broader benefits)

Checklist

- All sections of the application have been answered and none are left blank.
- The team name listed on this application form will appear on any trophies and certificates if the nominee is successful.
- Any additional relevant materials to be added to the application should be marked as such: John Smith, Attachment A, etc.
- Please ensure that ALL the team members' names are included on the document at the time of the application as late additions are not administratively possible.

On completion of this form please submit to **volunteering@wodonga.vic.gov.au**